



Meeting Agenda

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, April 25, 2018

5:00 PM

Council Chambers

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

(Estimated Time: 0-15 Minutes)

During this portion of the meeting, citizens may address the Committee for up to three (3) minutes regarding the Committee's business meeting topics.

5. APPROVAL OF MINUTES

5.A [18-0417](#) Approval of March 28, 2018 General Government Committee Meeting Minutes

Attachments: [Minutes](#)

6. COMMITTEE BUSINESS

6.A [18-0404](#) Arts, Cultures and Heritage (ArCH) Study Update

Attachments: [DRAFT ArCH Recommendations](#)
[2016 Creative Vitality Index Summary - