



# City of Olympia

## Future City Council Meeting Agendas

### As of May 16, 2013

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

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## UPCOMING AGENDA ITEMS

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### ITEMS TO BE SCHEDULED

#### Council

- A. **CONSENT** - Private Development Parking Code Amendments (*Land Use & Environment Committee/ Amy Buckler, CP&D*) File ID 12-0092
- B. **PUBLIC HEARING** - 14<sup>th</sup> Avenue Northwest Island Annexation (*Todd Stamm, CP&D*) File ID 12-0084
- C. **PUBLIC HEARING** - Division Street Island Annexation (*Todd Stamm, CP&D*) File ID 12-0086
- D. **SPECIAL MEETING WITH PORT OF OLYMPIA**
- E. **CONSENT** - Approval of Interlocal Agreement with LOTT, the City of Lacey, and City of Tumwater for Shared Staff Resources (*Tom Morrill, Legal, Rich Hoey, Public Works*)
- F. **OTHER BUSINESS** - Oral Report from Farmers Market
- G. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- H. **CONSENT** - (2<sup>nd</sup> Reading) - Ordinance to Approve Annexation Request for New Olympia Regional Learning Academy File 13-0037
- I. **CONSENT** - Approval of Updated Reclaimed Water Service Agreement with the Port of Olympia (*Donna Buxton, Public Works*) File 13-0222

#### Finance Committee - 2<sup>nd</sup> Thursday, 5:30 pm (Stephen Buxbaum, Chair, Nathaniel Jones, Jim Cooper)

#### General Government Committee - 3<sup>rd</sup> Tuesday, 5:30 pm (Jeannine Roe, Chair, Jim Cooper, Karen Rogers)

- A. Briefing and Discussion about City Performance Measures (*Jay Burney, Exec.*)
- B. Briefing and Discussion About Marijuana Laws (*Tom Morrill, Legal*)
- C. Process of Allocating CDBG Funds and Consider Combined Year Funding (*Rqstd 5/14/13 S. Buxbaum*)

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (Steve Langer, Chair, Jeannine Roe, Julie Hankins)

- A. Consideration of a Separate Chapter in the EDDs for Chambers Basin (*Rqstd 1/15/13*)
- B. Review of Street Vacation Policies (*Rqstd 3/5/13 S. Buxbaum*)
- C. Meeting with Advisory Committee Chairs

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#### May 28 - 5:30 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Approval of April 16, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Economic Development with the Economic Development Council, West Olympia Business Assn., the Visitors and Convention Bureau, the Chamber of Commerce, and Olympia Downtown Association (*Cathie Butler, Exec.*)
- C. Planning Commission Vacancy (*Cathie Butler, Exec.*)

#### May 28 - 7:00 pm

#### COUNCIL MEETING

- A. **OTHER BUSINESS** - Approval of Neighborhood Pathways Recommended Projects (*Sophie Stimson, Public Works*)
- B. **OTHER BUSINESS** - Presentation of Revised Draft of Shoreline Master Program (*Keith Stahley, CP&D*)
- C. **OTHER BUSINESS** - Isthmus Property Update (*Jay Burney, Exec.*)

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- D. **CONSENT** - Approval of Right-of-Way Dedication Deed and Public Utility Easement to the City of Lacey (*Ladd Cluff, Public Works*)
- E. **CONSENT** - Bills and Payroll Certification

May 29 - 6:30 pm

#### POTENTIAL CITY COUNCIL MEETING

- A. Thurston County's 5<sup>th</sup> Wednesday Meeting (Mercato Restaurant)

June 4

#### NO COUNCIL MEETING

Monday

June 10 - 6:30 pm

#### POTENTIAL CITY COUNCIL MEETING (Council Chambers)

- A. Budget Overview with the Coalition of Neighborhood Associations (*Mayor Stephen H. Buxbaum*)

June 11 - 7:00 pm

#### STUDY SESSION - Televised in Council Chambers

- A. **OTHER BUSINESS** - Olympia Planning Commission Handoff of Comprehensive Plan (*Amy Buckler, CP&D*)
- B. **OTHER BUSINESS** - Artesian Court Draft Concept Draft Design and Interim Use Plan (*Land Use and Environment Committee/Linda Oestreich, Parks*)

