



Meeting Agenda

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, May 26, 2015

7:00 PM

Council Chambers

1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

2. PUBLIC COMMUNICATION

(Estimated Time: 0-30 Minutes) (Sign Up Sheets are Provided in the Foyer)
During this portion of the meeting, citizens may address the Council regarding only items related to City business, including items on the Agenda, except on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or where the public testimony may implicate a matter on which the Council will be required to act in a quasi-judicial capacity. Individual testimony is limited to three minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the Council will refrain from commenting on individual testimony until all public comment has been taken. The City Council will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

3. CONSENT CALENDAR

(Items of a Routine Nature)

3.A [15-0525](#) Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Open House

Attachments: [Minutes](#)

3.B [15-0526](#) Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Workshop

Attachments: [Minutes](#)

3.C [15-0527](#) Approval of May 19, 2015 City Council Meeting Minutes

Attachments: [Minutes](#)

3.D [15-0513](#) Approval of Use of Asset Forfeiture Funds for Training

3.E [15-0531](#) Confirmation of an Application for a \$13,475 Department of Justice Grant for Purchase of LiveScan Fingerprint Equipment

Attachments: [2015JAG Program Narrative - Olympia](#)

- 3.F [15-0502](#) Approval of 2015 Percival Plinth Project (“People’s Prize”) Sculpture Exhibits
Attachments: [2015 Plinth Sculptures](#)

3. SECOND READINGS

- 3.G [15-0456](#) Community Planning and Development Request for Additional Staff, with Appropriation Ordinance
Attachments: [Ordinance](#)
[Construction Value and Revenue](#)

3. FIRST READINGS - None

4. OTHER BUSINESS

- 4.A. [15-0353](#) Municipal Art Plan 2015
Attachments: [Draft Minutes, General Gov’t Committee, May 19 2015](#)
[Municipal Art Plan](#)

5. CONTINUED PUBLIC COMMUNICATIONS

(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)

6. REPORTS AND REFERRALS

6.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

6.B CITY MANAGER’S REPORT AND REFERRALS

7. EXECUTIVE SESSION

- 7.A [15-0532](#) Executive Session Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matters

8. ADJOURNMENT

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Secretary at 360.753-8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Open House

Agenda Date: 5/26/2015
Agenda Item Number: 3.A
File Number:15-0525

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Open House



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Saturday, May 16, 2015

9:00 AM

Council Chambers

Special Council Meeting - Community Renewal Area Open House

1. ROLL CALL

Present: 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer and Councilmember Cheryl Selby

Excused: 1 - Councilmember Jeannine Roe

OTHERS PRESENT

Keith Stahley, Director, Community Planning and Development Department
Leonard Bauer, Deputy Director, Community Planning and Development Department
Amy Buckler, Senior Planner, Community Planning and Development Department
Michelle Sadlier, Associate Planner, Community Planning and Development Department
Lorelei Juntunen, ECONorthwest
Jay Reich, Attorney Pacifica Law Group

2. OPEN HOUSE

2.A [15-0455](#) Community Renewal Area Open House

The open house started at 9:00 a.m. with staff and Councilmembers at information stations located around the room. There were three stations focused on the potential redevelopment project areas, one station on the Downtown Strategy, and one station on public finance options. There were approximately 30 attendees.

At 9:30, Mr. Stahley introduced Ms. Juntunen who reviewed the Community Renewal Process to date. She also provided an overview of the three potential redevelopment project areas, and concluded with a summary of next steps in the Community Renewal Area (CRA) process.

Attendees were then invited to circulate throughout the room to the stations and engage Councilmembers, staff, and the consultant team in discussions about the CRA and the project areas. Attendees were asked to respond to two questions related to the project sites and affix their responses to the boards at each station.

The information was provided.

3. ADJOURNMENT

The open house concluded at 10:20 a.m.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Workshop

Agenda Date: 5/26/2015
Agenda Item Number: 3.B
File Number:15-0526

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of May 16, 2015 Special City Council Meeting Minutes for the Community Renewal Area Workshop



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Saturday, May 16, 2015

10:30 AM

Room 207

Special Council Meeting - Community Renewal Area Workshop

1. ROLL CALL

Present: 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer and Councilmember Cheryl Selby

Excused: 1 - Councilmember Jeannine Roe

OTHERS PRESENT

Keith Stahley, Director, Community Planning and Development Department
Leonard Bauer, Deputy Director, Community Planning and Development Department
Amy Buckler, Senior Planner, Community Planning and Development Department
Michelle Sadlier, Associate Planner, Community Planning and Development Department
Lorelei Juntunen, ECONorthwest
Jay Reich, Attorney Pacifica Law Group

2 DISCUSSION ITEM

2A [15-0465](#) Community Renewal Area Workshop

The Mayor called the meeting to order at 10:30 a.m. The Community and Economic Revitalization committee members provided a summary of what they heard at the stations in the Open House addressing the Griswold's block, the Isthmus, and Water Street. Staff assisted in this process. Community members were invited to share their perspectives as well.

Councilmembers engaged in a discussion of the three sites and their relative merits for Olympia's first community renewal project. They discussed the impact of the Griswold's property on the 400 block of 4th Avenue. Staff and the consultant team were asked to continue to develop information about that property and to consider approaches - both inside and outside the Community Renewal Area process - for getting it redeveloped. Following this discussion, Councilmember Cooper made a proposal that the Request for Proposal (RFP) should focus on the parcels east and west of Water Street between 4th and 5th Avenue extending to the east to

encompass the entirety of the Fountain Block, and to the north to include Percival Landing along 4th Avenue. Councilmember Cooper also suggested that respondents be encouraged to consider the surrounding areas to the east and north and to engage in the City's Downtown Strategy as it is developed. There was consensus that staff and the consultant team should incorporate this area and approach into the next draft of the RFP.

