



City of Olympia

Future City Council Meeting Agendas

As of March 12, 2015

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501

www.olympiawa.gov/councilagenda

Information: 360-753-8447

UPCOMING AGENDA ITEMS

Items Scheduled are
Subject to Change

ITEMS TO BE SCHEDULE

Council

- A. **STUDY SESSION** - Update on: Needle Exchange Program, Thurston Narcotics Task Force, Policing (*Ronnie Roberts*) (Rqstd 4/15/14)
- B. **STUDY SESSION** - Thurston Thrives (*Rqstd 1/20/15 - Roe*)
- C. **STUDY SESSION** - Overview of Waste Resources - One-Side Collection Programs, Schedule, and Goals (*Dan Daniels, Public Works*) File #15-0131
- D. **STUDY SESSION** - Downtown Courthouse (*Rqstd 3/3/15*)
- E. **STUDY SESSION** - City Council Meeting Mechanics: - Discussion of New Meeting Format; - Recommendation on Council Reports; - Advisory Board Membership (*Rqstd 3/3/15*)
- F. **STUDY SESSION** - Community Renewal Area - Request for Proposal
- G. **STUDY SESSION** - Building a Sustainable Budget (*Finance Committee/Jane Kirkemo, Admin. Svcs.*)
- H. **CONSENT** - Approval of Antenna Leases (*Thanh Jeffers, Public Works*) File 15-0021

Finance Committee - 2nd Wed., 5:00 pm and 4th Friday, 12:00 N (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies
- B. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Steve Hall, Exec.*)
- C. Use of LIDs (*Jane Kirkemo*)
- D. Creation of a Metro Parks District (*Rqstd 11/25/14*)
- E. Performance Reports on CAMMP (*Rqstd 11/25/14*)
- F. LBA Woods (*Rqstd 11/25/14*)
- G. Funding Issues and Options for Percival Landing (*Rqstd 1/13/15*)
- H. Review Matrix of Budget Related Work program Items (*Retreat*)
- I. Proposed Donation of Two Parcels of Land by Dr. Angela Bowen for Use as City Parks (*Dave Okerlund, Parks*) File 15-0188

General Government Committee - 3rd Wednesday, 4:30 pm (*Jeannine Roe, Chair, Julie Hankins, Cheryl Selby*)

Land Use and Environment Committee - 4th Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

- A. Installation of Conduit for Fiber Optic Cable in Open Ditch (*Rqstd by Jim Cooper - 10/28/14*)

March 23 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of March 5, 2015 CERC Minutes
- B. Finalize Draft of the Request for Proposal (*Keith Stahley, CP&D*)
- C. Consider Outline of Public Finance Seminar (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

March 24

NO COUNCIL MEETING

March 26 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of February 26, 2015 Land Use and Environment Committee Minutes
- B. US 101/West Olympia Access Project Update (*Mark Russell, Public Works*)
- C. Shoreline Master Plan Status Report (*Keith Stahley, CP&D*)
- D. Subarea Planning Status Report (*Michelle Sadler, CP&D*)
- E. Site Plan Review Regulation Amendments (*Steve Friddle, CP&D*)
- F. Comp Plan Action Plan (*Stacey Ray, CP&D*)

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March 27 - 12:00 pm

FINANCE COMMITTEE

- A. Approval of March 11, 2015 Finance Committee Meeting Minutes

March 31 - 5:30 pm

SPECIAL STUDY SESSION MEETING (Room 207)

- A. Meeting with Coalition of Neighborhood Associations - Memorandum of Understanding

March 31 - 7:00 pm

COUNCIL MEETING

- A. **SPECIAL RECOGNITION** - Proclamation in Support of National Mayors' Challenge for Water Conservation (*Erin Conine, Public Works*)
- A. **OTHER BUSINESS** - Review of Design of HUB Junction Project at Woodland Trail (*David Hanna, Parks*)
- B. **CONSENT** - Approval of Advisory Committee Appointments (*General Government Committee/Cathie Butler, Exec.*)
- C. **CONSENT** - Approval of Amendment to Olympia Municipal Code Regarding Advisory Committee and Commission Membership (*General Government Committee/Cathie Butler, Exec.*)
- D. **CONSENT** - Approval of Memorandum of Understanding with Thurston County Regarding Neonicotinoids (*Steve Hall, Exec.*)

