



City of Olympia

Future City Council Meeting Agendas

As of March 27, 2014

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- C. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)

Finance Committee - 2nd Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

A.

General Government Committee - 3rd Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

A.

Land Use and Environment Committee - 4th Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

A.

April 8 - 5:30 pm

SPECIAL JOINT CITY COUNCIL/PORT OF OLYMPIA MEETING (*Room 207*)

- A. Farmers Market Presentation (*Mr. Hovee, Port of Olympia*)
- B. Port Stormwater Upgrades (*Alex Smith, Port of Olympia*)
- C. Real Estate Development Planning (*Mike Reid, Port of Olympia*)

April 8 - 7:00 pm

SPECIAL STUDY SESSION (*Council Chambers*)

- A. Urban Corridors Comprehensive Plan Policies (*Leonard Bauer, CP&D*)
- B. Urban Agriculture Comprehensive Plan Policies (*Leonard Bauer, CP&D*)

April 9 - 5:00 pm

FINANCE COMMITTEE (*Room 207*)

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. Report from The Washington Center on Operations and Capital Campaign (*Dean Walz, Admin. Svcs.*)
- C. Meet with Economic Development Council to Discuss Business & Occupation Tax (*Steve Hall, Exec.*)
- D. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Scott River, Parks*)
- E. ORAL REPORT - Discussion of Regionalization/Partnerships in the Delivery of Services (*Steve Hall, Exec.*)
- F. ORAL REPORT - Updates

April 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE (*Room 207*)

- A. Approval of March 17, 2014 General Government Committee Minutes
- B. Approval of March 18, 2014 General Government Committee Minutes
- C. Continued Discussions about CDBG Process for PY-2014 with Focus on Economic Priorities (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- D. Pride Festival Beer Garden Proposal for 2014 (*Cathie Butler, Exec*)

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- E. Recap of Discussion with County on Drug Use/Needles (*Ronnie Roberts, Police*)
- F. Briefing on Status of Marijuana Laws (*Tom Morrill, Legal*)

April 15 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing the Accomplishments of the Olympia Area Chinese Fellowship
- B. **PUBLIC HEARING** - Medical Marijuana, with 1st and Final Reading of Ordinance (*Steve Hall, Exec.*)
- C. **OTHER BUSINESS** - Approval of the Bid Award 5th Avenue Paving Project (*Mark Russell, Public Works*) File # 14-0250
- D. **OTHER BUSINESS** - Draft Language from Staff on Comprehensive Plan Policies (*Leonard Bauer, CP&D*)
- E. **CONSENT** - Approval of April 5, 2014 Special Study Session
- F. **CONSENT** - Amendment to Interlocal Agreement for Sale of Water to Thurston PUD No. 1 (*Laura Keehan, Public Works*) File #14-0236
- G. **CONSENT** - Interlocal Agreement Between The City of Olympia and Thurston County Fire Protection District 8 for Training Services at the City Of Olympia Mark Noble Regional Training Center (*Greg Wright, Fire*)
- H. **CONSENT** - Bid Award for Boulevard Road and 22nd Avenue Roundabout Project (*Jim Rioux, Public Works*) File #14-0296
- I. **CONSENT** - Stormwater Utility Easement for the City of Tumwater on the Brewery Wellfield Property Jointly Owned by the Cities of Lacey, Olympia and Tumwater (*Laura Keehan, Public Works*) File # 14-0298
- J. **CONSENT** - 1ST Reading Of Appropriations Ordinance in the Amount of \$50,000 for the Community Renewal Area Fund (*Karen Kenneson, CP&D*)

April 17 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE (*Council Chambers*)

- A. Approval of March 27, 2014 Land Use and Environment Committee Minutes
- B. View Protection Goals and Policies (*Leonard Bauer, CP&D*)
- C. Require Alleys for All New Development and Other Considerations (*Sophie Stimson, Public Works*) File #14-0278
- D. Urban Green Space and Tree Canopy (*Stacey Ray, CP&D*)

April 21 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (*Room 112*)

- A. Approval of March 6, 2014 CERC Meeting Minutes
- B. Approval of March 6, 2014 Joint CERC/CAC Meeting Minutes
- C. Approval of March 17, 2014 CERC Minutes
- D. Debrief Urban Design Charrette (*Keith Stahley, CP&D*)
- E. Debrief City Council Meeting (*Keith Stahley, CP&D*)
- F. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- G. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- H. Consider Next Steps to Implement Opportunity Sites and Properties of Interest (*Keith Stahley, CP&D*)

April 22 - 6:00 pm

SPECIAL STUDY SESSION (*Council Chambers*)

