



City of Olympia

Future City Council Meeting Agendas

As of April 21, 2017

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

A. STUDY SESSION - West Bay Environmental Assessment (*Jesse Barham, PW/Jonathon Turlove, Parks*) (File # 16-0518)

Finance Committee - 2nd Wednesday, 5:00 pm (*Jim Cooper - Chair, Jessica Bateman, Jeannine Roe*)

A. Major Unfunded Needs

General Government Committee - 4th Wednesday, 4:30 pm (*Jeannine Roe - Chair, Jessica Bateman, Clark Gilman*)

A. Options for citizen engagement

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (*Julie Hankins - Chair, Clark Gilman, Nathaniel Jones*)

A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Requested by Jim Cooper - 10/28/14*)

B. Daylighting Moxlie Creek (*Requested by Jim Cooper - 7/7/15*)

Ad Hoc Committee on Housing Affordability - (1st Monday and 3rd Wednesday, 5:30 p.m.) (*Julie Hankins - Chair, Jim Cooper, Jeannine Roe*)

April 25 - 5:30 pm

EXECUTIVE SESSION

A. Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110 (1)(c)
- Real Estate Matter

April 25 - 7:00 pm

CITY COUNCIL MEETING

A. **SPECIAL RECOGNITION** - Proclamation Recognizing Mental Health Awareness Month

B. **SPECIAL RECOGNITION** - Spring Arts Walk (*Stephanie Johnson, Parks*)

C. **SPECIAL RECOGNITION** - Best of Olympia Honors (*Kellie Purse Braseth, Exec.*)**CONSENT** - Approval of Labor Contract with the International Association of Fire Fighters, Local #468 and Assistant Chiefs (*Jay Burney, Exec*)

D. **CONSENT** - Approval of Resolution Approving and Authorizing Signature of all Documents Necessary to Receive Federal Grant Funds for the Boulevard Morse-Merryman Roundabout Project (*Fran Eide, PW*) (File # 17-0442)

E. **CONSENT** - Approval of Resolution Approving and Authorizing Signature of all Documents Necessary to Receive Federal Grant Funds for the Pedestrian Flashing Beacon Installation Project (*Randy Wesselman, PW*) (File # 17-0426)

F. **CONSENT** - Approval of Resolution Approving and Authorizing Signature of all Documents Necessary to Receive Federal Grant Funds for the Pacific Avenue Pedestrian Crossing Improvement Project (*Ladd Cluff, PW*) (file # 17-0435)

G. **CONSENT** - Approval of Seizure Funds (*Laura Wohl, OPD*)

H. **CONSENT** - Approval of Appointment to the Olympia Arts Commission

I. **CONSENT** - Approval of Resolution Approving and Authorizing Signature of All Documents Necessary to enter into an Agreement with Puget Sound Energy Green Direct Program (*Rich Hoey, PW*)

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- J. **OTHER BUSINESS** - 2017 Neighborhood Matching Grants (*Anna Schlecht, CPD*)
- K. **OTHER BUSINESS** - Adoption of the Downtown Strategy (*Amy Buckler, CPD*)

April 26 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. OPD Update (*Paul Lower, OPD*)
- B. Community Development Block Grant (CDBG) - Program Year 2017 Action Plan (*Anna Schlecht, CPD*)
- C. Temporary Art in City Hall (*Stephanie Johnson, Parks*)

May 1 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Consider options for educating the general public about the housing affordability and homelessness issues (*Amy Buckler, CPD*)
- B. Consider options for gathering public input including survey data about various housing affordability and homelessness issues and potential solutions (*Keith Stahley, CPD*)
- C. Develop an understanding of the relationship between public safety needs and housing affordability and homelessness issues (*Ronnie Roberts, OPD*)
- D. Status Reports and Updates

May 2 - 6:00 pm

OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING

- A. Approval of OMPD Advisory Board Member Appointments (*Kellie Purce Braseth, Exec.*)

May 2 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - National Corrections Week (*Ronnie Roberts, OPD*)
- B. **SPECIAL RECOGNITION** - Proclamation Recognizing Bicycle Commuter Month (*Michelle Swanson, PW*)(File #17-4006)
- C. **CONSENT** - Recognition and Endorsement of Thurston Community Economic Alliance Strategic Plan (*Renee Sunde, CPD*)
- D. **OTHER BUSINESS** - Approval of Percival Plinth 2016 Sculpture Recommendations (*Stephanie Johnson, Parks*)
- E. **OTHER BUSINESS** - ARCH Program RFP (*Jay Burney, Exec*)

