



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8447

Wednesday, October 21, 2015

4:30 PM

Room 207

1. ROLL CALL

Present: 3 - Chair Jeannine Roe, Committee member Julie Hankins and Committee member Cheryl Selby

2. CALL TO ORDER

Chair Roe called the meeting to order at 4:34 p.m.

3. APPROVAL OF MINUTES

- 3.A** [15-0919](#) Approval of September 16, 2015 General Government Committee Meeting Minutes

The minutes were approved.

4. COMMITTEE BUSINESS

- 4.A** [15-0902](#) Traffic Box Wrap Downtown Map and Olympia Walk Map Update

Parks Program Manager Stephanie Johnson and Public Works Senior Program Specialist Michelle Swanson presented walking maps designed to be wrapped around traffic boxes in downtown Olympia. Ms. Swanson discussed key decisions and design choices for the maps. Councilmembers shared feedback and asked clarifying questions. Committee Chair Roe thanked the group for their work on the project.

The information was provided.

- 4.B** [15-0971](#) Discussion of Opportunities for the Program Year 2016 Community Development Block Grant Program

Community Planning and Development Program Manager Anna Schlecht gave an overview of the Community Development Block Grant (CDBG) Program and discussed opportunities to invest Program funds during the next program year. She reviewed the history of the CDBG program and shared current program year activities. She shared several potential economic opportunities for CDBG funds. Committee members asked clarifying questions. Committee Chair Roe requested the topic be brought back with additional information for the General Government Committee.

The discussion was completed.

- 4.C** [15-1006](#) Preparations for the 2016 City Council Retreat

City Manager Steve Hall discussed potential agenda items for the 2016 City Council Retreat. The Committee members reviewed a list of potential facilitators and asked several to be invited to a future Committee meeting for interviews.

The discussion was completed.

4.D [15-1001](#) Discussion of Advisory Committee Recruitment and Advisory Committee Training Needs

Strategic Communications Director Kellie Braseth discussed the Advisory Committee cycle and recruitment process for filling vacancies. Committee members asked clarifying questions. The Committee decided a survey of the Advisory Committees should take place to determine possible training needs.

The discussion was completed.

4.E [15-0967](#) Report on the Ambassador Program 3-5 Year Plan

Ambassador Program Manager Sharon Holley presented the draft Ambassador Program 3-5 Year Plan. She discussed the scope of the Ambassador's work, staffing, and current programs. Ms. Holley also shared future goals and funding requests to carry out those goals. Committee members asked clarifying questions.

The report was received.

5. ADJOURNMENT

Chair Roe adjourned the meeting at 6:45 p.m.