



City of Olympia

Future City Council Meeting Agendas

As of June 5, 2015

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

Items Scheduled are
Subject to Change

ITEMS TO BE SCHEDULE

Council

- A. **STUDY SESSION** - Update on: Needle Exchange Program, Thurston Narcotics Task Force, Policing (*Ronnie Roberts*) (Rqstd 4/15/14)
- B. **STUDY SESSION** - Thurston Thrives (Rqstd 1/20/15 - Roe)
- C. **STUDY SESSION** - Overview of Waste Resources - One-Side Collection Programs, Schedule, and Goals (*Dan Daniels, Public Works*) File #15-0131
- D. **STUDY SESSION** - City Technology Strategy and Criteria (*Finance Committee/Shawn Ward, Admin. Svcs.*)
- E. **STUDY SESSION** - Recreation Program Overview (*Scott River, Parks*)
- F. **CONSENT** - Approval of Antenna Leases (*Thanh Jeffers, Public Works*) File #15-0021

Finance Committee - 2nd Wed., 5:00 pm and 4th Friday, 12:00 N (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- B. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Steve Hall, Exec.*)
- C. Performance Reports on CAMMP (Rqstd 11/25/14)
- D. LBA Woods (Rqstd 11/25/14)
- E. Review Matrix of Budget Related Work Program Items (*Retreat*)
- F. Develop Budget Estimates and Deployment Plan for Program Similar to Eugene's "Cahoots" Program (*L Wohl, Police*)

General Government Committee - 3rd Wednesday, 4:30 pm (*Jeannine Roe, Chair, Julie Hankins, Cheryl Selby*)

- A. Drug Free Zone Report

Land Use and Environment Committee - 4th Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (Rqstd by *Jim Cooper - 10/28/14*)

Community and Economic Renewal Committee (*Nathaniel Jones, Chair, Jim Cooper, Julie Hankins*)

- A. Debrief City Council Meeting: Public Finance Seminar and RFP Status Report (*Keith Stahley, CP&D*)
- B. Review Regional and Local Economic Indicators and Opportunity Sites (*Keith Stahley, CP&D*)
- C. Consider Second Development Roundtable Format and Objectives (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

June 16 - 5:30 pm

EXECUTIVE SESSION

- A. Executive Session Pursuant to RCW 42.30.140(4) - Personnel Matter - Mid-Year Performance Evaluation of City Manager

June 16 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Fireworks Ban Reminder (*Rob Bradley, Fire*)
- B. **PUBLIC HEARING** - Right-of-Way Vacation of a Portion of 1919 Harrison Ave. NW (*Ladd Cluff, Public Works*) #15-0454
- C. **OTHER BUSINESS** - Right-of-Way Vacation of a Portion of the Alley at 600 Franklin Street - Continuation from May 19 Public Hearing (*Ladd Cluff, Public Works*)
- D. **OTHER BUSINESS** - Final Approval of Community Renewal Area Request for Proposal Document (*Keith Stahley, CP&D*)
- E. **CONSENT** - Approval of Rezone Application Timing Amendment (*Todd Stamm, CP&D*)

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**Items Scheduled are
Subject to Change**

- F. **CONSENT** - Approval of Ordinance Amending OMC Chapters 12, 14, 16, 17, and 18 Related to Project Review and Decisions by the Site Plan Review Committee (*Land Use and Environment Committee/Leonard Bauer, CP&D*)
- G. **CONSENT** - Approval of Traffic Box Mural Wraps (*Stephanie Johnson, Parks*)
- H. **CONSENT** - Approval of City Investment Policies (*Finance Committee/Dean Walz, Admin. Svcs.*)
- I. **CONSENT** - Approval of Interlocal Agreement with Fire District 6 for Mechanics Services (*Greg Wright, Fire*)
- J. **CONSENT** - Authorization for Resolution for RCO YAF Grant Application to Install a Synthetic Infield Surface at Stevens Park (*David Okerlund, Parks*)
- K. **CONSENT** - Approval of April 29, 2015 Special City Council Meeting Minutes for the Septic Summit
- L. **CONSENT** - Approval of Interlocal Agreement with Department of Enterprise Services for Consolidated Mail Services (*Karen Kenneson, CP&D*)
- M. **CONSENT** - Approval of Moore Street Pathway Easements and Street Dedication (*Ladd Cluff, Public Works*) #15-0589
- N. **CONSENT** - Approval of Amended Interlocal Cooperation Agreement with Thurston County for the HOME Consortium (*Anna Schlecht, CP&D*)