April 2 - 5:00 pm

SPECIAL GENERAL GOVERNMENT COMMITTEE

- A. Advisory Committee Interviews

April 7 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Community Renewal Area Request for Proposal Priority Site Approval (*Keith Stahley, CP&D*)
- B. **CONSENT** - Approval of Resolution Setting Public Hearing Date for Right-of-Way Vacation of a Portion of the Alley at 600 Franklin Street SE (*Ladd Cluff, Public Works*) (File 15-0231)
- C. **CONSENT** - Approval of Memorandum of Understanding Regarding Interim Reallocation of Reclaimed Water Supply From City of Olympia to City of Tumwater (*Donna Buxton, Public Works*) File 15-0232
- D. **CONSENT** - 1st Reading - Approval of Amendment to Ordinance #6944 - Special Funding Ordinance (*Dean Walz, Admin. Svcs.*)
- E. **CONSENT** - 1st Reading - Approval of Amendment to Ordinance #6946 - Capital Budget (*Dean Walz, Admin. Svcs.*)
- F. **CONSENT** - 1st Reading - Approval of Amendment to Ordinance #6947 - Operating Budget (*Dean Walz, Admin. Svcs.*)

April 8 - 5:00 pm

FINANCE COMMITTEE

- A. Approval of March 27, 2015 Finance Committee Meeting Minutes

April 14 - 6:00 pm

SPECIAL STUDY SESSION MEETING

- A. Public Finance Seminar - National Development Corporation (*Michelle Morland*) Requested 2/13/15
- B. US 101 / West Olympia Access Project Update (*Mark Russell, Public Works*) File 15-0234
- C. Future Agenda Check-Ins

April 14 - 8:00 pm

SPECIAL CITY COUNCIL MEETING

- A. **CONSENT** - Approval of Intergovernmental Agreement for Law Enforcement Records Management System (LERMS) System Administrator (*Laura Wohl, Police*)
- B. **CONSENT** - (1st Reading) Approval of Appropriations Ordinance in the Amount of \$65,476 for Law Enforcement Records Management System (LERMS) .5 FTE System Administrator (*Laura Wohl, Police*)

April 15- 4:30 pm

GENERAL GOVERNMENT COMMITTEE

- A. Approval of February 25, 2015 Special General Government Committee Minutes
- B. Approval of March 10, 2015 Special General Government Committee Minutes
- C. Approval of March 18, 2015 General Government Committee Minutes
- D. Approval of March 24, 2015 Special General Government Committee Minutes
- E. Status Report on Downtown Ambassador Program and Storefront Partnership (*Brian Wilson, CP&D*)
- F. Status Report on PBIA Clean & Safe Program (*Brian Wilson, CP&D*)
- G. Discussion about Requiring Property Owners to Keep Storefront Areas Clean (*Brian Wilson, CP&D*)
- H. ORAL REPORT - Discussion of a Smoking Ban on All City Property

April 21 - 7:00 pm

COUNCIL MEETING

- A. **OTHER BUSINESS** - Briefing on Septic Summit II (*Rich Hoey, Public Works*)
- B. **OTHER BUSINESS** - 2015 Construction Projects (*Steve Sperr, Public Works*)

April 23 - 5:30 pm

LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of March 26, 2015 Land Use and Environment Committee Minutes
- B. Urban Forestry Plan (*Shelly Bentley, CP&D*)
- C. 2015 Engineering Design and Development Standards (EDDS) Update (*Steve Sperry, Public Works*)
- D. Downtown Project Update (*Brian Wilson, CP&D*)
- E. Woodard Creek Basin Study (*Todd Stamm, CP&D/Andy Haub, Public Works*)