May 3 - 5:00 pm

FINANCE COMMITTEE

- A. Briefing on Levies
- B. Overview of Public Safety Funding Needs
- C. Annual Review of Investment Policy
- D. Council Funds for Policy Research and Development

May 9 - 5:30 pm

COUNCIL MEETING

- A. Development Project Status Update (*Keith Stahley, CPD*)

May 9 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Governor's Volunteer Service Award (*Jonathan Turlove, Parks*)
- B. **SPECIAL RECOGNITION** - Preservation Month (*Michelle Sadlier, CPD*)
- C. **CONSENT** - Approval of Labor Contract for Olympia Police Guild (*Jay Burney, Exec.*)
- D. **CONSENT** - Approval of a Multi-family Exemption Agreement for 924 State Avenue (*Leonard Bauer, CPD*)

- E. **CONSENT** - Agreement with Thurston County for Fair Housing Assessment (*Anna Schlecht, CPD*)
- F. **OTHER BUSINESS** - Isthmus Interim Improvement Plan (*Paul Simmons, Parks*)
- G. **OTHER BUSINESS** - Downtown Sanitation Plan (from Land Use and Environment Committee)

May 16 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - National Law Enforcement Week (*Ronnie Roberts, OPD*)
- B. **CONSENT** - Approval of Memorandum of Understanding with Washington State Employment Security Department for Two Americorp Positions to Support Storm and Surface Water Utility Programs (*Susan McCleary, PW*) (File # 17-0641)
- C. **CONSENT** - 2016 Small Diameter & AC and Aging Pipe Replacement (*Tim Richardson, PW*) (File # 17-0642)
- D. **CONSENT** - Approval of Bid Award for Martin Way Intersection Overlays (*Fran Eide, PW*) (File # 17-0468)
- E. **CONSENT** - Approval of Release of Utility Easement in Block 7 of Swan's Addition to Olympia (*Ladd Cluff, PW*) (File # 17-0467)
- F. **OTHER BUSINESS** - Action Plan (*Stacey Ray, CPD*)

May 17 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Consider draft report on options for housing affordability and homelessness response (*Keith Stahley, CPD*)
- B. Status Reports and Updates

May 18 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE (at Olympia HS)

- A. 2016 EDDS Update (*Steve Sperr, PW*) (File # 17-0411)
- B. Missing Middle Housing Report Status Report (*Leonard Bauer, CPD*)
- C. Sign Code Update Recommendations (*Joyce Phillips, CPD*)
- D. Parking Strategy Update (*Debbie Sullivan, PW*) (File #17- 0410)
- E. Status Reports and Updates (*Keith Stahley, CPD*)

May 23 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - GRUB Update
- B. **OTHER BUSINESS** - Seal Level Rise Plan Briefing (*Susan Clark, PW*) (File # 17-0441)
- C. **OTHER BUSINESS** - TCOMM Briefing

May 24 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Community Policing --Options for Citizen Engagement
- B. PBIA Briefing (*Mark Rentfrow, CPD*)
- C. Welcome Center/Downtown Ambassador Update (*Mark Rentfrow, CPD*)
- D. Mid-Year Council Retreat Agenda Scoping (*Steve Hall, Exec*)

May 30

NO COUNCIL MEETING

May 30 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE (Special Meeting at Capital HS)

- A. Missing Middle Open House

June 5 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Consider draft report on options for housing affordability and homelessness response (*Keith Stahley, CPD*)

B. Status Reports and Updates

June 6 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of Bid Award for Martin Way Patching (*Fran Eide, PW*) (File # 17-0469)
- B. **CONSENT** - Approval of Bid Award for 2017 Pavement Preservation (Chip Seal) (*Fran Eide, PW*) (File # 17-0471)
- C. **OTHER BUSINESS** - PY2017 CDBG Action Plan Setting Public Hearing Date

June 7 - 5:00 pm

FINANCE COMMITTEE

- A. Criteria and process for 2018 budget
- B. Review B & O Tax Thresholds
- C. Maintenance Center Feasibility Study