June 17 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 20, 2015 General Government Committee Minutes
- B. Public Safety Transitions and Updates (*Ronnie Roberts, Police*)
- C. Bike Corridor Options and Public Process #15-0590

June 18 - 5:30 pm

SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of May 28, 2015 Land Use and Environment Committee Minutes
- B. Shoreline Master Program - Status Report (*Keith Stahley, CP&D*)
- C. Critical Areas Ordinance Work Plan and Schedule (*Leonard Bauer, CP&D*)
- D. Low Impact Development Code Revisions (*Andy Haub, Public Works*) 15-0453
- E. Waste Resources Plan (*Ron Jones, Public Works*)
- F. Status Reports and Update

Saturday
June 20

CITY COUNCIL MID-YEAR RETREAT

June 22 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Special Meeting of the Council to Conduct Business of the CERC)

- A. Conduct Second Development Roundtable (*Keith Stahley, CP&D*)

June 23

NO COUNCIL MEETING

June 26 - 12:00 pm

FINANCE COMMITTEE

- A. Approval of June 10, 2015 Finance Committee Minutes

June 30

NO COUNCIL MEETING

July 7 - 5:30 pm

CLOSED SESSION - Pursuant to RCW 42.30.140 (4)(b) - Labor Negotiations

July 7 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Recognition of the Memorandum of Understanding with Coalition of Neighborhood Associations

- B. **OTHER BUSINESS** - Pavement Management (*Mark Russell, Public Works*) #15-0574
- C. **CONSENT** - Approval of Memorandum of Understanding with the Coalition of Neighborhood Associations (*Leonard Bauer, CP&D*)
- D. **CONSENT** - Final Approval of the CDBG Action Plan (*Leonard Bauer, CP&D*)
- E. **CONSENT** - Approval of Bid Award for 2015 Pavement Preservation (Chip Seal) Project (*Brett Bures, Public Works*) #15-0573
- F. **CONSENT** - 1st Reading of Ordinance Approving LOTT Zoning Map Amendment (*Todd Stamm, CP&D*)
- G. **CONSENT** - 1st Reading of Ordinance Amending Municipal Code 18.04 Regarding Multi-Family Projects (*Amy Buckler, CP&D*)
- H. **CONSENT** - Approval of Response to Sub-Area A Project Initiation Letter (*Land Use and Environment Committee/Michelle Sadlier, CP&D*)

July 8 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of June 26, 2015 Finance Committee Minutes
- B. Update on Police Cams (*Laura Wohl, Police*)
- C. Study of Jail and Community Corrections Long-Term Costs and Options for Regional Efficiencies
- D. Proposed Wastewater Volume-Based Utility Rates (*Diane Utter, Public Works*) #15-0575
- E. Quarterly Report on Parks Asset Management (*Paul Simmons, Parks*)
- F. Review of Preliminary CFP (*Jane Kirkemo, Admin. Svcs.*)

July 14 - 5:15 pm

SPECIAL STUDY SESSION MEETING (Maint. Ctr. Conference Room)

- A. Tour of Maintenance Center
- B. Facility Discussion (*Rich Hoey, Public Works*) #15-0576

July 14

NO COUNCIL BUSINESS MEETING

July 15 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of June 17, 2015 General Government Committee Minutes
- B. Discussion of Council Communication Actions (*Cathie Butler, Exec.*)
- C. Review Proposal for Councilmember Email Responses (*Cathie Butler, Exec.*)
- D. Municipal Art Plan (*Stephanie Johnson, Parks*)
- E. Update on Civic Engagement and Social Media Efforts (*Cathie Butler, Exec.*)

July 21 - 7:00 pm

COUNCIL MEETING

- A. **CONSENT** - Approval of Interlocal Agreement with the City of Lacey for Operation and Maintenance of Woodland Creek Groundwater Recharge Facility (*Donna Buxton, Public Works*)
- B. **OTHER BUSINESS** - Proposed Wastewater Volume-Based Utility Rates (*Finance Committee/Diane Utter, Public Works*) #15-0562