April 24 - 12:00 pm

FINANCE COMMITTEE

- A. Approval of April 8, 2015 Finance Committee Meeting Minutes

April 27 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of March 23, 2015 CERC Minutes
- B. Finalize Public Finance Seminar (*Keith Stahley, CP&D*)
- C. Review Regional and Local Economic Indicators and Opportunity Sites (*Keith Stahley, CP&D*)
- D. Consider Second Development Roundtable Format (*Keith Stahley, CP&D*)
- E. Status Report and Update on CRA Process

April 28

NO COUNCIL MEETING

April 29 5:30 - 8:30 pm

SPECIAL MEETING - Septic Summit II (LOTT BOARD Room)

May 5 - 5:30 pm

CLOSED SESSION

- A. Closed Session Pursuant to RCW 42.30.140(4)(B) - Labor Negotiations

- May 5 - 7:00 pm** **COUNCIL MEETING**
- May 12 - 6:00 pm** **SPECIAL STUDY SESSION MEETING**
A. Public Finance Seminar (*Keith Stahley, CP&D*)
B. Future Agenda Check-Ins
- May 12 - 8:00 pm** **SPECIAL CITY COUNCIL MEETING**
- May 13 - 5:00 pm** **FINANCE COMMITTEE**
A. Approval of April 24, 2015 Finance Committee Meeting Minutes
- May 19 - 7:00 pm** **COUNCIL MEETING**
- May 20 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Approval of April 15, 2015 General Government Committee Minutes
B. Discussion of Council Communication Actions (*Cathie Butler, Exec.*)
C. Review Proposal for Councilmember Email Responses (*Cathie Butler, Exec.*)
D. Update on Civic Engagement and Social Media Efforts (*Cathie Butler, Exec.*)
- May 22 - 12:00 pm** **FINANCE COMMITTEE**
A. Approval of May 13, 2015 Finance Committee Meeting Minutes
- May 26 - 6:00 pm** **SPECIAL STUDY SESSION MEETING**
A. Review Council's New Meeting Format and Options for Council Reports (*General Government/Cathie Butler, Exec.*)
B. Future Agenda Check-Ins
- May 26 - 8:00 pm** **SPECIAL CITY COUNCIL MEETING**
A. **CONSENT** - Approval of Proposed Plinths for 2015 (*Stephanie Johnson, Parks*)
- May 28 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
A. Approval of April 23, 2015 Land Use and Environment Committee Minutes
B. Parking Strategy Update (*Karen Kenneson, CP&D*)
C. Downtown Strategy Scope (*Amy Buckler, CP&D*)
D. Action Plan (*Stacey Ray, CP&D*)
E. Waste Resources Plan (*Ron Jones, Public Works*)
F. Status Reports and Updates (*Keith Stahley, CP&D*)
- June 1 - 5:30 pm** **SPECIAL COMMUNITY AND ECONOMIC REVITALIZATOIN COMMITTEE**
A. Approval of April 27, 2015 CERC Minutes
B. Debrief Public Finance Seminar (*Keith Stahley, CP&D*)
C. Finalize RFP and Consider RFP Communication Plan (*Keith Stahley, CP&D*)
D. Status Report and Update on CRA Process
- June 2 - 7:00 pm** **COUNCIL MEETING**
- June 9 - 6:00 pm** **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- June 9 - 8:00 pm** **SPECIAL CITY COUNCIL MEETING**

