



Meeting Minutes - Draft

City Council

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Tuesday, February 5, 2019

7:00 PM

Council Chambers

1. ROLL CALL

Present: 7 - Mayor Cheryl Selby, Mayor Pro Tem Jessica Bateman, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Nathaniel Jones, Councilmember Lisa Parshley and Councilmember Renata Rollins

1.A ANNOUNCEMENTS

Mayor Selby noted the Council met earlier in Study Session. She read a statement regarding a recent incident that occurred downtown where several people were attacked in front of a venue popular with the LGBTQ community. Strategic Communications Director Kellie Purce Braseth provided highlights about recent and upcoming homeless response activities.

1.B APPROVAL OF AGENDA

The agenda was approved.

2. SPECIAL RECOGNITION

2.A [19-0109](#) Approval of a Resolution Affirming and Recognizing the Vital Contributions of Immigrants to Washington State's Economy

Mayor Pro Tem Bateman gave background on the resolution and shared statistics related to the contributions immigrants make to the Washington State economy. Councilmember Rollins read the resolution.

Councilmember Parshley moved, seconded by Mayor Pro Tem Bateman, to approve a resolution affirming and recognizing the vital contributions of immigrants to Washington State's economy. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

3. PUBLIC COMMENT

The following people spoke: Jim Reeves, Terry Ballard, Jon Pettit, and CC Coates.

4. CONSENT CALENDAR

Councilmembers commented on items 4.E, 4.F and 4.M.

- 4.A [19-0122](#) Approval of January 22, 2019 City Council Meeting Minutes

The minutes were adopted.

- 4.B [19-0115](#) Bills and Payroll Certification

Payroll check numbers 91922 through 91937 and Direct Deposit transmissions: Total: \$3,026,100.32; Claim check numbers 3708422 through 3709421: Total: \$8,112,571.79.

The decision was adopted.

- 4.C [19-0113](#) Approval of the 2019 Finance Committee Work Plan

The decision was adopted.

- 4.D [19-0104](#) Approval of the 2019 General Government Committee Work Plan

The decision was adopted.

- 4.E [19-0121](#) Approval of the 2019 Land Use and Environment Committee Work Plan

The decision was adopted.

- 4.F [19-0086](#) Approval of a Resolution Authorizing a Grant Agreement with Department of Ecology for the Harrison Avenue Stormwater Retrofit Project

The resolution was adopted.

- 4.G [19-0108](#) Approval of a Resolution Authorizing an Interlocal Agreement with Pierce Transit-Pierce County Combined Communications Network (CCN)

The resolution was adopted.

- 4.H [19-0132](#) Approval of a Resolution Authorizing the International Union of Operating Engineers 2019-2021 Collective Bargaining Agreement

The resolution was adopted.

- 4.I [19-0123](#) Approval to Appoint David Brine to the Capital Area Regional Public Facilities Board

The decision was adopted.

4. SECOND READINGS (Ordinances)

- 4.J [19-0011](#) Approval of an Ordinance Updating the City of Olympia Sign Code

Mayor Selby noted a correction to the ordinance from first to second reading. Under 18.43.060 General Sign Standards, #7, add the underlined section to the last sentence so that it reads, "This provision does not apply to interpretive signs along trails or non-commercial message temporary sign types and standards as set forth in OMC 18.43.085.

The ordinance was adopted on second reading as amended.

- 4.K** [19-0091](#) Approval of an Ordinance Extending the Term of the Cable Television Franchise with Comcast of Washington IV, Inc.

The ordinance was adopted on second reading.

4. FIRST READINGS (Ordinances)

- 4.L** [19-0088](#) Approval of an Ordinance Amending Olympia Municipal Code 3.16.020 Clarifying Signatory Authority Related to Interlocal Agreements and Other Contracts

The ordinance was approved on first reading and moved to second reading.

- 4.M** [19-0119](#) Approval of an Ordinance Amending the Olympia Municipal Code to Modify Masculine and/or Feminine Language to Gender-Neutral Pronouns and Job Titles

The ordinance was approved on first reading and moved to second reading.

Approval of the Consent Agenda

Councilmember Parshley moved, seconded by Mayor Pro Tem Bateman, to adopt the Consent Calendar. The motion carried by the following vote:

Aye: 7 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Gilman, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

5. PUBLIC HEARING - None

6. OTHER BUSINESS

- 6.A** [19-0081](#) Approval of Home Fund Advisory Group Members

Home Fund Manager Cary Retlin gave an overview of the Home Fund and projects related to the Home Fund. Mr. Retlin presented the recommendations for the Home Fund Advisory Group members and 2019 priority recommendations.

Councilmembers asked clarifying questions.

Mayor Selby moved, seconded by Councilmember Parshley, to approve the

**recommended list of charter members of the Home Fund Advisory Committee.
The motion carried by the following vote:**

Aye: 6 - Mayor Selby, Mayor Pro Tem Bateman, Councilmember Cooper, Councilmember Jones, Councilmember Parshley and Councilmember Rollins

Nay: 1 - Councilmember Gilman

6.B [19-0138](#) Sidewalk Coordinated Entry Program Funding Request

Family Support Center Executive Director Trish Gregory gave an overview of the coordinated entry process.

SideWalk Executive Director Phil Owen shared the evolution of the coordinated entry process in Thurston County and the services provided. He also discussed financial controls being put in place.

Sidewalk Database Manager/back-up Bookkeeper Kyle Gitchell shared Sidewalk's fiscal information.

Councilmembers asked clarifying questions.

Mayor Selby recapped the discussion and said the item will come back on Consent next week to consider allocating \$10,000 from Council goal money to go to Family Support Center to manage the funds. The Council would like to receive the results of the County's contract monitoring reports on all the coordinated entry providers as part of this allocation. In the future the Council would like to see a coordinated request from all the coordinated entry providers instead of any single provider. Lastly, the Council needs to better understand the overall funding picture for coordinated entry will all the providers and have a regional plan about how to adequately fund the system on an ongoing basis.

The discussion was continued to next week's meeting for possible action.

7. CONTINUED PUBLIC COMMENT - None

8. REPORTS AND REFERRALS

8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS

Councilmembers reported on meetings and events attended.

8.B CITY MANAGER'S REPORT AND REFERRALS

City Manager Steve Hall recognized Olympia-Lacey-Tumwater Visitor & Convention Bureau Executive Director Shauna Stewart for thanking the homeless response team for the work they are doing. He also recognized Assistant City Manager Jay Burney for becoming an ICMA Credentialed Manager.

9. EXECUTIVE SESSION

- 9.A** [19-0114](#) Executive Session Pursuant to RCW 42.30.110(1)(b); RCW 42.30.110(1)(c) - Real Estate Matter and RCW 42.30.110(1)(i); Litigation and Potential Litigation

Mayor Selby recessed the meeting to Executive Session at 9:36 p.m. pursuant to RCW 42.30.110(1)(b); RCW 42.30.110(1)(c) to discuss a real estate matter. She announced no decisions will be made, the meeting is expected to last no longer than 60 minutes, and the Council will adjourn immediately following the Executive Session. The City Attorney was present at the Executive Session.

The executive session was held and no decisions were made.

9. ADJOURNMENT

The meeting adjourned at 10:30 p.m.