



Meeting Agenda

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Wednesday, April 24, 2019

6:30 PM

Room 207

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

3.A [19-0400](#) Approval of March 27, 2019 Heritage Commission Meeting Minutes

Attachments: [Minutes](#)

4. PUBLIC COMMENT

During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.

5. ANNOUNCEMENTS

6. BUSINESS ITEMS - None

7. REPORTS

7.A [19-0396](#) Policy & Program Recommendations To City Council

Attachments: [Council Referral](#)

*1.a Promote & Oversee Olympia Heritage Register
OHC Retreat Planning
Referral from City Council*

*1.b Review & Recommend Revisions to Heritage-Related City Code
No Report*

*1.c Evaluate Special Valuation Applications
No Report*

*1.d Nominate Historic Preservation Award Recipients
Outreach Committee Update*

7.B [19-0398](#) Policy and Program Recommendations to City Staff

- 2.a Conduct Heritage Review for Building Permit Applications for Register and Historic District Properties
Heritage Review Committee Report*
- 2.b Develop Public Guidance for Heritage Review and Best Practices in Historic Preservation
Subcommittee Report*
- 2.c Conduct Design Review of Land Use Applications for Register and Historic District Properties
No Report*
- 2.d Review and Provide Historic Preservation Input on City Projects. Develop Familiarity with Regulatory
and Budgetary Framework Relevant to Olympia Heritage.
Update on Downtown Design Guidelines*
- 2.e Support the Protection of Archaeology and other Cultural Resources
No Report*

7.C [19-0399](#) Additional Heritage Program Activities

Attachments: [Draft Proclamation - Olympia Heritage Month 2019](#)

- 3.a Conduct and Collaborate on Historic Preservation Outreach
Subcommittee Report*
 - Neighborhood Window Workshops
 - ArtsWalk Planning
 - May Heritage Month Planning
- 3.b Pursue and Enhance Partnerships and Integration with regional historic organizations, other City
Advisory Boards, and Advocacy Groups.
Staff report out on County-wide meeting*
- 3.c Contribute to Programs and Activities to Enhance Historic Downtown Olympia
ArCH Update*

8. OTHER TOPICS**9. ADJOURNMENT****Upcoming**

- April 25 ArCH Resource Committee Meeting*
- April 26-7 58th ArtsWalk*
- May OPOP Olympia Design Month*
- May 7 City Council Proclamation for Heritage Month*
- May 8 OHC Retreat*
- May16 Heritage Month Event at OFS*

Accommodations

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Heritage Commission

Approval of March 27, 2019 Heritage Commission Meeting Minutes

Agenda Date: 4/24/2019
Agenda Item Number: 3.A
File Number: 19-0400

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of March 27, 2019 Heritage Commission Meeting Minutes



Meeting Minutes - Draft

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Heritage Commission
Contact: Marygrace Goddu
(360) 753-8031

Wednesday, March 27, 2019

6:30 PM

Room 207

1. CALL TO ORDER

Chair Kelly called the meeting to order at 6:43 p.m.

1.A ROLL CALL

Present: 7 - Chair Kat Kelly, Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Audrey Henley, Commissioner Garner Miller, Commissioner Rachel Newmann and Commissioner Sheila Swalling

Absent: 2 - Commissioner Benjamin Helle and Commissioner Maurice Major

1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:
Deputy Director Leonard Bauer
Senior Planner Marygrace Goddu

Olympia Arts and Heritage Alliance Board Members:
Sam Reed
Kris Tucker

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [19-0287](#) Approval of February 27, 2019 Heritage Commission Meeting Minutes

The February 27, 2019 minutes were approved as amended to include Heather Walker and Nicholas Vann as present.

The minutes were approved as amended.

4. PUBLIC COMMENT- None

5. ANNOUNCEMENTS

Ms. Goddu made announcements.

6. BUSINESS ITEMS

6.A [19-0288](#) Olympia Arts & Heritage Alliance (AHA) Organizational Overview

Mr. Reed and Ms. Tucker provided information regarding Olympia Arts and Heritage Alliance.

The information was provided.

6.B [19-0296](#) Recognition of Outgoing Commissioners

Commissioner Swalling recognized outgoing Commissioners.

The recognition was received.

7. REPORTS

7.A [19-0293](#) Policy and Program Recommendations to City Council

Commissioners discussed the OHC Retreat, installation of Historic Plaques, and the nomination process for Historic Preservation Award recipients.

The discussion was completed.

7.B [19-0294](#) Policy and Program Recommendations to City Staff

Commissioners discussed work plan components regarding continued guidance in Historic Preservation for wood windows.