July 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 18, 2015 Special Land Use and Environment Committee Minutes
- B. Port of Olympia Real Estate Development Plan (*Leonard Bauer, CP&D*)
- C. Appropriate Body to Consider Rezoning Requests (*Todd Stamm, CP&D*)
- D. Action Plan Update (*Stacey Ray, CP&D*)
- E. Critical Areas (*Stacey Ray, CP&D*)

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F. Status Reports and Updates

July 24 - 12:00 pm

FINANCE COMMITTEE

- A. Approval of July 8, 2015 Finance Committee Minutes

July 27 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Special Meeting of the Council to Conduct Business of the CERC)

- A. Approval of June 1, 2015 CERC Minutes
- B. Approval of June 22, 2015 CRC Minutes
- C. Debrief Second Development Roundtable (Keith Stahley, CP&D)
- D. Status Report and Update on CRA Process

July 28
August 4

NO COUNCIL MEETING
NO COUNCIL MEETING

August 11 - 6:00 pm

SPECIAL STUDY SESSION MEETING

Future Agenda Check-Ins

August 11 - 8:00 pm

SPECIAL CITY COUNCIL MEETING

August 12 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of July 24 Finance Committee Minutes
- B. Continue Review of all Major Revenue Categories
 - 1. Update B & O Code
 - 2. Changes in Adult Business Licenses
- C. Review of Transportation Impact Fee Calculations

August 18 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Announcement of Selected Traffic Box Mural Wrap Project Designs (*Stephanie Johnson, Parks*)

August 19 - 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of July 15, 2015 General Government Committee Minutes
- B. Community Discussion about Indigenous People's Day Concept

August 24 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Special Meeting of the Council to Conduct Business of the CERC)

- A. Approval of July 27, 2015 CERC Minutes
- B. Consider Responses to RFP and Next Steps in RFP Process (*Keith Stahley, CP&D*)
- C. Prepare for RFP Open House (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

August 25 - 6:00 pm

SPECIAL STUDY SESSION MEETING

Future Agenda Check-Ins

August 25 - 8:00 pm

SPECIAL CITY COUNCIL MEETING

August 27 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of July 23, 2015 Land Use and Environment Committee Minutes
- B. Parking Strategy Update (*Karen Kenneson, CP&D*)
- C. Olympia Water System Plan (*Laura Keehan, Public Works*)
- D. Code Enforcement Status Report (*Todd Cunningham, CP&D*)

**Items Scheduled are
Subject to Change**

- August 28- 12:00 pm** **FINANCE COMMITTEE**
 A. Approval of August 12, 2015 Finance Committee Minutes
- September 1 - 7:00 pm** **COUNCIL MEETING**
- September 8** **NO COUNCIL MEETING**
- September 9 - 5:00 pm** **FINANCE COMMITTEE**
 A. Approval of August 28, 2015 Finance Committee Minutes
 B. Develop Criteria and Schedule for 2016 Budget Cuts
 C. Quarterly Report on Parks Asset Management
- September 15 - 7:00 pm** **COUNCIL MEETING**
- September 16 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
 A. Approval of August 15, 2015 General Government Committee Minutes
- September 22 - 6:00 pm** **TRANSPORTATION BENEFIT DISTRICT MEETING**
 A. Approval of January 27, 2015 TBD Meeting Minutes
 B. Approval of Informed Consent of the City of Olympia and the Olympia Transportation Benefit District for Joint Legal Representation (*Mark Barber, Legal*)
- September 22 - 6:30 pm** **SPECIAL STUDY SESSION MEETING**
 Future Agenda Check-Ins
- September 22 - 8:00 pm** **SPECIAL CITY COUNCIL MEETING**
- September 24 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of August 27, 2015 Land Use and Environment Committee Minutes
 B. Annual Urban Infill Annexation Report (*Todd Stamm, CP&D*)
 C. Annual Annexation Report (*Todd Stamm, CP&D*)
 D. Downtown Project Update (*Brian Wilson, CP&D*)
 E. Engineering Design & Development Standards (EDDS) Update (*Steve Sperr, Public Works*)
 F. Status Reports and Updates
- September 25 - 12:00 pm** **FINANCE COMMITTEE**
 A. Approval of September 9, 2015 Finance Committee Minutes
- September 28 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Special Meeting of the Council to Conduct Business of the CERC)
 A. Approval of August 24, 2015 CERC Minutes
 B. Consider RFPs and Selection of Finalist (*Keith Stahley, CP&D*)
- September 29** **NO COUNCIL MEETING**
- October 6 - 7:00 pm** **COUNCIL MEETING**
 A. **OTHER BUSINESS** - Prepare for RFP Open House (*Keith Stahley, CP&D*)
- October 12 -** **SPECIAL CITY COUNCIL MEETING**
 A. Community Renewal RFP Open House

