



# Meeting Minutes - Draft

## Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Gary Franks  
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**Wednesday, May 6, 2026**

**5:30 PM**

**Maintenance Center, 1401  
Eastside St SE**

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### 1.A. CALL TO ORDER

Chair Kover called the meeting to order at 5:30 pm.

### 1.B. ROLL CALL

**Present:** 9 - Committee member Kristin Lamson, Chair Melissa Kover, Committee member Dennis Bloom, Committee member Dani Clark, Vice Chair Ben Gossett, Committee member Scott Hancock, Committee member Donald Krug, Committee member Audrey Perry and Committee member Kathryn Walton-Elliott

### 1.C. STAFF PRESENT

Water Resources Director/UAC Staff Liaison Gary Franks  
Public Works Director Mark Russell  
Interim Waste ReSources Director Ron Jones  
Administrative Specialist Lindsay Walker

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

[26-0329](#) Approval of April 2, 2026 UAC Meeting Minutes

The minutes were approved.

### 4. PUBLIC COMMENT - No public comment

### 5. ANNOUNCEMENTS FROM UAC AND STAFF

The Advisory Body Chairs will meet with City staff on Thursday, May 7 from 6:00-8:00 p.m., at City Hall regarding the consultant's recommendations on public engagement, and the structure, roles, and effectiveness of City advisory bodies.

Staff distributed an informational card for the City's Utility Assistance Programs. The card

will be available at the City Hall front desk. The UAC suggested including a QR code on the card, which staff will add during the next printing. UAC also suggested other outreach ideas, such as messaging the availability of the programs to community service partners.

Staff is developing a publication, called Oly Connections, that will be mailed in June to renters, apartment complexes and multi-housing units. It's similar to the Five Things utility bill insert, but the information and messages are pertinent to this audience. In 2027 and thereafter, it will be mailed twice a year - in the spring/summer and fall/winter.

## 6. BUSINESS ITEMS

[26-0330](#) Climate and Olympia Sea Level Rise Collaborative Briefing

The UAC asked clarifying questions and thanked staff for the briefing.

**Information only. No action requested.**

[26-0331](#) Maintenance Center Tour

Public Works Director Mark Russell shared a presentation about the proposed Waste Maintenance Facility on Carpenter Road as it relates to the City's current Maintenance Center facility. After the presentation, City staff provided the tour to UAC members.

**Information only. No action requested.**

## 7. ADJOURNMENT

Chair Kover adjourned the meeting at 8:39 p.m.