Mayor Buxbaum asked that Councilmembers think about appropriately branding this area and other areas in downtown as redevelopment projects are considered. He noted that the Isthmus has taken on negative connotations and a new name could be a way for the community to start to envision a different and better future for the area. There was consensus that rebranding should be part of this process.

The discussion was completed.

3. ADJOURNMENT

The workshop concluded at 12:00 noon.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Approval of May 19, 2015 City Council Meeting Minutes

Agenda Date: 5/26/2015
Agenda Item Number: 3.C
File Number: 15-0527

Type: minutes **Version:** 1 **Status:** Consent Calendar

Title

Approval of May 19, 2015 City Council Meeting Minutes



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Tuesday, May 19, 2015

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

1.A ANNOUNCEMENTS - None

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [15-0496](#) Proclamation for National Historic Preservation Month

Mayor Pro Tem Jones read the proclamation, and Heritage Commission Chair Holly Davis accepted it.

The recognition was received.

2.B [15-0473](#) Presentation of Historic Preservation Awards

Mayor Buxbaum presented awards to Lauren and David Danner for the Schmidt House and to Teresa Shattuck and tenants for the Wildwood Center.

The recognition was received.

2.C [15-0495](#) Olympia Police Department Annual Awards

Police Chief Ronnie Roberts recognized National Police Week. He announced the winners of awards to members of Police Department and the community for their outstanding work.

The recognition was received.

3. PUBLIC COMMUNICATION

James Willing, Ron Nesbitt, Jim Reeves, State Representative Sam Hunt, Max Brown, Brenda Hood, and Kris Goddard spoke.

4. CONSENT CALENDAR

- 4.A [15-0504](#) Approval of May 5, 2015 City Council Meeting Minutes

The minutes were adopted.

- 4.B [15-0507](#) Approval of May 12, 2015 Special Study Session Minutes

The minutes were adopted.

- 4.C [15-0440](#) Interlocal Agreement with Pierce County Fire District 21 for Haz-Mat Team Services

The contract was adopted.

- 4.D [15-0501](#) Approval of Appointments to the Arts Commission, Planning Commission, Utility Advisory Committee, and TCTV Board

The decision was adopted.

- 4.E [15-0511](#) Approval of Location, Time, Facilitator, and Agenda for the City Council's Mid-Year Retreat - June 20, 2015

The decision was adopted.

4. SECOND READINGS - None**4. FIRST READINGS**

- 4.F [15-0456](#) Community Planning and Development Request for Additional Staff, with Appropriation Ordinance

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Langer moved, seconded by Councilmember Hankins, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

5. PUBLIC HEARING

- 5.A **15-0383** Right-of-Way Vacation of a Portion of the Alley at 600 Franklin Street SE

City Surveyor Ladd Cluff provided background on this item.

The public hearing was opened at 7:57 p.m.

Mr. Ed Brooks, owner of the old Carnegie Library building which is adjacent to the proposed vacation site, stated this vacation will negatively impact the parking for his building and thus impact their ability to lease the building. He said they were not notified of the vacation in a timely manner and asked the Council to not take action until they look into this further.

Puget Sound Energy Municipal Manager Amy Tousley said they did receive notice of this vacation. She stated PSE provides electric and gas service to the building at 600 Franklin St. and would like to have those rights reserved.

The public hearing was closed at 8:06 p.m.

Councilmembers asked questions and clarified notice requirements to property owners. Mayor Buxbaum asked for information related to notifications.

Councilmember Langer moved, seconded by Councilmember Selby, to defer a decision until the June 16 Council meeting and extend the written comment period to 5:00 p.m. on June 9. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

6. OTHER BUSINESS

6.A [15-0292](#) Recognize Public Works Week and Review 2015 Construction Projects

City Engineer Fran Eide highlighted recent awards received and projects completed and planned. She also reviewed social media used to keep citizens informed of projects.

The report was received.

6.B [15-0484](#) Approval of Final Scope and Consultant Criteria for the Downtown Strategy

Senior Planner Amy Buckler provided background and input received at the open house. Councilmembers discussed the recommendation by the Land Use and Environment Committee regarding SEPA and infill. Ms. Buckler then discussed issues under Transportation and Street Dependency, and reviewed next steps.

Councilmember Langer moved, seconded by Councilmember Hankins, to approve a final scope and consultant criteria for the Downtown Strategy detailed in attachments 1 and 2. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

6.C [15-0429](#) Approval to Schedule a Public Hearing on the Community Development Block Grant Draft Program Year 2015 Action Plan

Housing Program Manager Anna Schlecht reviewed the discussion from the May 5 meeting and said the results of that discussion are reflected in the staff report. She reviewed the next steps and purpose of the loans.

Councilmember Roe moved, seconded by Councilmember Cooper, to direct staff to schedule a thirty-day public comment period, including a public hearing, on the draft Program Year 2015 (PY2105) Community Development Block Grant (CDBG) Action Plan reflected in Attachment 2, with the following changes from the initial proposal from General Government Committee:

- 1. Approve the Grow Olympia Fund small business loan fund, as described in Attachment 5 as an alternative to the ADA curb-cut project.**
- 2. Remove the policy language from the draft Action Plan. The motion carried by the following vote:**

Aye: 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Roe and Councilmember Selby

Abstained: 1 - Councilmember Langer

7. CONTINUED PUBLIC COMMUNICATION - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events they attended.

Councilmember Langer asked for a referral to the Land Use and Environment Committee to discuss rezone hearings amendments with Planning Commissioners. Council agreed.

8.B CITY MANAGER'S REPORT AND REFERRALS - None

9. ADJOURNMENT

The meeting adjourned at 10:12 p.m.



City Council

Approval of Use of Asset Forfeiture Funds for Training

Agenda Date: 5/26/2015
Agenda Item Number: 3.D
File Number: 15-0513

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of Use of Asset Forfeiture Funds for Training

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to approve the use of Asset Forfeiture funds for police staff training.

