



Meeting Minutes

City Hall
601 4th Avenue E
Olympia, WA 98501

Land Use & Environment Committee

Information: 360.753.8447

Thursday, April 23, 2015

5:30 PM

Council Chambers

1. ROLL CALL

Present: 3 - Chair Steve Langer, Committee Member Julie Hankins and Committee Member Jeannine Roe

OTHERS PRESENT

Downtown Liaison Brian Wilson
Line of Business Director Debbie Sullivan
Assistant City Engineer Steve Sperr
Assistant Planner Shelly Bentley
CP&D Director Leonard Bauer
Urban Forestry Consultant Elizabeth Walker
Thurston County Planner Allison Osterberg
Line of Business Director Andy Haub

2. CALL TO ORDER

Chair Langer called the meeting to order at 5:34 p.m.

3. APPROVAL OF MINUTES

- 3.A [15-0410](#) Approval of March 26, 2015 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

APPROVAL OF AGENDA

The agenda was shifted to begin with the Oral Report of the Downtown Project and address the Draft Urban Forestry Strategic Plan Briefing later on.

The agenda was approved as amended.

4. COMMITTEE BUSINESS

- 4.A [15-0381](#) Draft Urban Forestry Strategic Plan Briefing

Planner Bentley, Director Bauer, and Consultant Walker presented the briefing. The successes, challenges, and contributions to the project so far were noted. To create a plan, project goals were evaluated and organized to provide options from the

immediate to the long-term. The program focuses on planning and policy, planting new trees, caring for existing trees, development review, code enforcement, hazard tree management, education, and outreach.

The report was completed.

4.B [15-0384](#) Engineering Design and Development Standards (EDDS) 2015 Topics and Process

Director Sullivan and Engineer Sperr presented the status of the EDDS. A public involvement and communication strategy has been formed, including a tasks-and-tools template. A list of proposed topics to be addressed includes franchise utilities, utility easements, and LED streetlights. A pilot test will be conducted this summer to assess types of lights to implement in the City, with information being ready to present in September. Topics will be tracked over time, including information on recurrence and resolutions.

Milestones:

May - Launch public involvement strategy

June - Deadline for public comments

September - LUEC review

November - Public hearing with City Council

The plan was recommended for approval and referred to the City Council for consideration at the May 5 Council meeting under File 15-0439.

Public Comment

Karen Messmer presented her suggestions and concerns on the EDDS.

4.C [15-0399](#) Oral Report - Downtown Project Update

Liaison Wilson presented an update on the Downtown Project. The walking patrol will expand to include evening and weekend patrols, starting May 5 and the comprehensive banned beverage list will go into effect on May 7. The Downtown Welcome Center will be opening on April 24 with a ribbon-cutting ceremony to be held between 10-11 a.m. and will be open Fri-Sun for Arts Walk. The City will be requesting community designs to put on utility boxes for pedestrian wayfinding and the first Volunteers in Paint program will be held on May 28. Over the next two months, business owners and the clean team will be conducting a census of feces being left to scope for a public restroom location. The Downtown Strategic Plan open house will be held on April 29 from 5:30-7:30 p.m. in the Council Chambers.

The report was completed.

4.D [15-0382](#) Woodard Creek Basin Study

Planner Osterberg, Director Haub, and Director Bauer gave an overview of the study. The County-led watershed project has identified three basins for more focused study including Woodard Creek, considering risks and options for growth. Hydrologic

monitoring was conducted in the basin with a consultant and a report for the basin will be released around June.

The information was received.

- 4.E** [15-0285](#) Ordinance Amending OMC Chapters 12, 14, 16, 17 and 18 Related to Project Review and Decisions by the Site Plan Review Committee

Director Bauer presented a summary of the SPRC decisions. Processes have been added, improved, and clarified. With these changes more decisions will be sent through the Hearing Examiner.

The decisions were recommended for approval and referred to the City Council for consideration at the July 7 Council meeting.

5. ADJOURNMENT

The meeting was adjourned at 7:57 p.m.