**Items Scheduled are
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- October 13 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- October 13 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- October 14 - 5:00 pm **FINANCE COMMITTEE**
 - A. Approval of September 25, 2015 Finance Committee Minutes
 - B. Use of Local Improvement Districts (LIDs) as Financing Tool
 - C. Review of Preliminary 2015 Operating Budget
- October 20 - 7:00 pm **COUNCIL MEETING**
- October 21 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 - A. Approval of September 16, 2015 General Government Committee Minutes
- October 22 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**
 - A. Approval of September 24, 2015 Land Use and Environment Committee Minutes
 - B. Comp Plan Implementing Code Amendments (*Todd Stamm, CP&D*)
 - C. Status Reports and Updates
- October 23 - 12:00 pm **FINANCE COMMITTEE**
 - A. Approval of October 14, 2015 Finance Committee Minutes
- October 26 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (*Special Meeting of the Council to Conduct Business of the CERC*)
 - A. Approval of September 28, 2015 CERC Minutes
 - B. Approval of October 6, 2015 CERC Minutes
 - C. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 - D. Consider Community Renewal Plan Public Involvement Process (*Keith Stahley, CP&D*)
 - E. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- October 27 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- October 27 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- November 3 **NO COUNCIL MEETING**
- November 10 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
 - A. Review CRA RFP Responses and Draft CR Plan
- November 10 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- November 17 - 7:00 pm **COUNCIL MEETING**
 - A. **PUBLIC HEARING** - 2017-2022 Six-Year Transportation Improvement Program (*David Smith, Public Works*) File #15-0130
 - B. **PUBLIC HEARING** - Operating and Capital Budgets (*Jane Kirkemo, Admin. Svcs.*)
 - C. **PUBLIC HEARING** - Ad Valorem Tax Ordinance - 1st Reading (*Dean Walz, Admin. Svcs.*)
 - D. **OTHER BUSINESS** - Approval of Community Renewal Area Request for Proposal Recommendations (*Keith Stahley, CP&D*)

**Items Scheduled are
Subject to Change**

E. **OTHER BUSINESS** - Presentation Of Draft Parks Plan (*Jonathon Turlove, Parks*)

November 18 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 A. Approval of October 21, 2015 General Government Committee Minutes
 B. Meet with Advisory Board Chairs
 a. 2016 Work Plans
 b. 2016 Recruitment, Interview Process, and Dates

November 19 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of October 22, 2015 Land Use and Environment Committee Minutes
 B. Status Reports and Updates

November 23 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (*Special Meeting of the Council to Conduct Business of the CERC*)
 A. Approval of October 26, 2015 CERC Minutes
 B. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

November 24 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
 Future Agenda Check-Ins

November 24 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**

December 1 - 7:00 pm **COUNCIL MEETING**

December 8 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
 Future Agenda Check-Ins

December 8 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**

December 9 - 5:00 pm **FINANCE COMMITTEE**
 A. Approval of October 23, 2015 Finance Committee Minutes
 B. Recommend Changes to 2016 Operating Budget

December 10 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of November 19, 2015 Special Land Use and Environment Committee Minutes
 B. Status Reports and Updates

December 15 - 7:00 pm **COUNCIL MEETING** (*Last Meeting of the Year*)
 A. **SPECIAL RECOGNITION** - Year End Highlights (*Jay Burney, Exec.*)

December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 A. Approval of November 18, 2015 General Government Committee Minutes

December 21 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (*Special Meeting of the Council to Conduct Business of the CERC*)
 A. Approval of November 23, 2015 CERC Minutes
 B. Finalize Draft of the CRA Plan (*Keith Stahley, CP&D*)
 C. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Area (*Keith Stahley, CP&D*)
 D. Status Report and Update on CRA Process