

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into between the City of Olympia, hereinafter referred to as "City," and the Olympia School District, hereinafter referred to as "School District," collectively referred to as the "Parties," for the purpose of establishing a Safe Schools Funding Steering Committee ("Committee").

WHEREAS, the City of Olympia and the Olympia School District have a commitment to the safety of Olympia students; and

WHEREAS, the School District has \$2 Million in funding to support improving routes to school for biking and walking; and

WHEREAS, collaboration between the City and the School District is essential to supporting safe biking and walking routes to schools; and

WHEREAS, the purpose of this MOU is for the City and School District to form a Committee with the intent to review areas of concern for pedestrian and bike safety within school walk zones, consider existing projects within the Transportation Master Plan to address concerns as well as new ideas to improve safety in these areas, and develop a prioritized list of projects that best utilizes the School District's funding; and

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

1. To utilize the Transportation Master Plan and Capital Facilities Plan, and other relevant district and city documents to guide their decision-making processes; and
2. TRPC will serve as the facilitator of the discussion; and
3. To prioritize projects and determine the best allocation of school district funds. As stated, the Committee may also recommend new projects if warranted; and
4. The structure of the Committee shall consist of 12 specified members, as follows:
  - City of Olympia – 1 City Manager, 1 Councilmember, 2 public works staff (representing operations and capital budget), and 1 community member representing the Bicycle and Pedestrian Advisory Committee ("BPAC")
  - School District – 1 Superintendent, 1 board member, 2 staff (representing operations and capital projects), 1 community member, and
  - Students - 2 total - one each representing the east side and west side of Olympia
5. The Parties agree to schedule an initial meeting in early September with the intention of holding subsequent meetings as necessary until project selections are agreed upon. The selection of projects and cost sharing will be finalized through an Interlocal Agreement between the City and School District.

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Steven J. Burney, City Manager

City of Olympia

Date: \_\_\_\_\_

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Patrick Murphy, Superintendent

Olympia School District

Date: \_\_\_\_\_