June 10 - 9:00 am

COUNCIL MID-YEAR RETREAT

June 13 - 7:00 pm

COUNCIL MEETING

June 15 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Action Plan Update (*Leonard Bauer, CPD*)
- B. Amendments to Drive-thru Business Requirements (*Tim Smith, CPD*)
- C. Urban Design Regulation Update (*Amy Buckler, CPD*)
- D. Status Reports and Updates (*Keith Stahley, CPD*)

June 20 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of Bid Award for Quince Street Sidewalk (*Jim Rioux, PW*) (File # 17-0472)
- B. **PUBLIC HEARING** - PY2017 CDBG Action Plan

June 21 - 5:30 pm

AD HOC COMMITTEE ON HOUSING AFFORDABILITY

- A. Consider draft report on options for housing affordability and homelessness response (*Keith Stahley, CPD*)
- B. Status Reports and Updates

June 27

NO COUNCIL MEETING

June 28 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Municipal Art Plan Status Report (*Stephanie Johnson, CPD*)
- B. Temporary Art in City Hall (*Stephanie Johnson, CPD*)
- C. Scope of Work on College Affordability/Access Study

July 4

NO COUNCIL MEETING

July 11 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Mid-Year Performance Evaluation)

July 11 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - PY2017 CDBG Action Plan Approval (*Anna Schlecht, CPD*)

July 12 - 5:00 pm

FINANCE COMMITTEE

- A. Review draft Transportation Master Plan (Land Use Committee first)
- B. Review the 2018 - 2023 Preliminary Capital Facilities Plan

- July 18 - 7:00 pm** **COUNCIL MEETING**
A. **OTHER BUSINESS** - Presentation of Preliminary Capital Facilities Plan
- July 20 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Urban Forestry Master Plan (*Michelle Bentley, CPD*)
B. Missing Middle Housing Report (*Leonard Bauer, CPD*)
C. West Bay Park Master Plan (*Laura Keehan, CPD*)
D. Status Reports and Updates (*Keith Stahley, CPD*)
- July 25 - 7:00 pm** **COUNCIL MEETING**
- July 26 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Economic Development Update (*Renee Sunde, CPD*)
B. CDBG CAPER Report (*Anna Schlecht, CPD*)
C. CDBG Action Plan PY 2017 (*Anna Schlecht, CPD*)
- August 1** **NO COUNCIL MEETING**
- August 8** **NO COUNCIL MEETING**
- August 9 - 5:00 pm** **FINANCE COMMITTEE**
- August 15 - 7:00 pm** **COUNCIL MEETING**
- August 17 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Urban Forestry Street Tree Master Plan Update (*Michelle Bentley, CPD*)
B. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
C. SEPA Exemptions Recommendations (*Leonard Bauer, CPD*)
D. Status Reports and Updates (*Keith Stahley, CPD*)
- August 22 - 7:00 pm** **COUNCIL MEETING**
- August 23 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Public Engagement/Social Media (*Kellie Purce Braseth and Josh Linn, Comm.*)
B. Public Safety/OPD Update (*Paul Lower, OPD*)
C. PBIA Briefing (*Mark Rentfrow, CPD*)
- August 29** **NO COUNCIL MEETING**
- September 5** **NO COUNCIL MEETING**
- September 12- 5:30 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING**
- September 12 - 7:00 pm** **COUNCIL MEETING**
- September 13 - 5:00 pm** **FINANCE COMMITTEE**
A. Utility Rates Recommendations
B. Study of college education funding/ regressive local tax structure
- September 19 - 7:00 pm** **COUNCIL MEETING**
- September 21 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. 2016 EDDS Update (*Steve Sperr, PW*)

**Items Scheduled are
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- B. Sea Level Rise (*Andy Haub, PW*)
- C. Status Reports and Updates (*Keith Stahley, CPD*)

September 26 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD MEETING**

September 26 - 7:00 pm **COUNCIL MEETING**

September 27- 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Scope of Work on Regressive Tax Structure Impact on Olympians

October 3 - 7:00 pm **COUNCIL MEETING**

October 10 **NO COUNCIL MEETING**

October 11 - 5:00 pm **FINANCE COMMITTEE**
A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
B. Meet with OMPD board
C. Council compensation

