



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Casey Schaufler
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Monday, October 6, 2025

6:30 PM

Online and Room 207

Register to attend:

https://us02web.zoom.us/webinar/register/WN_9aaGbyr5TQyLurEDPvy1iQ

1. CALL TO ORDER

Chair Quetin called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 7 - Chair Greg Quetin, Vice Chair Daniel Garcia, Commissioner Raphael Garcia, Commissioner Jessica Grubb, Commissioner Shawna Mershon, Commissioner Aaron Sauerhoff and Commissioner Jason Taellious

Excused: 1 - Commissioner Zainab Nejati

1.B OTHERS PRESENT

Associate Planner Casey Schaufler, CPED
Long Range Planning Manager Joyce Phillips, CPED

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [25-0866](#) Approval of the September 15, 2025, Olympia Planning Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Staff provided announcements.

6. BUSINESS ITEMS

6.A [25-0829](#) Code Amendments for the Olympia 2045 Comprehensive Plan - Public Hearing

Ms. Phillips provided a presentation.

The public hearing opened at 6:48 p.m. The following people spoke: Fred Yancey. The public hearing closed at 6:52 p.m.

Commissioner Sauerhoff moved, seconded by Commissioner D. Garcia, to recommend approval to council as proposed. The motion passed unanimously.

6.B [25-0864](#) Capital Facilities Plan 2026-2031 Financial Plan Comment Letter Discussion

Vice Chair D. Garcia presented a comment letter to discuss revisions.

Commissioner Sauerhoff moved, seconded by Commissioner Grubb, to approval of the Finance Subcommittee letter related to the 2026-2031 Preliminary Capital Facilities Plan pending edits by the Chair and forward it to City Council.

7. REPORTS

Vice Chair Garcia reportd on the Downtown Walk Audit that coincided with the "Week Without Driving" campaign.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 7:07 p.m.