Report

Issue:

The Olympia Police Department has adopted a mission and values that emphasize building trust with the community. To further our mission, the Department is providing training to all its employees on the role of policing in the 21st century and providing them tools to meet the expectations of the community.

Staff Contact:

Laura Wohl, Administrative Services Manager
360.753.8214

Presenter(s):

Consent item.

Background and Analysis:

The Olympia Police Department (OPD) completed a large asset forfeiture process in late 2001, following criminal convictions in a homicide case. The net proceeds, \$369,247, were placed in the Special Accounts Control Fund, Seizure and Forfeiture Account ("Asset Forfeiture Fund"). By statute, money seized and/or forfeited as a result of criminal behavior must be used "exclusively for the expansion and improvement of law enforcement activities," and the funds may not be used to supplant pre-existing funding sources (RCW 10.105.010).

When the Asset Forfeiture Fund was established in 2002, Council determined that one of the primary

purposes for its use was to invest in our employees by providing them with special training and educational opportunities that would otherwise not be affordable. Each year since the fund was created, the Department has used a portion of the fund balance to provide that type of training. The Department is requesting use of these funds for the training below:

Proposed Training.

The Washington State Criminal Justice Training Center, where new recruits attend their entry-level Police Academy, has recently adopted a course called, "Blue Courage". The course outlines the role of law enforcement officers as "guardians" rather than one of "warriors", an important distinction in building trust with the community. The course teaches officers the values OPD expects its staff to emulate. The cost of providing the training is \$6,500.

In addition to "Blue Courage", the Department will be offering training provided by the Olympia Dispute Resolution Center (DRC) to its staff to give them tools for de-escalation while in the field. These skills are especially important for ensuring that staff effectively manage difficult encounters. The cost of training by DRC is \$2,000.

Neighborhood/Community Interests (if known):

NA

Options:

Council may wish to consider funding the training from another source.

Financial Impact:

\$8,500 from the Asset Forfeiture fund. The current balance of the fund is \$33,259.16.



City Council

Confirmation of an Application for a \$13,475 Department of Justice Grant for purchase of LiveScan fingerprint equipment.

Agenda Date: 5/26/2015
Agenda Item Number: 3.E
File Number:15-0531

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Confirmation of an Application for a \$13,475 Department of Justice Grant for purchase of LiveScan fingerprint equipment.

Recommended Action

Committee Recommendation:

Not reviewed by Committee

City Manager Recommendation:

Move to confirm the 2015 Department of Justice Assistance Grant application for the purchase of MCTs

Report

Issue:

Confirm application for the Department of Justice Edward Byrne Memorial Justice Assistance Grant (JAG) program for 2015.

Staff Contact:

Laura Wohl, Police Department, 360.753.8214

Presenter(s):

None - Consent Item

Background and Analysis:

Each year, the Department of Justice solicits applications for the Edward Byrne Memorial Justice Assistance Grant (JAG) program. The program funds critical needs in law enforcement. For the Federal Fiscal Year 2015, \$13,475 has been allocated to the City of Olympia through this grant.

The grant application will be made on or before June 26, 2014. The grant application requires that the application was, "made available for review by the governing body...not less than 30 days before the application was submitted to BJA (Bureau of Justice Assistance)." In addition, the application requires that the public has an opportunity to view and comment on the application. The Department is soliciting feedback from the public via the Department's homepage where the application materials

are also available.

The Department has applied for funding to purchase additional fingerprinting equipment. Please refer to the attached Program Narrative for a more detailed description of the software, its functionality, and its value to the Department.

Neighborhood/Community Interests (if known):

NA

Options:

1. Confirm the grant application and sign the acceptance should it be awarded.
2. Do not confirm the grant application and decline to accept the award should it be granted.

Financial Impact:

The grant will provide \$13,475 in revenue. It is anticipated that the cost of the software will be \$14,000. The remainder of the cost will be funded through general fund allocations.

2015 JAG Program Narrative

Applicant: City of Olympia (WA) Police Department

Grant Number: BJA-2015-4167

Project Title: Fingerprint System Replacement

Project Identifier: AFIS (Automated Fingerprint ID System)

Project Goals: To obtain live scan fingerprint scanning equipment so that the department may increase its ability to fingerprint criminal suspects, employment applicants, and others within the community so that the department can detect and track criminals or people unsuited to provide services to vulnerable populations.

Program Narrative:

The City of Olympia currently has one fingerprinting system located at the City Jail. This equipment is the Department's sole system for scanning and transmitting fingerprint. It is used both for policing purposes and to perform professional background checks that are mandated by the State of Washington to help protect vulnerable populations. Fingerprint data is shared through the Washington State Patrol with NCIC and other law enforcement agencies.

Because the equipment is used during the jail booking process of suspects, the equipment is located within the secure confines of the Jail. When the equipment is used for non-criminal purposes, civilians must enter the secure of the jail which is a security concern. In addition, the Jail is located at an address separate from the Police Station. Those needing fingerprints for civil purposes must travel to the Jail after submitting application paperwork at the Station. Staff must also travel to the Jail to perform the fingerprinting. This is both inconvenient for our citizens and inefficient for our staff.

The Olympia Police Department seeks to add fingerprinting equipment at the Police Station. However, the City of Olympia lacks funding to do so due to significant budget constraints it has experienced for several years. The Olympia Police Department intends to use the grant funds to purchase a second machine and is able to fund its maintenance and use in its current operating budget.

The total cost to add fingerprinting equipment is approximately \$14,000. The JAG funding will be used to fund this equipment with the City of Olympia contributing the additional funds that are needed.



City Council

Approval of 2015 Percival Plinth Project ("People's Prize") Sculpture Exhibits

Agenda Date: 5/26/2015
Agenda Item Number: 3.F
File Number: 15-0502

Type: decision **Version:** 1 **Status:** Consent Calendar

Title

Approval of 2015 Percival Plinth Project ("People's Prize") Sculpture Exhibits

Recommended Action

Commission Recommendation:

The Olympia Arts Commission recommends approval of 15 sculptures and two alternates for exhibition along Percival Landing for up to one year starting July 2015.