October 17 - 7:00 pm **COUNCIL MEETING**
A. **PUBLIC HEARING** - Preliminary Capital Facilities Plan

October 19 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Urban Design Regulation Update (*Amy Buckler, CPD*)
B. Status Reports and Updates (*Keith Stahley, CPD*)

October 24 - 5:30 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**

October 24 - 7:00 pm **COUNCIL MEETING**
A. **PUBLIC HEARING** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER)
B. **OTHER BUSINESS** - Presentation of 2018 Operating Budget

October 25 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Work Plan for Next Year (*Kellie Purce Braseth, Comm.*)
B. Scoping Advisory Board Recruitment Process (*Kellie Purce Braseth, Comm.*)
C. CDBG Action Plan PY 2018 (*Leonard Bauer, CPD*)
D. Welcome Center/ Downtown Ambassador Update (*Mark Rentfrow, CPD*)
E. Economic Development Update (*Renee Sunde, CPD*)

October 31 **NO COUNCIL MEETING**

November 7 **NO COUNCIL MEETING**

November 8 - 5:00 pm **FINANCE COMMITTEE**
A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
B. Meet with OMPD board
C. Council compensation

November 14 - 5:30 pm **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD MEETING (Tentative)**

- November 14 - 7:00 pm** **COUNCIL MEETING**
- A. **CONSENT** - CDBG PY2016 Consolidated Annual Performance and Evaluation Report (CAPER) Approval
 - B. **PUBLIC HEARING** - Public Hearing on 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0073)
 - C. **OTHER BUSINESS** - Discussion of Utility Rates, Impact Fees and Lodging Tax
- November 16 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
- A. CPD Work Program Update (*Leonard Bauer, CPD*)
 - B. Status Reports and Updates (*Keith Stahley, CPD*)
- November 17 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
- A. Public Safety/OPD Update (*Paul Lower, CPD*)
 - B. Council Retreat Agenda and Location (*Kellie Purce Braseth, Comm.*)
 - C. PBIA Briefing (*Mark Rentfrow, CPD*)
- November 21 - 7:00 pm** **COUNCIL MEETING**
- A. **CONSENT** - Ad Valorem Tax (First Reading)
 - B. **PUBLIC HEARING** - Operating Budget
 - C. **PUBLIC HEARING** - Capital Budget
 - D. **PUBLIC HEARING** - Ad Valorem Tax
 - E. **OTHER BUSINESS** - Operating Budget Review
- November 17 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
- A. Public Safety/OPD Update (*Paul Lower, OPD*)
 - B. Council Retreat Agenda and Location (*Steve Hall, Exec.*)
 - C. PBIA Briefing (*Mark Rentfrow, CPD*)
- November 28 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Budget Balancing - Capital and Operating Budgets (*Mary Verner, Exec*)
- December 4 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE (Special Meeting)**
- A. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Comm.*)
- December 5 - 7:00 pm** **COUNCIL MEETING**
- A. **CONSENT** - Approval of Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File #17-0075)
 - B. **CONSENT** - Approval of Resolution Adopting the 2019-2024 Transportation Improvement Program (*David Smith, PW*) (File # 17-0074)
- December 12 - 5:30 pm** **EXECUTIVE SESSION**
- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)
- December 12 - 7:00 pm** **COUNCIL MEETING**
- A. **OTHER BUSINESS** - Capital Budget (First Reading)
 - B. **OTHER BUSINESS** - Operating Budget (First Reading)
- December 13 - 5:00 pm** **FINANCE COMMITTEE**
- A. Review the Preliminary Operating & Capital Budgets and forward recommendation to the full council
 - B. Meet with OMPD board

**Items Scheduled are
Subject to Change**

C. Council compensation

December 19 - 7:00 pm **COUNCIL MEETING**

December 21- 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Annual Annexation Report (*Tim Smith, CPD*)
B. LID Status Report (*Tim Smith, CPD*)
C. Code Enforcement Status Report (*Chris Grabowski, CPD*)
D. Action Plan Status Report (*Stacey Ray, CPD*)
E. Status Reports and Updates (*Keith Stahley, CPD*)

December 26 **NO COUNCIL MEETING**

December 27 **NO GENERAL GOVERNMENT COMMITTEE**

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