



City of Olympia

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Meeting Minutes Planning Commission

Wednesday, September 5, 2012

6:30 PM

Council Chambers

Comprehensive Plan Update Subcommittee

1. CALL TO ORDER

Present: 3 - Commissioner Judy Bardin, Commissioner Rob Richards, and Chair Amy Tousley

Absent: 6 - Commissioner Roger Horn, Commissioner Paul Ingman, Commissioner Agnieszka Kiswa, Vice Chair Larry Leveen, Commissioner Jerome Parker, and Commissioner James Reddick

1.A ROLL CALL

2. APPROVAL OF AGENDA

Chair Tousley moved, seconded by Commissioner Bardin, to approve the agenda. The motion passed unanimously.

3. PUBLIC COMMENT

Chris Goddard (1527 Ave SE): Recognition that there is a lot of public comment. Hopeful that Commissioners will have the time needed to review community feedback. Like to see downtown parking lots phased out. Like to see an implementation team that carries forward a design plan, comp plan, into the future when different elected and appointed officials are in office. Add a glossary of terms to the Comprehensive Plan. Identify principles around livability--what makes a city livable.

4. ANNOUNCEMENTS

Staff distributes handout: Planning Commission Resources.

5. BUSINESS ITEMS

[12-0509](#)

Initial Deliberations Public Hearing Notice

Attachments: [DRAFT public notice for initial deliberations](#)

Confirm that no times should be noted for two half-hour comment periods per a meeting.

Staff note: The Hearing Notice will be edited to say "All Hearings..." and not "Meetings."

Staff: Commission has flexibility during the meetings to determine when to break for the first 30-minute comment period.

Intent of the comment periods was to encourage community member feedback during and in response to the discussion.

Noted: staff mistake in staff report: comment times should be noted at the middle and at the end of the meetings.

Add to Sept. 17 description: Process for review, alignment with other planning efforts (such as GMA, SMP, etc.), population and anticipated growth, and economics.

Edit the "What if I already commented?" paragraph to be more clear; emphasize comments will be taken on any topic, and one can comment, even if they have already.

Add Sept. 24: sustainability

Add Oct. 8: form-based code, heights

Oct. 1: delete "high-density corridors"

Oct. 15: Add "urban corridors"

Public comment: Has the Commission looked at different measures of livability?

Staff: The Commission has determined vision and value statements, the Comprehensive Plan is intended to plan for livability while accomodating growth, the Scope of the Update includes an Implementation Strategy with performance measures, Jay Burney is also working on city-wide livability measures.

The report was received.

[12-0511](#)

Initial Deliberations Process

Attachments: [1. 2012 Deliberation Schedule](#)
[2. Draft Outline for Initial Deliberation Topic Summaires](#)

Staff can provide briefings in advance of topics that are 3-5 minutes.

Request for "pro's" and "con's." Staff: There is an element of the topic summary outline that address alternatives.

Commission needs to remain an open mind; no decisions are being made during these initial deliberation meetings.

Meetings will have an easel to identify things that may need to go in a "parking lot" to be addressed later either through another update or implementation.

"Straw-polling" as a tool to note what issues should continue to the final deliberations; able to note for staff what is needed to prepare for the final deliberations.

Staff: we would appreciate polling to understand what the staff directive is for November. Example: provide OPC with an alternative(s), or provide more information on something, or providing an edited map, etc. Understanding the "trends" or "sense of the Commission."

Staff: anticipate multiple cycles an evening of #3, #4, #5.

Pride in topic list, feels process will work.

#4 should not say "vote," but instead "informal discussion."

Note that Public Comment on the agenda will remain, but doesn't apply with the two 30-minute comment periods being used.

The report was received.

6. REPORTS

Confirm new CPU meeting dates: Oct. 17, Nov. 28

Add'l. meeting to be scheduled for Oct. 22

Sub-Committee declined discussing comments from Commissioner Parker w/out his presence. Individual Commissioners will follow-up with him with any questions about comments separately.

7. ADJOURNMENT

The meeting adjourned at 7:30 p.m.