City Manager Recommendation:

Move to approve the recommended 15 sculptures and two alternates for exhibition along Percival Landing for up to one year starting July 2015.

Report

Issue:

To review and approve the Arts Commission recommendation of 15 sculptures for the Percival Plinth Project exhibition, and Peoples' Choice Award for 2015-2016.

Staff Contact:

Stephanie Johnson, Arts & Events Program Manager, Parks, Arts & Recreation,
360.709.2678

Presenter(s):

None - Consent item.

Background and Analysis:

This recommendation marks the fourth installation of the Percival Plinth Project, which involves placing loaned sculptures on stands ("plinths") along Percival Landing, for temporary exhibition of up to one year. Based on a one-month opportunity for public vote among the exhibited sculptures, the City will purchase the sculpture receiving the most votes - the "Peoples' Choice Award." Following the exhibition, the purchased sculpture will be moved to City Hall for one year before permanent exhibition in another location.

The Call for Sculpture for the 2015-2016 Percival Plinth Project and Peoples' Prize includes the following components:

- Artists applied statewide.
- 15 sculptures and two alternates were recommended by the jury for loan, and reviewed and recommended by the Arts Commission.
- Selected artists will be awarded a \$700 honoraria for loan of each sculpture.
- One sculpture will be selected by the public for purchase.
- Voting must take place in person.
- Artwork purchase not to exceed \$10,000.

On May 12, 2015, 29 sculptures, submitted by 18 artists were reviewed by the project jury. The Arts Commission reviewed the jury recommendation of 15 sculptures and two alternates on May 14. The Commission unanimously agreed to move the recommendation forward to City Council.

Neighborhood/Community Interests (if known):

In 2014, 481 votes were received for the Peoples' Choice Award. Of those, 320 were from Olympia proper, and 69 were from Lacey, Tumwater and Thurston County.

Options:

1. Move to approve the recommended 15 sculptures and two alternates for exhibition along Percival Landing for up to one year starting July 2015.
2. Move to direct staff to make changes to the proposed list.
3. Move to not approve the recommendation.

Financial Impact:

\$700 honoraria for 15 sculptures	\$10,500
Up to \$10,000 purchase of Peoples' Prize Sculpture	\$10,000
Up to \$1,000 for installation of Peoples Prize following exhibition	\$1,000
Total (up to)	\$21,500