The discussion was completed.

7.C [19-0295](#) Additional Heritage Program Activities

Commissioners discussed future neighborhood window workshops and other work plan components.

The discussion was completed.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 9:18 p.m.

Upcoming

The next meeting is April 24, 2019.



Heritage Commission

Policy & Program Recommendations To City Council

Agenda Date: 4/24/2019
Agenda Item Number: 7.A
File Number: 19-0396

Type: discussion **Version:** 1 **Status:** In Committee

Title

Policy & Program Recommendations To City Council

Recommended Action

Information only. No action requested.

Report

Issue:

Commissioners share updates on the following specific work plan items:

- 1.a Promote & Oversee Olympia Heritage Register
 - OHC Retreat Planning
 - Referral from City Council
- 1.b Review & Recommend Revisions to Heritage-Related City Code
 - No Report
- 1.c Evaluate Special Valuation Applications
 - No Report
- 1.d. Nominate Historic Preservation Award Recipients
 - Outreach Committee Update

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031



Olympia City Council Referral Request

Tracking Number (Provided by Susan) 2019-0032NJ **Date of Referral** 3/26/19
4/16/19 (action considered) **Requester** Nathaniel Jones

- Referral To**
- Study Session
 - Finance Committee
 - General Government Committee
 - Land Use & Environment Committee
 - Other Meeting Body Heritage Commission (Staff liaison - Marygrace Goddu)

Problem Statement

A clear concise description of the issue(s) that need(s) to be addressed.

The City of Olympia is missing an opportunity to honor one of the most important visionaries of our time. Doctor Martin Luther King Junior’s legacy is large and irreversible, his greatest contribution is a vision of the future and his unwavering commitment to that vision. He saw what we might be capable of — as individuals and as a nation — and believed in that possibility so deeply that he dropped everything to hold it high where we can always see it.

Request

What is being requested to assist in addressing the issue described in the problem statement?

Identify meaningful and effective way to honor and communicate the vision and goals of Dr. Martin Luther King Jr. and their significance to our community through a bold and permanent action.

Relationship to City Business or Proposed City Business/Services

Describe how this will enhance what is already offered and/or what it will provide that is not currently available. Why is this the City’s issue to address? How will this create a more adaptive and resilient organization?

Human equity, social justice, and human rights are important to the City because this work is core to our values.

Connection to Comprehensive Plan

Choose all that apply.

- Community, Safety and Health**
Inclusive, respectful, civic participation; a safe & prepared community; health and wellness; adequate food and shelter; a quality education
- Downtown**
Vibrant, attractive urban destination; a safe and welcoming downtown for all; a mix of urban housing options; a variety of businesses; connections to our cultural & historic fabric; engaging arts & entertainment experience
- Economy**
Abundant local products and services; a thriving arts and entertainment industry; sustainable quality infrastructure; a stable thriving economy
- Environment**
Clean water & air; a daily connection to nature; preserved quality natural areas; a toxin-free community; a waste free culture
- Neighborhoods**
Distinctive places & gathering spaces; nearby goods & services; neighborhoods that are engaged in community decision making; safe and welcoming places to live

Options

Describe proposed options for moving the idea or issue forward for the meeting body to consider.

Dedication of a public asset to the vision of MLK follows a time-honored tradition. Public parks, buildings, or streets are likely candidates for this approach. *The high-visibility of a major roadway makes dedication of a street attractive. However, renaming a street carries a significant cost because businesses and residences would need to modify a substantial volume of registrations, licenses, addresses, and marketing materials. These costs are generally considered a public expense, although philanthropy might fill the gap. Neither of these ideas has been adequately researched and resolved. If the Martin Way corridor is included in this dedication action, early understanding of the current name is primary.

Timing

Is this issue time sensitive, are there other timing factors to consider?



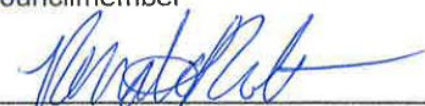
Timing – A bold and permanent action is proposed for implementation on Monday, January 20, 2020 – our national Martin Luther King Jr. holiday.

Supporting Documentation

Are there documents that support your request or that should be considered?

Councilmember Signatures

Two Councilmembers must support the request including the Chair of the Committee of referral. (Cannot be a committee quorum)

 _____ Sponsoring Councilmember	<p>1.  _____ Councilmember</p> <p>2.  _____ Councilmember</p>
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Staff Supplement

Staff will review the request to generate administrative impacts to be considered as part of proposal (staff to initial after their review):

Budget Impacts: Unknown. If a street is chosen, new signage could be produced for minimal cost.