June 13 - 5:30 pm

#### FINANCE COMMITTEE

- A. Approval of May 9, 2013 Finance Committee Minutes
- B. Budget Document Formatting (*Jane Kirkemo, Admin. Svcs.*)
- C. Report from The Washington Center on Operations, Contract, and Capital (*Steve Hall, Exec.*)
- D. Long Term Funding of LEOFF 1 Medical (*Dean Walz, Admin. Svcs.*)
- E. Review of B&O Tax (focus on eligible exempt categories) (*Dean Walz, Admin. Svcs.*)
- F. Lease Agreement Regarding the Long Term Sustainability of the Farmers Market (*Scott River, Parks*)
- G. Long Term Financial Strategy (*Jane Kirkemo, Admin. Svcs.*)

June 18 - 5:30 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 21, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Urban Forestry (*Michelle Bentley, CPD.*)
- C. Planning Commission Proposed Work Plan (*Cathie Butler, Exec.; Amy Buckler, CPD*)

June 18 - 7:00 pm

#### COUNCIL MEETING

- A. **PUBLIC HEARING** - Shoreline Master Program (*Keith Stahley, CP&D*)
- B. **PUBLIC HEARING** - Community Development Block Grant Consolidated Plan and Annual Action Plan (*Anna Schlecht, CP&D*)
- C. **CONSENT** - Approval of Bid Award for 2013 Pavement Preservation Project (*Brett Bures, Public Works*)
- D. **CONSENT** - 1<sup>ST</sup> Reading - Approval of Amendment to Ordinance 6848 (Operating Budget) (*Dean Walz, Admin. Svcs.*)
- E. **CONSENT** - 1<sup>ST</sup> Reading - Approval of Amendment to Ordinance 6849 (Special Funds) (*Dean Walz, Admin. Svcs.*)
- F. **CONSENT** - 1<sup>ST</sup> Reading - Approval of Amendment to Ordinance 6850 (Capital Budget) (*Dean Walz, Admin. Svcs.*)

**Saturday****June 22 - 9:00 am****SPECIAL CITY COUNCIL MEETING** (*LOTT Board Room*)

- A. City Council Mid-Year Retreat

**June 25 - 7:00 pm****COUNCIL MEETING**

- A. **PUBLIC HEARING** - Moratorium on Medical Marijuana Collective Gardens and the Establishment of Marijuana-Associated Land Uses (*Tom Morrill, Legal*)
- B. **OTHER BUSINESS** - Briefing on One-Side-of-the-Road Collection (*Dan Daniels, Public Works*) File 13-0226
- C. **OTHER BUSINESS** - Section 108 Loan Program (*Steve Friddle, CP&D*)

**June 27 - 5:30 pm****LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of May 23, 2013 Land Use & Environment Committee Minutes
- B. Proactive Development Review Process Status Report (*Steve Hall, Exec.*)
- C. Consider Development Regulation Update Process (*Todd Stamm, CP&D*)
- D. Subarea Planning (*Jennifer Kenny, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

**July 2****NO COUNCIL MEETING****July 9 - 5:30 pm****EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Performance Evaluation of City Manager

**July 9 - 7:00 pm****COUNCIL MEETING**

- A. **PUBLIC HEARING** - Approval of Six-Year Transportation Improvement Program and Adoption of Resolution (*Dave Smith, Public Works*)
- B. **CONSENT** - Approval of Bid Award for Pacific Avenue Stormwater Treatment Facility Project (*Brett Bures, Public Works*)
- C. **CONSENT** - CDBG Consolidated Plan and Annual Action Plan Approval (*Anna Schlecht, CP&D*)

**July 11 - 5:30 pm****FINANCE COMMITTEE**

- A. Approval of June 13, 2013 Finance Committee Minutes
- B. Preliminary 2014-2019 Capital Facilities Plan (CFP) (*Jane Kirkemo, Admin. Svcs.*)
- C. 5-Year Budget Projects (*Jane Kirkemo, Admin. Svcs.*)
- D. Use of LIDs in Sub Area Plans (*Steve Friddle, CP&D*)
- E. Planning Commission 20-Year Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- F. Oral Report Updates - 2014 Budget & Public Engagement Plan