PERCIVAL PLINTH RECOMMENDATION 2015



1



3



6



9



14



2



4



7



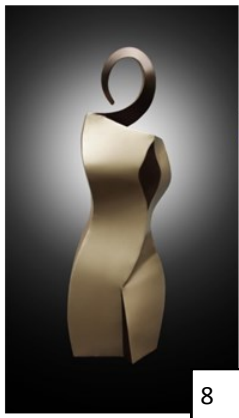
10



12



5



8



11



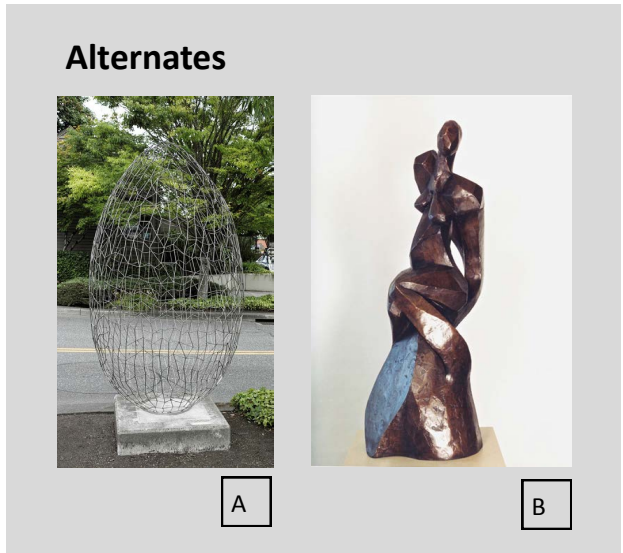
13



15

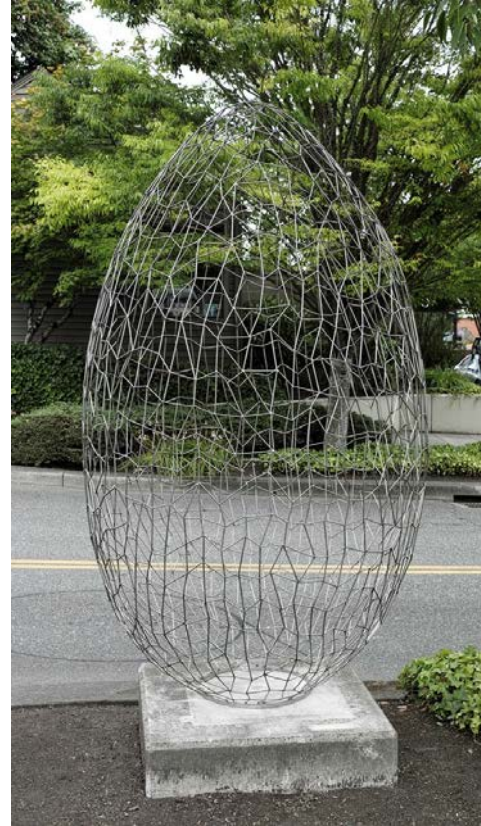
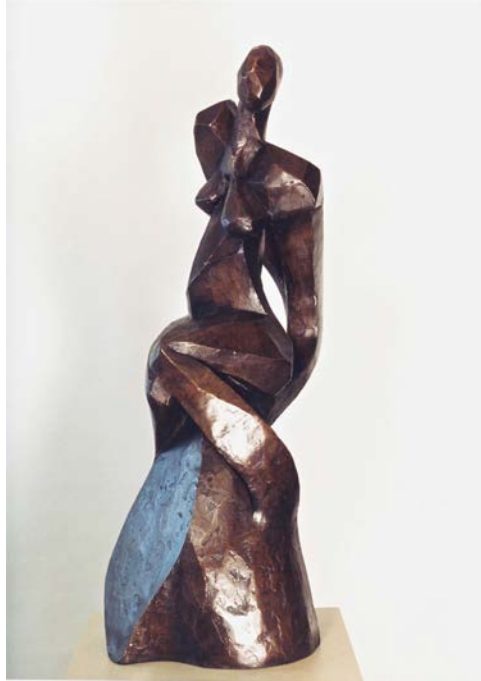
1. **Great Catch**, Bronze, by Marilyn Murch, Tenino
2. **Torso III**, Steel & Stainless Steel, by Rodger Squirrell, Lake Forest Park
3. **Tennyson**, Bronze, by Kyle Dillehay, Tacoma
4. **A Soothing Melody**, Marble & Bronze, by Leon White, Seattle
5. **CULTURE Ring Dance #10**, Steel, by Don Freas, Olympia
6. **Good Dog!**, Stainless Steel, by Rodger Squirrell, Lake Forest Park
7. **Twisted Halo**, Stainless Steel & Bronze, by Ulrich Pakker, Seattle
8. **Venus**, Steel, by Kevin Au, Mercer Island
9. **Daphne**, Welded Steel, by Karsten Boysen, Port Orchard
10. **The Three Graces**, Bronze, by Sylvia Perle, Olympia
11. **The Gardener**, Bronze, by Louise McDowell, Seattle
12. **Swirl**, Steel, by Kevin Au, Mercer Island
13. **Olympia Oyster**, Steel Bar & Stainless Steel, by Colleen Cotey, Olympia
14. **Shorebirds**, Steel & Kiln-Carved Glass, by Lin McJunkin, Conway
15. **Iris Flare**, Steel & Kiln-Carved Glass, by Lin McJunkin, Conway

- A. **Egg**, Stainless Steel, James Lapp, Mount Vernon
 B. **Seated Helene**, Bronze, Sylvia Perle, Olympia



A

B



James Lapp
"Egg" 2009
8' X 5' X 5'



City Council

Community Planning and Development Request for Additional Staff, with Appropriation Ordinance

Agenda Date: 5/26/2015
Agenda Item Number: 3.G
File Number: 15-0456

Type: ordinance **Version:** 3 **Status:** 2d Reading-Consent

Title

Community Planning and Development Request for Additional Staff, with Appropriation Ordinance

Recommended Action

Finance Committee Recommendation:

Finance Committee unanimously recommends the staff proposal and ordinance for approval.

City Manager Recommendation:

Move to approve on second reading the ordinance appropriating \$110,000 for the addition of one Code Enforcement Officer/Building Inspector and one Plans Examiner.

Report

Issue:

Should the Council increase staffing for Community Planning and Development (CPD) and appropriate some of the budget excess revenue?

Staff Contact:

Steve Hall, City Manager, 360.753.8447

Jane Kirkemo, Administrative Services Director, 360.753.8499

Keith Stahley, Community Planning and Development, 360.753.8227

Presenter(s):

Jane Kirkemo, Administrative Services Director

Steve Hall, City Manager

Keith Stahley, Community Planning and Development Director

Background and Analysis:

The background and analysis have not changed from first to second reading.

During the recession, there was a significant decline in new construction and the corresponding revenue. Therefore, we cut the number of plans examiners and inspectors. Compared to 2008, we have cut four plans examiners and five inspectors. When we have building surges we have tried to use temporary employees or contract out the work. See Table I in the attachment.

In addition, code enforcement requests continue to increase in volume and complexity.

The increase in activity translates to an increase in revenue. See Table II in the attachment.

Staff is requesting to add one code enforcement officer/building inspector and one commercial plans examiner. As you can see from the numbers, we are on track to more than cover the additional costs.

It takes full Council approval to add staff mid-year and it takes Council authority to appropriate the revenue. Staff is requesting to appropriate \$110,000 to cover the costs for 2015 (\$96,000 for salary and benefits for six months, plus a vehicle and other necessary equipment). The additional costs will be reflected in the 2016 budget.

Neighborhood/Community Interests (if known):

We are in a crisis mode with a number of our bigger clients/projects and as activity has picked up from our neighboring cities we cannot rely on them to fill in when needed.

Options:

1. Appropriate the funds and approve the additional FTEs.
2. Do not appropriate the funds and slow down the construction activity.

Financial Impact:

This action is revenue neutral. The expenses are offset by new revenues. Also, in recent years the City has utilized consultants in place of full-time staff. In 2014 the staff spent approximately \$65,000 on consultants. In 2015, they are on track to spend \$120,000 without these additional staff.

Ordinance No.

AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, RELATING TO THE 2015 BUDGET, AND APPROPRIATING \$110,000 FOR THE ADDITION OF ONE CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR AND ONE PLANS EXAMINER TO THE COMMUNITY PLANNING AND DEVELOPMENT DEPARTMENT.

