



Meeting Minutes

Design Review Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Jackson Ewing
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Thursday, February 27, 2025

5:30 PM

Hybrid - Room 207 and Virtual via
Zoom

Meeting Link: <https://us02web.zoom.us/j/84915054937?pwd=9kMecBES1EfEEAbp9C8L5vVX5uGjLd.1>

1. CALL TO ORDER

Chair Sorrells called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 8 - Chair Virginia Sorrells, Vice Chair Roussa Cassel, Boardmember Ingrid Gulden, Boardmember Michael Miltimore, Boardmember Angela Rush, Boardmember Katrina Schmitt, Boardmember James Thomas, and Boardmember Abigail Twombly

Excused: 1 - Boardmember Bassim Kream

3. APPROVAL OF AGENDA

The agenda was approved

4. ANNOUNCEMENTS - None

5. PROJECT REVIEW

5.A [25-0171](#) Case: West Bay Yards, 21-2853

Boardmember Thomas moved, seconded by Vice Chair Cassel, to approve the conceptual design review with the following conditions:

A. Context Plan: Approve as proposed

B. Site Plan and Landscape Plans: Conditionally approve with the following conditions to be addressed with the Detail Design Review application:

1) Add material changes, or other similar features to locations where pedestrians will cross drive aisles on the plaza level.

2) Add landscaping, artwork, and other features to break up large expanses of concrete wall at the parking garage level along the north and south sides of the parking garage.

C. Building Design: Approve with conditions to be addressed with the Detail

Design Review Application:

1) Provide specifics on the other nearby buildings used as examples for the waterfront heritage evoked by this buildings design. Consider looking at Reliable Steel and other past industrial sites.

2) Differentiate the primary public plaza building facades of buildings 2 and 3 to create a more prominent core to the site so that it is clearly special from both the street façade and waterfront. Consider using scaling, color, building materials, canopies etc.

The motion carried by the following vote:

Aye: 7 - Chair Sorrells, Vice Chair Cassel, Boardmember Gulden, Boardmember Miltimore, Boardmember Rush, Boardmember Schmitt and Boardmember Thomas

Nay: 1 - Boardmember Twombly

Excused: 1 - Boardmember Kreem

6. OTHER

Project merit awards meeting date was discussed. The meeting will be held March 13, 2025 to discuss and vote on awards of merit.

7. ADJOURNMENT

The meeting was adjourned at 7:16 p.m.