**July 16 - 5:30 pm****GENERAL GOVERNMENT COMMITTEE**

- A. Approval of June 18, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Parking Program Improvements (*Karen Kenneson, CPD*)
- C. Check-in on Downtown Ambassador Program (*Brian Wilson, CPD*)

- July 16 - 7:00 pm**                    **COUNCIL MEETING**  
A.
- July 23 - 5:00 pm**                    **POTENTIAL CITY COUNCIL MEETING**  
A. Open House for Community Renewal Area (*Keith Stahley, CP&D*)
- July 23 - 7:00 pm**                    **COUNCIL MEETING**  
B. **OTHER BUSINESS** - Wastewater Management Plan (*Andy Haub, Public Works*)  
C. **OTHER BUSINESS** - Review Of Written Comments on Shoreline Master Program, Draft of Shoreline Master Program, and Provide Direction for Final Draft (*Keith Stahley, CP&D*)
- July 25- 5:30 pm**                    **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of June 27, 2013 Land Use & Environment Committee Minutes  
B. Subarea Planning Status Report (*Todd Stamm, CP&D*)  
C. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)  
D. Code Enforcement (*Tom Hill, CP&D*)  
E. Status Reports and Updates (*Keith Stahley, CP&D*)
- July 30**                                    **NO COUNCIL MEETING**
- August 6**                                **NO COUNCIL MEETING**
- August 13 - 7:00 pm**                **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Adoption of Shoreline Master Program for Submittal to the Department of Ecology (*Keith Stahley, CP&D*)
- August 15 - 5:30 pm**                **FINANCE COMMITTEE**  
A. Approval of July 11, 2013 Finance Committee Minutes  
B. Funding Indigent Defense and Meeting New Standards (*Maryam Olson, Court Services*)  
C. Municipal Court Costs (*Maryam Olson, Court Services*)  
D. Performance Measures (*Jay Burney, Exec.*)  
E. CDBG Use and Allocation (*Steve Friddle, CP&D*)  
F. Oral Report Updates - 2014 Budget & Public Engagement Plan
- August 20 - 5:30 pm**                **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of July 16, 2013 General Government Committee Minutes  
B. Briefing and Discussion about Jail Administrative Policies  
C. Scoping - 2014 Advisory Committee Work Plan Process (*Cathie Butler, Exec.*)
- August 20 - 7:00 pm**                **COUNCIL MEETING**  
A.
- August 29 - 5:30 pm**                **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of July 25, 2013 Land Use & Environment Committee Minutes  
B. Downtown Project Phase II (*Brian Wilson, CP&D*)  
C. Proactive Development Review Process Status Report (*Keith Stahley, CP&D*)

D. Status Report on Pay Station Replacement Project (*Karen Kenneson, CP&D*)

E. Status Reports and Updates (*Keith Stahley, CP&D*)

**September 3**

**NO COUNCIL MEETING**

**September ?? - 5:30 pm**

**GENERAL GOVERNMENT COMMITTEE**

A. Approval of August 20, 2013 General Government Committee Minutes

B. 2014 Advisory Committee Work Plan Process - Discussion with Advisory Committee Chairs (*Cathie Butler, Exec.*)

**September 10 - 7:00 pm**

**COUNCIL MEETING**

A.

**September 12 - 5:30 pm**

**FINANCE COMMITTEE**

A. Approval of August 8, 2013 Finance Committee Minutes

B. Review Proposed Utility Rates (*Rich Hoey, Public Works*)

C. City Services "At Risk" (*Jane Kirkemo, Admin. Svcs.*)

D. Oral Report Updates - 2014 Budget & Public Engagement Plan

**September 17 - 6:00 pm**

**TRANSPORTATION BENEFIT DISTRICT BOARD**

A. Approval of January 22, 2013 Transportation Benefit District Board Meeting Minutes

**September 17 - 7:00 pm**

**COUNCIL MEETING**

A. **OTHER BUSINESS** - One Year Review of Ordinance Setting Higher Penalties for Repeat Code Violators (*Tom Hill, CP&D*)

