

City of Olympia  
UAC 2024-2025 Work Plan

| Month                                     | Request/Description                                                                        | Staff                                             | Time Needed | UAC Action                                                                               |
|-------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------------|-------------|------------------------------------------------------------------------------------------|
| April 2024 (2nd week of April - 04/11/24) | Budd Inlet and Deschutes and Tributaries TMDLs                                             | Water Resources Director - Jesse Barham           | 30 minutes  | Review and provide feedback to staff                                                     |
|                                           | Catch Basin Cleaning Analysis                                                              | Senior Stormwater Specialist - Kane Oststifin     | 30 minutes  | Review and provide feedback to staff                                                     |
| May 2024                                  | Comprehensive Plan (Utility and Natural Environment Chapters)                              | Susan Clark, Kym Foley, Ron Jones                 | 60 minutes  | Review and provide feedback to Council                                                   |
|                                           | State of LOTT                                                                              | LOTT Executive Director - Matt Kennelly           | 20 minutes  | Review and provide feedback to staff                                                     |
| June 2024                                 | City-Wide Budget Drivers for 2025                                                          | Olympia Finance Director - Aaron BeMiller         | 30 minutes  | Review and provide feedback to staff                                                     |
|                                           | Municipal Stormwater Permit Reissuance Process                                             | Water Resources Director or Water Quality Planner | 20 minutes  | Review and provide feedback to staff                                                     |
| <b>No Meetings July and August</b>        |                                                                                            |                                                   |             |                                                                                          |
| September 2024                            | 2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges | Utility Directors                                 | 45 minutes  | Review and provide feedback to staff                                                     |
|                                           | Semi-Annual Financial Update                                                               | Utility Directors                                 | 5 minutes   | Review and provide feedback to staff                                                     |
| October 2024                              | LOTT Rates, Capacity Development Charges and Cost of Service                               | LOTT Executive Director - Matt Kennelly           | 20 minutes  | Review and provide feedback to Council in budget/rate letter                             |
|                                           | 2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges | Utility Directors                                 | 60 minutes  | Review and provide feedback to Council                                                   |
| November 2024                             | Waste Resources - Carpenter Road Facility Update                                           | Waste Resources Director - Gary Franks            | 45 minutes  | Review and provide feedback to staff                                                     |
|                                           | Comprehensive Plan (CFP Goals and Policies)                                                | Planning Staff                                    | 30 minutes  | Review and provide feedback to staff                                                     |
|                                           | UAC Officer Elections                                                                      | UAC Liason - Jesse Barham                         | 15 minutes  | Motion to elect officers                                                                 |
| <b>No Meetings December and January</b>   |                                                                                            |                                                   |             |                                                                                          |
| February 2025                             | Review Draft UAC Work Plan 2025-2026                                                       | UAC Liason - Jesse Barham                         | 45 minutes  | Review and provide feedback to staff                                                     |
|                                           | Comprehensive Plan - Climate Chapter                                                       | Climate Program Director or Staff                 | 30 min      | Review and provide feedback to staff                                                     |
| March 2025                                | NPDES Annual Report                                                                        | Water Quality Planner                             | 30 minutes  | Review and provide feedback to staff                                                     |
|                                           | Finalize UAC 2025-2026 Work Plan                                                           | UAC Liason - Jesse Barham                         | 30 minutes  | Review and approve. Submit to Council's Community Livability and Public Safety Committee |
|                                           | Utilities - 2024 Year End Financial Update                                                 | Utility Directors                                 | 5 minutes   | Review and provide feedback to staff                                                     |

NOTE: Staff will monitor WA State Utilities and Transportation Commission (UTC) actions. As needed, the UAC may provide the UTC with feedback.