Legal Review (to include regulatory authority):

Policy implications: Consistent with Council and City values support of diversity, equity and compassion.

Implementation Considerations: Outreach to key leaders in the black community is an important part of the consideration.

Staff Liaison:

*Martin Way Name Change Option

To boldly and clearly demonstrate the change, Olympia could replace existing street signs with a modified version which carries the profile of our national hero. The cost of new street signs is estimated to be less than \$4,500. Additional costs associated with possible art work or interpretive signage, the dedication ceremony, or other improvements are quite flexible.

Rededicating the roadway provides the opportunity to invite the City of Lacey to join together in honoring the late Dr. King. The Martin Way corridor is shared with the City of Lacey and extends from the Olympia City limits, at College Street, to the Lacey City limits east of Ridgeview Drive.

There is confusion about the corridor's current name. Some have suggested that the road is named after Governor Clarence D. Martin (1886 – 1955), who was the 11th Governor of the state of Washington, who served two terms from 1933 to 1941.

Martin Way is also thought to recognize the important contributions of Saint Martin of Tours (316-397). The roadway is believed to honor the same Catholic saint that Saint Martin's University has been named for since its founding in 1895.

The Lacey roadway segment contains more than twice the number of street intersections as the Olympia segment. Several of Lacey's street signs on this corridor are illuminated and would likely be more expensive to upgrade. However, the total cost of this modification may be within the capacity of the City of Lacey if they wish to participate in the rededication.



Heritage Commission

Policy and Program Recommendations to City Staff

Agenda Date: 4/24/2019
Agenda Item Number: 7.B
File Number: 19-0398

Type: discussion **Version:** 1 **Status:** In Committee

Title

Policy and Program Recommendations to City Staff

Recommended Action

Discussion of work plan components.

Report

Issue:

2.a Conduct Heritage Review for Building Permit Applications for Register and Historic District Properties

Heritage Review Committee Report

2.b Develop Public Guidance for Heritage Review and Best Practices in Historic Preservation Subcommittee Report

2.c Conduct Design Review of Land Use Applications for Register and Historic District Properties
No Report

2.d Review and Provide Historic Preservation Input on City Projects. Develop Familiarity with Regulatory and Budgetary Framework Relevant to Olympia Heritage.
Update on Downtown Design Guidelines

2.e Support the Protection of Archaeology and other Cultural Resources
No Report

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, 360.753.8031



Heritage Commission

Additional Heritage Program Activities

Agenda Date: 4/24/2019
Agenda Item Number: 7.C
File Number: 19-0399

Type: discussion **Version:** 1 **Status:** In Committee

Title

Additional Heritage Program Activities

Recommended Action

Discussion of work plan components.

Report

Issue:

3.a Conduct and Collaborate on Historic Preservation Outreach

Subcommittee Report

- Neighborhood Window Workshops
- ArtsWalk Planning
- May Heritage Month Planning

3.b Pursue and Enhance Partnerships and Integration with regional historic organizations, other City Advisory Boards, and Advocacy Groups.

Staff report out on County-wide meeting

3.c Contribute to Programs and Activities to Enhance Historic Downtown Olympia

ArCH Update

Staff Contact:

Marygrace Goddu, Historic Preservation Officer, 360.753.8031

PROCLAMATION

WHEREAS, Olympia's Heritage is an enduring but fragile treasure, deserving of protection; and

WHEREAS, once lost or destroyed, historic elements that contribute to the character of our community cannot be replaced; and

WHEREAS, historic value can be easily set aside in the face of financial pressures and practical concerns, and misinformation; and

WHEREAS, Olympia's residential architecture plays an essential role in shaping our community's character and establishing a sense of place; and

WHEREAS, historic homeowners bear a considerable burden of preservation stewardship for the entire community, deserving of our support and recognition; and

WHEREAS, the most common and damaging loss to historic homes is through the replacement of historic windows with short-lived inferior substitutes; and

WHEREAS, repair and restoration of wood windows is a sustainable and valued local craft that contributes to our local economy while preserving historic buildings; and

WHEREAS, the energy efficiency of historic wood windows in good repair can equal or exceed that of replacement windows if paired with storm windows;

NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby proclaim May 2019 to be

OLYMPIA HERITAGE MONTH,
Kicking off a year of activities promoting preservation of historic windows through community workshops, outreach and education.

SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 7th DAY OF MAY, 2019.

OLYMPIA CITY COUNCIL

Cheryl Selby
Mayor