



# Meeting Minutes

## PBIA Advisory Board

City Hall  
601 4th Avenue E  
Olympia WA 98501

Contact: Amy Buckler  
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**Thursday, April 12, 2018**

**6:00 PM**

**Council Chambers**

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**1. CALL TO ORDER**

Chair Ruse called the meeting to order at 6:02 p.m.

**1.A ROLL CALL**

**Present:** 7 - Chair Danielle Ruse, Vice Chair Jeffrey Barrett, Boardmember Jacob David, Boardmember Janis Dean, Boardmember Kimberly Murillo, Boardmember Nathan Rocker and Boardmember Jeffrey Trinin

**Excused:** 3 - Boardmember Mary Corso, Boardmember Lindsay Galariada and Boardmember David Rauh

**Absent:** 2 - Boardmember Sandra Hall and Boardmember Connie Phegley

**OTHERS PRESENT**

City of Olympia Staff:

Councilmember Lisa Parshley

Community Planning and Development Downtown Programs Manager Amy Buckler

Community Planning and Development Downtown Liaison Mark Rentfrow

Parks Arts and Recreation Program Specialist Angel Nava

Olympia Downtown Alliance Executive Director Todd Cutts

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A [18-0365](#) Approval of March 8, 2018 PBIA Meeting Minutes**

Chair Ruse noted the incorrect Chair is referenced throughout the document. Chair Corso should read Boardmember Corso while Boardmember Ruse should read Chair Ruse.

**The minutes were approved as amended.**

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS - None****6. BUSINESS ITEMS**

- 6.A**     [18-0363](#)           Update about ODA's Third Thursday Events and Discussion of 2018 Event Sponsorships

Mr. Cutts presented the Olympia Downtown Alliance's Third Thursday sponsorship proposal.

**Boardmember Trinin moved, seconded by Boardmember Murillo, to allocate \$1,500.00 to the Olympia Downtown Alliance for the 2018 event calendar. The motion carried by the following vote:**

**Aye:**           6 - Chair Ruse, Vice Chair Barrett, Boardmember Dean, Boardmember Murillo, Boardmember Rocker and Boardmember Trinin

**Nay:**           1 - Boardmember David

**Excused:**    3 - Boardmember Corso, Boardmember Galariada and Boardmember Rauh

**Absent:**       2 - Boardmember Hall and Boardmember Phegley

- 6.B**     [18-0360](#)           Update on Arts Walk 2018

Ms. Nava updated the Board on Arts Walk 2018.

**The report was received.**

- 6.C**     [18-0337](#)           Clean Up for Arts Walk 2018

Mr. Rentfrow reported there will be a focused Downtown volunteer community clean-up the morning of Friday, April 27, 2018. The PBlA is asked to help fund this clean-up effort in the amount of \$1,500.00.

**Boardmember Rocker moved, seconded by Boardmember Dean, to allocate \$1,500.00 for Spring Volunteer Clean-up. The motion passed unanimously.**

- 6.D**     [18-0361](#)           Downtown Strategy Update

Ms. Buckler provided an update on the Downtown Strategy.

**The report was received.**

- 6.E**     [18-0352](#)           Sanitation (Public Restroom) Master Plan Update

Ms. Buckler provided an update on the Sanitation (Public Restroom) Master Plan.

**The report was received.**

**6.F**     [18-0362](#)     Parking Pay-By-Phone and Online Services Update

Ms. Buckler provided information on the City's new Parking Pay-By-Phone and Online Services.

**The report was received.**

**7.        REPORTS**

Boardmember Dean gave a report on the Marketing Committee.

Boardmember Barrett gave a report on attending the recent General Government Committee meeting.

**8.        OTHER TOPICS****8.A**     [18-0351](#)     Round Table Discussion

The Board discussed results from the recent short survey sent to PBIAB ratepayers. Highlights of the discussion include:

- 96% response rate.
- Collect demographic information on the next survey.
- The information gained from the survey will be passed on to City Council.
- Send out a response to survey participants thanking them for participating in the survey.

Boardmember Murillo reported that the owners of Speakeasy Salon, Spa & Bistro are organizing a benefit fundraiser to assist in paying for broken windows at Burial Ground.

**The discussion was completed.**

**9.        ADJOURNMENT**

The meeting adjourned at 8:10 p.m.