**Items Scheduled are
Subject to Change**

- June 10 - 5:00 pm** **FINANCE COMMITTEE**
 A. Approval of May 22, 2015 Finance Committee Meeting Minutes
- June 16 - 5:30 pm** **EXECUTIVE SESSION**
 A. Executive Session Pursuant to RCW 42.30.140(4) - Personnel Matter - Mid-Year Performance Evaluation of City Manager
- June 16 - 7:00 pm** **COUNCIL MEETING**
 A. **OTHER BUSINESS** - Final Approval of Community Renewal Area Request for Proposal Document (*Keith Stahley, CP&D*)
- June 17 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE**
 A. Approval of May 20, 2015 General Government Committee Minutes
 B. Public Safety/OPD Trends, Issues, and Program Updates (*Ronnie Roberts, Police*)
- June 18 - 5:30 pm** **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of May 28, 2015 Land Use and Environment Committee Minutes
 B. Low Impact Development Code Revisions (*Andy Haub, Public Works*)
 C. Urban Infill Annexation Report (*Todd Stamm, CP&D*)
 D. Critical Areas (*Stacey Ray, CP&D*)
 E. Comp Plan Implementing Code Amendments (*Todd Stamm, CP&D*)
- June 19 & 20** **CITY COUNCIL MID-YEAR RETREAT**
- June 22 - 5:30 pm** **COMMUNITY AND ECONOMIC REVITALIZATOIN COMMITTEE**
 A. Conduct Second Development Roundtable (Keith Stahley, CP&D)
- June 23** **NO COUNCIL MEETING**
- June 26 - 12:00 pm** **FINANCE COMMITTEE**
- June 30** **NO COUNCIL MEETING**
- July 7 - 7:00 pm** **COUNCIL MEETING**
- July 8 - 5:00 pm** **FINANCE COMMITTEE**
- July 14 - 6:00 pm** **SPECIAL STUDY SESSION MEETING**
 Future Agenda Check-Ins
- July 14 - 8:00 pm** **SPECIAL CITY COUNCIL MEETING**
- July 15 - 4:30 pm** **GENERAL GOVERNMENT COMMITTEE (TESC Longhouse)**
 A. Approval of June 17, 2015 General Government Committee Minutes
 B. Community Discussion about Indigenous People’s Day Concept
- July 21 - 7:00 pm** **COUNCIL MEETING**
- July 23 - 5:30 pm** **LAND USE AND ENVIRONMENT COMMITTEE**
 A. Approval of June 18, 2015 Special Land Use and Environment Committee Minutes
 B. Port of Olympia Real Estate Development Plan (*Leonard Bauer, CP&D*)
 C. Code Enforcement Staff Report (*Todd Cunningham, CP&D*)

**Items Scheduled are
Subject to Change**

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|------------------------|---|
| July 24 - 12:00 pm | FINANCE COMMITTEE |
| July 27 - 5:30 pm | COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE
A. Approval of June 1, 2015 CERC Minutes
B. Approval of June 22, 2015 CRC Minutes
C. Debrief Second Development Roundtable (Keith Stahley, CP&D)
D. Status Report and Update on CRA Process |
| July 28
August 4 | NO COUNCIL MEETING
NO COUNCIL MEETING |
| August 11 - 6:00 pm | SPECIAL STUDY SESSION MEETING
Future Agenda Check-Ins |
| August 11 - 8:00 pm | SPECIAL CITY COUNCIL MEETING |
| August 12 - 5:00 pm | FINANCE COMMITTEE |
| August 18 - 7:00 pm | COUNCIL MEETING |
| August 19 - 4:30 pm | GENERAL GOVERNMENT COMMITTEE
A. Approval of July 15, 2015 General Government Committee Minutes |
| August 24 - 5:30 pm | COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE
A. Approval of July 27, 2015 CERC Minutes
B. Consider Responses to RFP and Next Steps in RFP Process (<i>Keith Stahley, CP&D</i>)
C. Prepare for RFP Open House (Keith Stahley, CP&D)
D. Status Report and Update on CRA Process (Keith Stahley, CP&D) |
| August 25 - 6:00 pm | SPECIAL STUDY SESSION MEETING
Future Agenda Check-Ins |
| August 25 - 8:00 pm | SPECIAL CITY COUNCIL MEETING |
| August 27 - 5:30 pm | LAND USE AND ENVIRONMENT COMMITTEE
A. Approval of July 23, 2015 Land Use and Environment Committee Minutes |
| August 28- 12:00 pm | FINANCE COMMITTEE |
| September 1 - 7:00 pm | COUNCIL MEETING |
| September 8 | NO COUNCIL MEETING |
| September 9 - 5:00 pm | FINANCE COMMITTEE |
| September 15 - 7:00 pm | COUNCIL MEETING |
| September 16 - 4:30 pm | GENERAL GOVERNMENT COMMITTEE
A. Approval of August 15, 2015 General Government Committee Minutes |