WHEREAS, during the recession, there was a significant decline in new construction and the corresponding revenue to the City of Olympia, and plans examiners and inspectors were cut from the Community Planning and Development staff; and

WHEREAS, compared to 2008, the City has cut four plans examiners and five inspectors; and

WHEREAS, building activity and permits have exceeded the expected activity for 2015, and building permit review and building inspection and code enforcement requests continue to increase in volume and complexity; and

WHEREAS, this increase in activity has and will produce revenue in excess of original estimates, which may be used to pay the cost of one additional code enforcement officer/building inspector and one additional plans examiner position; and

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:

Section 1. That the following appropriations are hereby made:

GENERAL FUND

Resources:	Permit and inspection revenues	\$110,000
	TOTAL RESOURCES	\$110,000
Appropriations:	Community Planning & Development Department	\$110,000
	TOTAL APPROPRIATIONS	\$110,000

Section 2. Severability. The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

Section 3. Ratification. Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

Section 4. Effective Date. This Ordinance shall take effect five (5) days after publication, as provided by law.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY

PASSED:

APPROVED:

PUBLISHED:

Table I

CONSTRUCTION VALUATION BY YEAR						
Type	2010	2011	2012	2013	2014	2015 Estimate*
New Commercial	\$39,787,897	\$47,977,000	\$30,318,219	\$19,020,276	\$36,491,631	\$96,284,925
New Multi-Family	\$2,556,484	\$2,850,000	\$12,253,369	\$31,751,347	\$18,410,779	\$4,312,953
New Single Family Residential	\$33,139,219	\$22,695,208	\$25,261,951	\$37,088,571	\$38,906,486	\$23,576,676
Total	\$75,483,600	\$73,522,208	\$67,833,539	\$87,860,194	\$93,808,896	\$124,174,554

Table II

2015 REVENUE				
Program	Budget	YTD Revenue (through 3/31/15)	Revenue Over/Under Goal	% Budget to Actual
Administration	\$500	\$4,117	(\$3,617)	823.3%
Community Planning	\$235,390	\$37,455	\$197,935	15.9%
Development Permit Services	\$2,334,450	\$811,079	\$1,523,371	34.7%
Total	\$2,570,340	\$852,650	\$1,717,690	33.2%



City Council

Municipal Art Plan 2015

Agenda Date: 5/26/2015
Agenda Item Number: 4.A.
File Number: 15-0353

Type: discussion **Version:** 2 **Status:** Other Business

Title

Municipal Art Plan 2015

Recommended Action

General Government Committee:

General Government Committee unanimously recommends the Plan, except for 2015 Artspace funding. There was not agreement on the Committee as to whether Municipal Art Funds should be allocated for Artspace pre-design work in 2015.

Arts Commission:

Subsequent to the General Government Committee meeting, the Arts Commission revisited the proposed Plan and recommends moving Artspace funding from 2015 to 2016. The attached proposal reflects this recommendation from the Arts Commission.

City Manager Recommendation:

Provide guidance on the proposed 2015 Municipal Art Plan. Formal Council approval will be scheduled for a subsequent Consent Calendar agenda.

Report

Issue:

The Municipal Art Plan presents proposed projects for 2015 that would draw from the Municipal Art Fund. In addition, the plan lays out a 5 year horizon for future public art projects.

Staff Contact:

Stephanie Johnson, Arts & Events Program Manager, Olympia Parks, Arts & Recreation, 360.709.2678.

Presenter(s):

Marygrace Jennings, Chair, Olympia Arts Commission

Background and Analysis:

The Municipal Art Plan is a planning document for public art projects. There has not been a Municipal Art Plan (MAP) submitted since 2009, due to a moratorium on new public art projects, which has since been lifted.

Arts Commission Chair Marygrace Jennings met with the General Government Committee on April 28, 2015, to initiate discussion about the MAP and the projects proposed for 2015, which include:

- Traffic Box Wrap Public Art
- Music Out Loud - Artwork
- Percival Plinth Project
- Westside tree guard completion
- Master Plan for City Gateways Public Art Project
- City Hall Rotating Exhibit Support
- Artist Live/Work Housing (Olympia Artspace Alliance)

General Government expressed unanimous support for the 2015 projects, with the exception of funds proposed for the Olympia Artspace Alliance (OAA). Attached are draft Minutes of the committee's discussion.

The Arts Commission reviewed General Government's discussion at its May 14 meeting and recommended deferring the Olympia Artspace Alliance item to 2016. The attached Municipal Art Plan reflects that change.

Municipal Art Fund Ordinance:

Following is the relevant code for use of the Municipal Art Fund:

2.100.150 Public Art--Allocation of Municipal Funds

The ordinance codified in Sections. 2.100.130 through 2.100.170 provides allocations of certain municipal funds for the purpose of selecting, acquisitioning and installing art works in public places and further provides that moneys collected be held in a "municipal arts fund" to be expended for projects as prescribed in the "municipal arts plan" to be developed by the arts commission. All works of art purchased and commissioned under the municipal arts plan shall become a part of the City art collection developed, administered and operated by the City arts program. Moneys in the municipal arts fund may also be used toward the creation of a live/work housing project for local artists. (Ord. 6843 §2, 2013; Ord. 6526 §8, 2008).

Neighborhood/Community Interests (if known):

The plan proposes projects across the City, and the community will have the opportunity to participate in the process as individual projects move forward.

Options:

1. Approve the Municipal Art Plan as recommended by the Arts Commission and forward to Council on Consent Calendar.
2. Do not approve the Municipal Art Plan as recommended by the Arts Commission.
3. Provide direction on recommended changes to the Municipal Art Plan.

Financial Impact:

The attached Municipal Art Plan includes a table on proposed projects and costs. The yellow band shows the proposed items in the 2015 MAP in the amount of \$136,940.

sidewalks for better ADA accessibility generally in the downtown area. Committee member Hankins, who is the Council's designated liaison to the Bicycle & Pedestrian Advisory Committee, said she is concerned about losing momentum on the BPAC recommendation for better ADA accessibility between downtown Olympia and neighborhoods, particularly at Pear and Plum for use by residents at Pear Blossom Place homeless shelter and students at nearby schools. She spoke about the economic benefit for downtown Olympia of convenient and safe bicyclist and pedestrian access to downtown.

Based on staff recommendation, the Committee agreed by consensus to recommend the proposed ADA accessibility project in the State Avenue/Capitol Way area. They asked that a summary of their comments be included in the meeting minutes.

The recommendation was discussed and closed.

4.B 15-0353 Municipal Art Plan 2015

Arts Commission Chair Marygrace Jennings and Arts & Events Manager Stephanie Johnson reviewed the proposed Municipal Art Plan.