**September 24**

**NO COUNCIL MEETING**

**September 26 - 5:30 pm**

**LAND USE AND ENVIRONMENT COMMITTEE**

A. Approval of August 29, 2013 Land Use & Environment Committee Minutes

B. Annexation Update (*Todd Stamm, Steve Friddle, CP&D*)

C. Subarea Planning (*Jennifer Kenny, CP&D*)

D. Status Reports and Updates (*Keith Stahley, CP&D*)

**October 8 - 7:00 pm**

**COUNCIL MEETING**

A.

**October 10 - 5:30 pm**

**FINANCE COMMITTEE**

A. Approval of September 12, 2013 Finance Committee Minutes

B. Review of 2014 Projected Revenues (*Jane Kirkemo, Admin. Svcs.*)

C. Affordability and Feasibility of Public Safety Programs Supported by 1/10% Ballot Measure (*Jane Kirkemo, Admin. Svcs.*)

D. Coalition of Neighborhood Associations (CNA) Budget Meeting - *Separate Date*

E. Oral Report Updates - 2014 Budget & Public Engagement Plan

**October 15 - 5:30 pm**

**GENERAL GOVERNMENT COMMITTEE**

A. Approval of September ??, 2013 General Government Committee Minutes

B. Scoping - 2014 Advisory Committee Application Process (*Cathie Butler, Exec.*)

- October 15 - 7:00 pm**      **COUNCIL MEETING**  
A.
- October 22 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Presentation of 2014 Operating Budget (*Steve Hall, Exec.*)
- October 24 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of September 26, 2013 Land Use & Environment Committee Minutes  
B. Shoreline Master Program - Restoration Plan and Implementation (*Keith Stahley, CP&D*)  
C. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 29**      **NO COUNCIL MEETING**
- Monday**  
**November 4**      **COUNCIL MEETING**  
A. Review of the Preliminary 2012 Operating Budget (Utility Rates, Impact Fees, Lodging Tax)
- November 12 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)  
B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance (*Jane Kirkemo, Admin. Svcs.*)
- November 14 - 5:30 pm**      **FINANCE COMMITTEE**  
A. Approval of October 10, 2013 Finance Committee Minutes  
B. Budget Balancing Proposal for Budget and CFP (*Jane Kirkemo, Admin. Svcs.*)  
C. Oral Report Updates - 2014 Budget & Public Engagement Plan
- November 19- 5:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of October 15, 2013 General Government Committee Minutes  
B. Scoping - Council 2014 Interlocal Assignments (*Cathie Butler, Exec.*)
- November 19 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Review of 2012 Operating Budget (*Jane Kirkemo, Admin. Svcs.*)  
B. **CONSENT** - 1<sup>st</sup> Reading of the Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)
- November 21 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of October 24, 2013 Land Use & Environment Committee Minutes  
B.
- November 26 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Council Review and Budget Balancing (*Steve Hall, Exec., Jane Kirkemo, Admin. Svcs.*)

December 5 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of October 24, 2013 Land Use & Environment Committee Minutes
- B. Comprehensive Plan Implementation Strategy Status Report (*Keith Stahley, CP&D*)
- C. Year End Report - Putting the Puzzle Together (*Keith Stahley, CP&D*)
- D. Status Reports and Update (*Keith Stahley, CP&D*)

December 3 - 7:00 pm

**COUNCIL MEETING**

December 10 - 7:00 pm

**COUNCIL MEETING**

- A. CONSENT - 1<sup>ST</sup> Reading of the Operating Budget Ordinance

December 12 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of November 14, 2013 Finance Committee Minutes
- B. Indirect Cost Recovery Methodologies (*Jane Kirkemo, Admin. Svcs.*)

December 17- 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of November 19, 2013 General Government Committee Minutes

December 17 - 7:00 pm

**COUNCIL MEETING (Last meeting of the year)**

- A. CONSENT - 2<sup>nd</sup> Reading of the Operating Budget Ordinance