**Items Scheduled are
Subject to Change**

- September 22 - 6:00 pm **TRANSPORTATION BENEFIT DISTRICT MEETING**

 - A. Approval of January 27, 2015 TBD Meeting Minutes
 - B. Approval of Informed Consent of the City of Olympia and the Olympia Transportation Benefit District for Joint Legal Representation (*Mark Barber, Legal*)

- September 22 - 6:30 pm **SPECIAL STUDY SESSION MEETING**

Future Agenda Check-Ins

- September 22 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**

- September 24 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**

 - A. Approval of August 27, 2015 Land Use and Environment Committee Minutes
 - B. Annual Annexation Report (*Todd Stamm, CP&D*)
 - C. Comp Plan Implementing Code Amendments (*Todd Stamm, CP&D*)
 - D. Downtown Project Update (*Brian Wilson, CP&D*)

- September 25 - 12:00 pm **FINANCE COMMITTEE**

- September 28 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

 - A. Approval of August 24, 2015 CERC Minutes
 - B. Consider RFPs and Selection of Finalist (*Keith Stahley, CP&D*)

- September 29 **NO COUNCIL MEETING**

- October 6 - 7:00 pm **COUNCIL MEETING**

- October 13 - 6:00 pm **SPECIAL STUDY SESSION MEETING**

Future Agenda Check-Ins

- October 13 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**

- October 14 - 5:00 pm **FINANCE COMMITTEE**

- October 20 - 7:00 pm **COUNCIL MEETING**

- October 21 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**

 - A. Approval of September 16, 2015 General Government Committee Minutes

- October 22 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**

 - A. Approval of September 24, 2015 Land Use and Environment Committee Minutes

- October 23 - 12:00 pm **FINANCE COMMITTEE**

- October 26 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

 - A. Approval of September 28, 2015 CERC Minutes
 - B. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 - C. Consider Community Renewal Plan Public Involvement Process (*Keith Stahley, CP&D*)
 - D. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)

**Items Scheduled are
Subject to Change**

- October 27 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- October 27 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- November 3 **NO COUNCIL MEETING**
- November 10 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- November 10 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- November 17 - 7:00 pm **COUNCIL MEETING**
 - A. **PUBLIC HEARING** - 2017-2022 Six-Year Transportation Improvement Program (*David Smith, Public Works*) File #15-0130
 - B. **OTHER BUSINESS** - Approval of Community Renewal Area Request for Proposal Recommendations (*Keith Stahley, CP&D*)
- November 18 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 - A. Approval of October 21, 2015 General Government Committee Minutes
- November 19 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
 - A. Approval of October 22, 2015 Land Use and Environment Committee Minutes
- November 23 - 5:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**
 - A. Approval of October 26, 2015 CERC Minutes
 - B. Consider Draft of the Community Renewal Plan (*Keith Stahley, CP&D*)
 - C. Status Report and Update on CRA Process (*Keith Stahley, CP&D*)
- November 24 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- November 24 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- December 1 - 7:00 pm **COUNCIL MEETING**
- December 8 - 6:00 pm **SPECIAL STUDY SESSION MEETING**
Future Agenda Check-Ins
- December 8 - 8:00 pm **SPECIAL CITY COUNCIL MEETING**
- December 9 - 5:00 pm **FINANCE COMMITTEE**
- December 10 - 5:30 pm **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**
 - A. Approval of November 19, 2015 Special Land Use and Environment Committee Minutes
- December 15 - 7:00 pm **COUNCIL MEETING** (*Last Meeting of the Year*)
 - A. **SPECIAL RECOGNITION** - Year End Highlights (*Jay Burney, Exec.*)
- December 16 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**
 - A. Approval of November 18, 2015 General Government Committee Minutes

December 21 - 5:30 pm

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE

- A. Approval of November 23, 2015 CERC Minutes
- B. Finalize Draft of the CRA Plan (*Keith Stahley, CP&D*)
- C. Consider Focus Area Planning Efforts for the Kaiser/Harrison and Division/Harrison Opportunity Area (*Keith Stahley, CP&D*)
- D. Status Report and Update on CRA Process

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