Committee members specifically discussed

- art corridors
- pre-development financial support for Artspace
- proposal to shift City Hall art budget to a City Gateways project.

Committee member Hankins expressed concern about budgeting money in 2015 for undefined Artspace pre-development costs. She questioned whether Artspace is an "art" or housing project.

Each of the Committee members said they were pleased to see the proposed funding for gateways art and signage. They asked that the Plum/Union intersection be included on the draft map.

Chair Roe suggested forwarding the Municipal Art Plan proposal to the full Council for review and discussion with a unanimous recommendation from General Government Committee except for the Artspace proposal. Committee members Hankins and Selby concurred with the suggestion.

The recommendation was discussed and forwarded to Council for consideration at the May 26 Council meeting.

4.C 15-0354 Preparation for Council's Mid-Year Retreat on June 20, 2015

Committee members agreed to recommend the following format and agenda:

Location: LOTT Board Room (it is available and reserved)

Time: 9:00 a.m. - 1:00 p.m. (working lunch included)

A Five-Year Municipal Art Plan for the City of Olympia

Introduction: Mission and Goals of the Olympia Arts Commission

1. The Municipal Art Plan: What and Why
2. Planning Public Art
3. Project List for 2015
4. Five-year Context
5. Summary Spreadsheet
6. Other Activities



Campers at Olywahoo deliberate over their vote for the 2015 Percival Plinth Project People's Choice Award.

The mission of the Olympia Arts Commission is to help enrich the lives of the people of the region by making visual, performing and literary arts vital elements in the life of our community.

The Commission's purpose is to promote and encourage public programs to further development, public awareness, and interest in fine and performing arts and cultural heritage, and to advise City Council in connection with these. The Olympia Arts Commission (OAC) was created to provide expertise regarding the visual and performing arts and cultural heritage, and to reach out within and beyond the community to expand artistic and cultural programs and services for the citizens of Olympia. (Olympia Municipal Code (OMC) 2.100.100, 2.100.110)

Supported by City staff, the OAC pursues this mission through a public art program that includes programming and events, services, outreach, education and networking, and the purchase and placement of works of art in the community.

[Type a quote from the document or the summary of an interesting point. You can position the text box anywhere in the document. Use the Drawing Tools tab to change the formatting of the pull quote text box.]

1. Municipal Art Plan: What and Why

The MAP is the annual budget and spending plan for the Municipal Art Fund, and it provides direction and accountability for the use of public resources in support of the arts.

City Ordinance calls for the OAC to "prepare and recommend to the City Council for approval a plan and guidelines to carry out the City's art program," (OMC 2.100.140) and notes that a municipal arts plan should prescribe the projects to be funded from the municipal arts fund. "*Municipal Arts Plan* means a plan outlining the City expenditures of designated funds for public art projects for a one-year period." (OMC 2.100.160)

Olympia's public art programs and purchases have historically been funded through two sources: a \$1 per Capita allocation from the City's General Fund that was initiated in 1990, and a 1% for Art set-aside for City construction projects over \$500,000 in value. Funds from these sources are deposited in a Municipal Arts Fund (MAF). \$1 per Capita funds have not been allocated to the MAF since 2009, due to the economic recession. In response to a slow economic recovery, the ability to pursue new public art projects has been restored, although the \$1 per Capita funds remain suspended.

The MAP establishes budgets for new public art projects undertaken by the City, whether in conjunction with new capital projects or independent of them. Projects range from small (less than \$15k) to major (over 50k) installations involving design teams, and may include visual, literary and performing arts.

2. Planning for Public Art

The OAC develops an Annual Work Plan that details program initiatives and activities of the City's art program to promote the work of local artists and the arts within our community, and for the purchase of public art (including paid performances) to enhance and enliven the community. These public art purchases are the focus of the MAP.

To develop funding projections for the MAF and budgets for individual projects, City staff reviews the Capital Facility Plan to identify projects that trigger the 1% for Art set-aside. These projects and their locations, impacts, and estimated public art budgets are initially reviewed by the Art in Public Places Committee (APP) of the OAC, and then considered by the full Commission. The Commission generates a complete project list that includes planned capital-funded purchases as well as other projects identified in the Commission's Annual Work Plan. This project list forms the core of the Municipal Art Plan, which the Commission then recommends to City Council for approval.

In developing plans for public art projects, a number of conditions and values are considered to determine the best use of available resources for the benefit of the arts and the community. As a starting point, capital project-generated funds are considered for art projects at or near the site of the construction to enhance the public improvement, or to mitigate for the impact of the improvements.

The funding for art generated by small capital projects is often too small to be very effective. In these cases, funds from multiple projects may be combined, or \$1 per Capita funds added when available, to create a viable public art project budget. Balancing opportunities for multiple small projects versus fewer, more significant projects is an important planning consideration. Combining funds can bring a significant installation of public art to a capital improvement project that is too small to generate funds on its own, but which may be desirable because of location or community access. In selecting projects and works of art, the OAC will consider how proposals accomplish the following:

- **Contribute to broad distribution of public art throughout Olympia.**
Commissioners will consider the relative representation of art among City neighborhoods, and seek to distribute public art broadly throughout the community.
- **Provide for diverse forms of art within the public collection.**
While every piece in the collection may not resonate for every citizen, a wide range of style, media, subjects and viewpoints will offer perspective and interest for everyone.
- **Bring new ideas, innovation, or thinking to the community.**
- **Achieve a balanced city collection that includes a strong local base but also has regional and national reach.**
- **Maintainable and safe.**
- **Well-suited to chosen site or venue.**

3. Project List for 2015

Together, this slate of initiatives will contribute to the creative and cultural arts in Olympia in the following ways: The following slate of projects are diverse in arts disciplines – sculpture, painting/drawing, music - and are located throughout Olympia. These investments in the arts support current and future endeavors, care for the collection we have and offer opportunity for local and

regional artists, from youth through professional, to benefit the community and change the atmosphere of our built environment.