- A. Art Space (*Stephanie Johnson, Parks*)
- B. Street Connectivity Comprehensive Plan Policies (*Sophie Stimson, Public Works*) File #14-0279
- C. Park Drive Connection Comprehensive Plan Policy (*Sophie Stimson, Public Works*) File #14-0280

April 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE *(Council Chambers)*

- A. Approval of April 17, 2014 Land Use and Environment Committee Minutes
- B. Downtown Tree Maintenance *(Shelly Bentley, CP&D)*
- C. Urban Forestry Asset Management Plan *(Shelly Bentley, CP&D)*
- D. Action Plan Check In *(Stacey Ray, CP&D)*
- E. EDDS Update *(Fran Eide, Public Works)*

April 29

NO COUNCIL MEETING

May 1 - 6:30 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE *(Council Chambers)*

May 6 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.110(1)(i) - Potential and Existing Litigation

May 6 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Police Volunteers *(Amy Stull, Police)*
- B. **SPECIAL RECOGNITION** - Presentation of Certificate of Achievement for Excellence in Financial Reporting *(Dean Walz, Admin. Svcs.)*
- C. **CONSENT** - Approval of Bid Award for Olympia Woodland Trail/Woodard Creek Culvert Improvements *(Brett Bures, Public Works)* File # 14-0248

May 13 - 5:30 pm

SPECIAL STUDY SESSION

- A. Storm and Surface Water Update *(Andy Haub, Public Works)*

May 13 - 7:00 pm

COUNCIL MEETING

- A.

May 14 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. 2015 Budget and Public Engagement Plan
- C. Continue Discussions of Long Term Revenue Strategies
- D. Funding Indigent Defense and Meeting New Standards
- E. Discussion on the Issuance of Debt
- F. **ORAL REPORT - Updates**

May 20 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication *(Spencer Orman, Public Works)*
- C. Recap of 2014 Legislative Session *(Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks)*
- D. "Music Out Loud" Proposal from Olympia Arts Commission *(Stephanie Johnson, Parks)*
- E. Report from Olympia Arts Commission on Economic Impact of Arts in Olympia *(Stephanie Johnson, Parks)*
- F. Discussion about "Telling Our Story" *(Cathie Butler, Exec.)*

May 20 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of Corrections Officer Week *(Laura Wohl, Police)*

- B. **SPECIAL RECOGNITION** - Recognition of Law Enforcement Officer Week (*Laura Wohl, Police*)
- C. **OTHER BUSINESS** - Public Works Week / 2014 Construction Projects (*Fran Eide, Public Works*) File # 14-0277
- D. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)

May 27- 7:00 pm

COUNCIL MEETING

A.

May 29- 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of April 21, 2014 CERC Minutes
- B. Approval of May 1 CERC Minutes
- C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
- D. Continue to Consider Developer Roundtable (*Keith Stahley, CP&D*)
- E. Proactive Approach to Community Development (*Keith Stahley, CP&D*)

June 3 - 7:00 pm

COUNCIL MEETING

A.

June 5 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- B. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- C. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)

June 10 - 7:00 pm

COUNCIL MEETING

A.

June 11 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of May 14, 2014 Finance Committee Minutes
- B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- D. ORAL REPORT - Updates

June 12 - 6:30 pm

JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE (Room 112)

- A. Approval of May 29, 2014 CERC Minutes
- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (*Keith Stahley, CP&D*)
- C. Consider Economic Development and Comp Plan (*Keith Stahley, CP&D*)

June 17 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (*Cathie Butler, Exec.*)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact

June 17 - 7:00 pm

COUNCIL MEETING

A.

June 19 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (*Andy Haub, Public Works*)
- C. Storm and Surface Water Land Acquisition and Stewardship Strategy (*Andy Haub, Public Works*)
- D. Planned Action Status Report (*Keith Stahley, CP&D*)
- E. Shoreline Master Program Restoration Plan (*Stacey Ray, CP&D*)

June 24

NO COUNCIL MEETING

July 1

NO COUNCIL MEETING

July 8 - 7:00 pm

COUNCIL MEETING

A.

July 9 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of June 11, 2014 Finance Committee Minutes
- B. Preliminary 2015-2020 Capital Facilities Plan
- C. Five-Year Budget Projections
- D. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- E. ORAL REPORT - Updates

July 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of June 17, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan
- C. Update on Status of HOME Consortium and Health and Human Services Council (*Steve Hall, Exec.*)

July 15- 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Review Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

July 21 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of June 12, 2014 CERC Minutes
- B. Subarea/Focus Area Planning (*Keith Stahley, CP&D*)
- C. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)

July 22- 7:00 pm

COUNCIL MEETING

A.

July 24 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 19, 2014 Land Use and Environment Committee Minutes
- B. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)

July 29

NO COUNCIL MEETING

Monday

August 4- 7:00 pm

COUNCIL MEETING

A.

