



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, November 16, 2021**

**7:00 PM**

**Online and Via Phone**

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_R3VeptOITsC4JVJZxSmzuQ](https://us02web.zoom.us/webinar/register/WN_R3VeptOITsC4JVJZxSmzuQ)

**1. ROLL CALL**

**Present:** 7 - Mayor Cheryl Selby, Mayor Pro Tem Clark Gilman, Councilmember Jim Cooper, Councilmember Yến Huỳnh, Councilmember Dani Madrone, Councilmember Lisa Parshley and Councilmember Renata Rollins

**1.A ANNOUNCEMENTS**

City Manager Jay Burney shared an update on the independent investigation into the death of Yvonne McDonald.

**1.B APPROVAL OF AGENDA**

**The agenda was approved.**

**2. SPECIAL RECOGNITION - None**

**3. PUBLIC COMMENT**

The following people spoke: Talauna Reed, Brian Windrope, Cheryl Williams, Larry Dzieza and Michael Ruth.

**4. CONSENT CALENDAR**

**4.A** [21-1109](#) Approval of November 9, 2021 City Council Study Session Meeting Minutes

**The minutes were adopted.**

**4.B** [21-1110](#) Approval of November 9, 2021 City Council Meeting Minutes

**The minutes were adopted.**

**4.C** [21-1084](#) Approval of a Resolution Authorizing an Increase in City Staffing by Two Full-Time, Project-Funded Positions to Support the Implementation of a New Finance, Human Resource and Payroll Management and Information Technology Solution

**The resolution was adopted.**

- 4.D [21-1097](#) Approval of a Resolution Authorizing Participation in the Local Government Investment Pool

**The resolution was adopted.**

#### **4. SECOND READINGS (Ordinances)**

- 4.E [21-1059](#) Approval of an Ordinance Establishing a Social Justice and Equity Commission and Amending Olympia Municipal Code Chapter 2.100

**The ordinance was adopted on second reading.**

- 4.F [21-1070](#) Approval of an Ordinance Assuming the Olympia Transportation Benefit District

**The ordinance was adopted on second reading.**

- 4.G [21-1068](#) Approval of an Ordinance Setting the 2022 Ad Valorem Tax

**The ordinance was adopted on second reading.**

#### **4. FIRST READINGS (Ordinances)**

- 4.H [21-1098](#) Approval of an Ordinance Amending Olympia Municipal Code Chapter 3.04 Related to Funds

**The ordinance was approved on first reading and moved to second reading.**

#### **Approval of the Consent Agenda**

**Councilmember Parshley moved, seconded by Councilmember Madrone, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huỳnh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

#### **5. PUBLIC HEARING**

- 5.A [21-1093](#) Public Hearing on the 2023-2028 Six-Year Transportation Improvement Program

Transportation Project Engineer David Smith gave an overview of the 2023-2028 Six-Year Transportation Improvement Program.

Councilmembers asked clarifying questions.

Mayor Selby opened the public hearing at 7:25 p.m. No one spoke. The public hearing closed at 7:26 p.m.

**The public hearing was held and closed.**

**5.B**     [21-1095](#)            Public Hearing on the 2022 Preliminary Operating Budget

City Manager Burney, Assistant City Manager Debbie Sullivan, and Finance Director Aaron BeMiller gave an overview of the 2022 Preliminary Operating budget.

Councilmembers asked clarifying questions.

Mayor Selby opened the public hearing at 8:12 p.m. Utility Advisory Committee Chair Cullen Stephenson spoke. The public hearing closed at 8:15 p.m.

**The public hearing was held and closed.**

**6.        OTHER BUSINESS**

**6.A**     [21-1083](#)            Approval of the 2021 Annual Comprehensive Plan Amendments

Principal Planner Joyce Phillips gave an overview of the 2021 Comprehensive Plan Amendments. She made a note that references to the Log Cabin Road extension that were inadvertently left in the Ordinance will be removed upon second reading should the City Council approve the Ordinance on first reading.

Councilmembers asked clarifying questions.

**Councilmember Madrone moved, seconded by Councilmember Cooper, to approve the proposed 2021 Annual Comprehensive Plan Amendment, as provided in Exhibit A of the draft ordinance, and with the references to Log Cabin Road extension on pages 195, 198 and 216 of Exhibit A removed. The motion carried by the following vote:**

**Aye:**            7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper, Councilmember Huynh, Councilmember Madrone, Councilmember Parshley and Councilmember Rollins

**6.B**     [21-1085](#)            Capital Facilities Plan Update and Discussion with Advisory Committee Chairs

Ms. Phillips shared a brief overview of the preliminary update to the Capital Facilities Plan, a Chapter in the City's 20-year Comprehensive Plan, which is updated annually.

The Chairs of the City's Advisory Committees, Cullen Stephenson (Utility Advisory Committee);

Maria Ruth (Parks and Recreation Advisory Committee); Samuel Gacad-Cowan (Bicycle and Pedestrian Advisory Committee); and Rad Cunningham (Planning Commission Finance Subcommittee) shared their perspectives on the proposed updates.

Councilmembers thanked the Committee Chairs for their feedback and asked clarifying questions.

**The discussion was completed.**

**7. CONTINUED PUBLIC COMMENT - None**

**8. REPORTS AND REFERRALS - None**

**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended.

Councilmembers discussed the issue. Councilmember Cooper asked the School Board provide a letter outlining the need for Cultural Access Programming.

[21-1136](#)            ADDED DURING THE MEETING - Approval of Addition to the  
December 14 Council Meeting to Consider a Resolution to Create a  
Cultural Access Program

Mayor Selby noted earlier in the evening during the Study Session, that the City Council heard about the ability to provide public and educational benefits and economic support for cultural organizations through creation of a cultural access program, as permitted by state law, which would benefit Olympia's residents and students. She discussed bringing forward a resolution at the December 14, 2021 business meeting for consideration.

**Mayor Selby moved, seconded by Councilmember Parshley, that a ballot resolution to create a cultural access program for Olympia's residents and students be brought forward to Council at the December 14 business meeting for consideration and action. The motion carried by the following vote:**

**Aye:**            7 - Mayor Selby, Mayor Pro Tem Gilman, Councilmember Cooper,  
Councilmember Huynh, Councilmember Madrone, Councilmember  
Parshley and Councilmember Rollins

**8.B CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney reported "Oly on Ice" will open on Friday November 19, 2021 and will remain open until January 17, 2022.

**9. ADJOURNMENT**

The meeting adjourned at 9:03 p.m.