- Supporting several facets of the arts, including music
- Pushing the arts deeper into our neighborhoods and beyond the downtown core
- Investing in the future of the arts and artists in our community
- Continuing with successful programs that are embraced by the community

Traffic Box Wrap - \$11,000 - Working in partnership with Public Works, 10 transit boxes in West Olympia will be wrapped with artwork by local artists of all ages, printed on vinyl. Designs will be made available through OlySpeaks for online voting. In 2015, 10 boxes will also be wrapped downtown, funded by Lodging Tax. Wrapping of 10 boxes on the east side of Olympia is projected in 2016. As vinyl is expected to last 3 years, wraps may be replaced in following years, depending on project evaluation.

Music Out Loud - Artwork - \$24,890 - Honoring past musicians and celebrating today's music, this project pairs artistic elements incorporated into the ground plane of several sidewalks in downtown Olympia, with a summer series of music performances. Completion of artwork is expected in early 2016.

Music Out Loud - Performance - \$6,433 - Funds to be used for three performances per three sites (9 performances total) during the summer months, once artwork is completed. Per Council direction, the first year will be a pilot project.

Percival Plinth Project - \$22,100 - This ongoing project hosts loaned sculpture (up to 15) for an exhibition of one year along Percival Landing. During the month of August the public is invited to vote for the sculpture they wish for the City to purchase.

Harrison/Black Lake Tree Guards - \$23,000 - In 2008, designs for a series of five tree guards along Black Lake Boulevard at Harrison were acquired through a selective process. The structures were never fabricated. Now the formerly vacant lot has been developed into the West Central Park, and the time seems appropriate to pursue this neighborhood-scaled project.

City Gateways - \$50,000 - 2015 will be a planning year for the Arts Commission to work with a consultant to develop a Master Plan to prepare for signature artworks at key city gateways, as called for in the City's Comprehensive Plan. The Comprehensive Plan calls for gateways that can include welcoming signage, and for the involvement of citizens, neighborhoods, and City departments and officials in shaping a "distinctive special environmental setting" for these civic gateways.

City Hall Rotating Exhibit Support - \$6000 - Install display infrastructure (exhibition stands and picture rails), to support rotating exhibits of visual art and cultural artifacts for public interest and enjoyment, inside City Hall.

(Future years) Eastside/22nd Sidewalk Project - \$43,764 - The third of three public art projects anticipated for sidewalks, this project will build off neighborhood walking experiences to tell the story of the area and encourage pedestrian use. Scheduling of this project is dependent on the Public Works schedule for completion.

4. Five-Year Planning Context

The context for the 2015 project list includes the continued hold on per capita funding since 2009. In the five year period from 2005 - 2009, that fund source provided an average of \$43,000 for the arts every year. This loss of funding and the economic downturn that caused it had a chilling effect on all City spending, including that of the OAC. As we look to 2015, the budget for the arts appears healthy primarily due to the 1% for Art funds made available with the construction of City Hall.

This Municipal Art Plan will utilize all of the available funds in the next four years. If the \$1 per Capita funding is not restored, funding for the arts in Olympia will fall dramatically once the City Hall funds are spent. Restoration of the \$1 per Capita funding is vital to the creative health, vibrancy and economic growth of our City. This community investment affords the possibility to fund small grant programs, the Percival Plinth Project and new initiatives that celebrate what makes Olympia a destination and a regional center for the arts.

5. Summary Spreadsheet

FIVE YEAR MUNICIPAL ART PLAN

	2014	2015	2016	2017	2018	2019	Total
INCOME							
Available balance	298,850						298,850
\$1 per capita	0	50,000	0	0	0	0	50,000
Capital projects % for art	0	180,000	18,000	0	5,000	0	203,000
5-year projected total							551,850
PLANNED EXPENDITURE							
Committed Funds							
West Bay Sidewalk	14,050						14,050
Proposed Projects							
Traffic Box Wrap		11,000	11,000	11,000	11,000	11,000	55,000
Music Out Loud - Artwork		24,840					24,840
Music Out Loud - Performance			6,433	6,433	6,433	6,433	25,732
Percival Plinth Project		22,100	22,100	22,100	22,100	22,100	110,500
Tree Guards		23,000					23,000
Olympia Artspace Alliance			50,000				50,000
City Gateways		50,000	25,000	50,000	60,000	50,000	235,000
City Hall Rotating Exhibit Support		6,000					6,000
Eastside/22nd Sidewalk				43,764			43,764
Subtotal	14,050	136,940	114,533	133,297	99,533	89,533	587,886
Balance							-36,036

Projected 1%: Boulevard/Morse Merriman Roundabout

Projected 1%: Sidewalk Construction

\$700 x 15 plinths + \$600 admin + \$1000 new pedestal + \$10,000 purchase prize

6. Other Activities

Maintenance and conservation efforts are necessary to preserve the integrity of the City's collection for the benefit of the community. Funding for conservation and maintenance is provided from interest drawn on the MAF. Commissioners visit each piece in the collection on a yearly basis, both to get to know the collection and to flag issues for staff review. Interest earned on the MAF will continue to provide a fund source for needed treatment and conservation care.

Public Works Tribute – Estimated \$5,000 - Provide casework and mounting for City-owned artwork to be installed in City Hall. In 1990, as a tribute to his co-workers, former Parks Maintenance employee Charlie Mitchell created a set of painted wood sculptures of Public Works employees in action: emerging from hatch covers, tending to solid waste and sweeping the pathway in a small green space near the city's maintenance buildings. Due to environmental deterioration, the sculptures were removed, stabilized, and readied for interior display. Cases will be fabricated to mount and house them at City Hall near Public Works offices.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8447

City Council

Executive Session Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matters

Agenda Date: 5/26/2015
Agenda Item Number: 7.A
File Number: 15-0532

Type: executive session **Version:** 1 **Status:** Executive Session

Title

Executive Session Pursuant to RCW 42.30.110 (1)(b) - Real Estate Matters