August 7 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of July 21, 2014 CERC Minutes
- B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)

August 12 - 7:00 pm

COUNCIL MEETING

A.

August 13 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of July 9, 2014 Finance Committee Minutes
- B. Performance Measures
- C. Sick and Safe Leave Policy for Olympia
- D. Minimum Wage for City Contractors
- E. ORAL REPORT - Updates

August 19 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of July 15, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)

August 19 - 7:00 pm

COUNCIL MEETING

A.

August 26

NO COUNCIL MEETING

August 28 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of July 24, 2014 Land Use and Environment Committee Minutes
- B. Code Enforcement Status Report (*Tom Hill, CP&D*)

September 2

NO COUNCIL MEETING

September 4 - 6:00 pm

JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Developers Roundtable (*Keith Stahley, CP&D*)

September 9 - 7:00 pm

COUNCIL MEETING

A.

September 10 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of August 13, 2014 Finance Committee Minutes
- B. Review Proposed Utility Rates
- C. City Services “At Risk”
- D. ORAL REPORT - Updates

September 16 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of August 19, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)

- September 16 - 7:00 pm **COUNCIL MEETING**
A.
- September 23 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT BOARD**
A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes
- September 23 - 7:00 pm **COUNCIL MEETING**
A.
- September 25 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of August 28, 2014 Land Use and Environment Committee Minutes
B. Downtown Project Part III (*Brian Wilson, CP&D*)
C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)
D. Annual Annexation Report (*Todd Stamm, CP&D*)
E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- September 30 **NO COUNCIL MEETING**
- October 2 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
A. Approval of August 7 CERC Minutes
B. Approval of September 4, 2014 CERC Minutes
C. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)
D. Annual Opportunity Site Review (*Keith Stahley, CP&D*)
E. Annexation Report (*Todd Stamm, CP&D*)
F. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- October 7 - 7:00 pm **COUNCIL MEETING**
A.
- October 8 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of September 10, 2014 Finance Committee Minutes
B. Review of 2015 Projected Revenues
C. Use of LIDs in Sub Area Plans
D. ORAL REPORT - Updates
- October 14 - 7:00 pm **COUNCIL MEETING**
A. PUBLIC HEARING - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- October 21 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of September 16, 2014 General Government Committee Minutes
B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)
C. Review of Council Guidelines (*Cathie Butler, Exec.*)
- October 21 - 7:00 pm **COUNCIL MEETING**
A.
- October 23 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of September 25, 2014 Land Use and Environment Committee Minutes

- B. Shoreline Master Program (*Keith Stahley, CP&D*)
- C. Subarea Planning Process (*Leonard Bauer, CP&D*)
- D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)
- E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)

October 28 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Presentation of 2015 Operating Budget (*Steve Hall, Exec.*)

Monday

November 3 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (*Jane Kirkemo, Exec.*)

November 6 - 4:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)

- A. Approval of October 2, 2014 CERC Minutes
- B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

November 11

NO COUNCIL MEETING

November 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of October 8, 2014 Finance Committee Minutes
- B. Review of 2015 Operating Budget
- C. ORAL REPORT - Updates

November 18 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Scoping - 2014 Advisory Committee Work Plan Process
- D. Scoping - 2014 Advisory Committee Application Process

November 18 - 7:00 pm

COUNCIL MEETING

- A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)
- B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance and 1st Reading (*Dean Walz, Admin. Svcs.*)

November 20 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of October 23, 2014 Land Use and Environment Committee Minutes
- B. Water System Plan Update

November 25 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Capital and Operating Budget Balancing (*Jane Kirkemo, Admin. Services*)
- B. **CONSENT** - 2ND Reading of the Ad Valorem Tax Ordinance

December 2 - 7:00 pm

COUNCIL MEETING

- A.

- December 4 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**
A. Approval of November 6, 2014 CERC Minutes
B. Martin Way Planning Process (*Cari Hornbein, CP&D*)
C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- December 9 - 7:00 pm **COUNCIL MEETING**
A. **CONSENT** - 1ST Reading of the Ordinance Adopting the Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
B. **CONSENT** - 1ST Reading of the Ordinance Adopting the Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- December 10 - 5:00 pm **FINANCE COMMITTEE**
A. Approval of November 12, 2014 Finance Committee Minutes
B. Budget Balancing Proposal for Budget and Capital Facilities Plan
C. ORAL REPORT - Updates
- December 11 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of November 20, 2014 Land Use and Environment Committee Minutes
B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)
C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
A. Approval of November 18, 2014 General Government Committee Minutes
B. Year End Recap and Celebration
- December 16 - 7:00 pm **COUNCIL MEETING - Last Meeting of the Year**
A.