



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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Thursday, February 13, 2020

5:00 PM

Council Chambers

### Special Meeting

#### 1. CALL TO ORDER

Chair Gilman called the meeting to order at 5:01 p.m.

#### 2. ROLL CALL

**Present:** 3 - Chair Clark Gilman, Committee member Dani Madrone and Committee member Jessica Bateman

#### 2.A OTHERS PRESENT

City of Olympia Community Planning and Development staff:  
Interim Director Leonard Bauer  
Strategic Projects Manager Amy Buckler  
Building Official Larry Merrell  
Lead Code Enforcement Officer John Mahone

Olympia Fire Department  
Fire Marshal Kevin Bossard

#### 3. APPROVAL OF AGENDA

**The agenda was approved.**

#### 4. PUBLIC COMMENT - NONE

#### 5. APPROVAL OF MINUTES

5.A [20-0149](#) Approval of January 16, 2020 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

#### 6. COMMITTEE BUSINESS

6.A [20-0131](#) Homeless Response Plan Implementation

Ms. Buckler provided overview of connections between Olympia Homeless Response

Plan and Thurston County Homeless Crisis Response Plan. She also highlighted the City-led actions in the Homeless Response Plan, describing progress of those that are already underway.

The Committee requested:

- Regular updates on the Plum St. Village mitigation site and other actions in the Homeless Response Plan.
- Potential costs/investments be identified, and potential funding sources, for City-led actions regarding homeless response.
- Ensure there is clarity in how we use the term “affordable housing” when referring to housing available to those transitioning out of homelessness.
- Research into Medicaid eligibility for possible assistance with fund implementation actions.

**The report was received.**

**6.B 20-0115 Annual Code Enforcement Programs Status Report**

Mr. Mahone provide a summary of Code Enforcement's responsibilities, operations and 2019 activities.

**The report was received.**

**6.C 20-0122 Residential Fire Sprinkler Update**

Mr. Bossard provided an overview of the fire sprinkler requirement for single-family residences in Olympia.

**The report was received.**

**6.D 20-0142 Building Codes Update Process**

Mr. Merrell briefed the Committee on the state required update of international building codes from the International Code Council.

**The report was received.**

**7. REPORTS AND UPDATES**

Mr. Bauer reminded Committee members of upcoming meetings:

March 5, 2020 Committee work session on tenant-landlord issues at Washington Middle School.

March 26, 2020 regular meeting agenda: Downtown Guidelines, Shoreline Master Program Update, Council referral to Olympia Planning Commission to implement 2ESH1923.

**8. ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

