



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8447

Meeting Minutes City Council

Monday, November 4, 2013

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

1.A ANNOUNCEMENTS

Mayor Buxbaum recognized Boy Scout Brandon Corbin in the audience.

1.B APPROVAL OF AGENDA

Councilmember Langer moved, seconded by Councilmember Hankins, to approve the agenda. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

2. SPECIAL RECOGNITION

2.A [13-0917](#) Preview of the City's New Online Survey Tool (Oly Speaks) to Gain Input for a New Bike Map

IT Supervisor Melynda Schmitt reviewed a new feature on the City's web page called Oly Speaks! This allows the City to obtain feedback from citizens on various topics. Councilmembers thanked staff for work on this new online feature.

The recognition was received.

3. PUBLIC COMMUNICATION

Protect Our Children Campaign Manager Carol Person said she is concerned that the City Council continues to support a low barrier shelter. She asked the Council to send a letter to Thurston County Commissioners stating that Olympia no longer supports the low barrier shelter and to pull back \$400,000 in funding for it.

Mr. Jim Reeves spoke of an impending earthquake.

Olympia Master Builders Executive Director Laura Worf introduced the new

Government Affairs Director Adam Frank.

Ms. Sue Danver spoke of the Olympia Airport Master Plan and said the comment period for this issue is over. She discussed concern about the dramatic growth at the airport and said public outreach has been insufficient.

COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Councilmember Rogers addressed Sue Danver and said this will go through a permitting process, which will allow for public comment. She also stated she is still getting calls from her neighbors to shut down the low barrier shelter. She said a shelter may be appropriate, but not a low barrier shelter.

Councilmember Roe said the low barrier shelter is a work in progress and encouraged donations to shelters.

Councilmember Langer said this is on an upcoming Land Use and Environment Committee meeting, which he will report on later this month.

4. CONSENT CALENDAR

- 4.A** [13-0899](#) Approval of October 22, 2013 City Council Meeting Minutes

The minutes were adopted.

- 4.B** [13-0933](#) Approval of October 29, 2013 Special Meeting with Coalition of Neighborhood Associations (CNA) Meeting Minutes

The minutes were adopted.

- 4.C** [13-0916](#) Approval of Bills and Payroll Certification

Claim check numbers 338551 through 340186: Total \$12,436,784.74; and Payroll check numbers 86424 through 86515 and Direct Deposit Transmissions: Total \$7,015,298.12.

The decision was adopted.

- 4.D** [13-0863](#) Approval of Intergovernmental Agreement with Thurston County Fire Protection District #3 (Lacey) for Vehicle Repair

The contract was adopted.

- 4.E** [13-0865](#) Approval of Lease Agreement between the City and Thurston County Fire Protection District #3 (Lacey) to allow the Olympia Fire Department to use the TCFPD#3 Vehicle Repair Facility

The contract was adopted.

- 4.F** [13-0897](#) Consideration of 2014 Annual Comprehensive Plan Amendment

Docket - Do Not Accept Privately Initiated Amendments

The decision was adopted.

SECOND READINGS

- 4.G** [13-0819](#) Approval of Ordinance Concerning State-Licensed Marijuana Producers, Processors, and Retailers (“Recreational Marijuana”) and Partial Repeal of Existing Moratorium

The ordinance was adopted on second reading.

- 4.H** [13-0485](#) Approval of Ordinance Amending OMC 13.24, Reclaimed Water

The ordinance was adopted on second reading.

- 4.I** [13-0832](#) Approval of Amendment to OMC 4.44.040, Compliance Agreement (Reclaimed Water)

The ordinance was adopted on second reading.

FIRST READINGS - None**Approval of the Consent Agenda**

Mayor Pro Tem Jones moved, seconded by Councilmember Hankins, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

5. PUBLIC HEARING

- 5.A** [13-0900](#) Approval of Community Development Block Grant (CDBG) Annual Action Report (CAPER) for Program Year 2012

Housing Program Manager Anna Schlecht introduced this item. She said this report covers the period from September 1, 2012 through August 31, 2013. She reported there will be a groundbreaking ceremony for the Family Shelter and Affordable Housing Project on Tuesday, November 12 at 10:00 a.m. at the Smith Building on 7th Avenue. She noted this project is scheduled to be completed in March, 2014. The written comment period on this item is open until 5:00 p.m. November 11. Mayor Buxbaum, Mayor Pro Tem Jones, and Councilmembers Cooper and Hankins stated they will attend the groundbreaking event.

The public hearing was opened. No one signed up to speak. The public hearing was closed.

The public hearing was held and written comment will be left open until 5:00

p.m. on November 11. This item will come back to Council for approval on November 12.

6. OTHER BUSINESS

6.A [13-0906](#) Continued Discussion of the 2014 Operating Budget

Lodging Tax

Councilmember Hankins reported the Lodging Tax Advisory Committee recommends 11 tourism contracts in 2014 for a total of \$230,000. She said all those who submitted a request for funding will be funded although three are less than requested. The Lodging Tax Advisory Committee is recommending \$20,000 less than 2013 because some hotels will be closed for renovation. She noted legislation has changed so we can now use funds for operating expenses of tourism events. Plus, the Council can approve or deny the Committee's recommendations as a group or individually, but cannot change the amount or add groups.

Communications Manager Cathie Butler explained the administration of the contracts.

Utility Rates and General Facility Charges

Public Works Director Rich Hoey provided details on the water utility rates and stated the Utility Advisory Committee supports staff recommendations.

Drinking Water Utility

Mission: Provide safe and reliable water while protecting our environment.

Main rate drivers:

- McAllister Wellfield debt service
- Eliminating fire suppression charge to general fund
- Inflationary cost increases

Mr. Hoey said staff has recommended a 7 percent increase in this utility. He then reviewed the tiered rates.

Wastewater Utility

Mission: Keep it in the pipe.

Rate Drivers:

- Avoided rate increases in 2012 and 2013 - use of cash above reserves
- Inflationary cost increases

Staff has recommended a 4 percent increase in this utility.

Storm and Surface Water Utility

Mission: Minimize flooding. Improve water quality. Protect and enhance aquatic

habitat.

Rate Drivers:

- Balance carried forward from 2013
- Inflationary cost increases
- Percival Creek Public Works Trust Fund loan paid off

Staff is Proposing a 2 percent rate increase in this utility.

General Facility Charges

Mr. Hoey noted the following increases:

- Drinking Water - 7.7 percent increase
- Wastewater - 4.5 percent increase
- Stormwater - 7.7 percent increase

He then reviewed what is coming in 2014:

- McAllister Wellfield on line possibly in June
- State Avenue stormwater retrofit
- Black Lake sewer lift station upgrade
- Water and Stormwater Master Plan updates

Waste ReSources Director Dan Daniels reviewed the Waste ReSources utility.

Mission: Lead and inspire our community toward a waste-free future.

Rate Drivers:

- Avoided rate increases in 2012 and 2013
- Decrease in recycle commodity values
- Inflationary increases

Mr. Daniels reviewed the rate increases for drop box services and also reviewed residential and commercial rate increases.

Residential - 8 percent increase - this is due to an increase in the City's tipping fee

Commercial - 5 percent increase

Organics - 6 percent increase

He reviewed what is coming in 2014

- Toward Zero Waste Master Plan update
- Residential cost of service study
- Commercial recycling cost of service study
- Expansion of one-side-of-road collection

Mr. Daniels closed by saying overall the average residential customer's bill will increase by \$9.82 bi-monthly for all utilities.

Impact Fees

City Manager Steve Hall provided background on impact fees and said the State allows cities to charge fees for infrastructure costs related to new growth. He reported the parks impact fees for a single family residence shows an inflationary increase of \$140 and the transportation impact fee is up about \$46.

School Impact Fees

Olympia School District Assistant Superintendent Jennifer Priddy addressed the Council. She noted City staff found some calculation errors in their impact fees and, therefore, the School District will hold a second public hearing on November 12 to consider adopting the adjusted rates. She then reviewed the rates as corrected and reported the following:

Single-family residential impact fee rates are up \$795.

Multi-family impact fee rates are up \$1,749.

Downtown rates remain at zero.

Ms. Priddy provided information on the reasoning for the different rates for single- and multi-family impact fees.

Administrative Services Director Jane Kirkemo reviewed next steps of the budget process.

November 12 - public hearing on the operating and capital budgets

November 18 - Olympia Planning Commission will hold a public hearing on the School District's CFP and the record for written comments will remain open until 5:00 p.m. on

November 19

November 26 - budget balancing

The discussion was completed.

7. CONTINUED PUBLIC COMMUNICATION

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmember Roe stated she attended the Comprehensive Plan information forum at McKenny Elementary school on October 30. She also highlighted the new "5

Things” brochure.

Mayor Pro Tem Jones acknowledged the Coalition of Neighborhood Associations budget forum that was held last Tuesday. He also reported on a special meeting of Thurston Regional Planning Council and the State Department of Transportation which he attended regarding a section of I-5 near Joint Base Lewis-McChord and possible improvements. He provided highlights of a noon session he attended regarding homeless in the community and of the Thurston Regional Planning Council meeting. He asked Councilmember Rogers if she could attend the Intercity Transit Authority Board meeting for him on November 20. She said she believes she can.

Councilmember Hankins thanked staff for the Budget 365 meeting with the Coalition of Neighborhood Associations.

Councilmember Langer reviewed highlights of the Land Use and Environment Committee meeting, including sub-area planning, implementation strategy of CFP, low barrier shelter zoning and development regulations, alcohol impact area, and the downtown project III.

Mayor Buxbaum noted there will be a tree planting celebration November 11 at 11:00 a.m. in front of Madison Elementary school on Legion Way.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall said that, although we lost power to nine pump stations this past weekend, the generators flipped on and there was no damage.

9. ADJOURNMENT

The meeting was adjourned at 9:40 p.m.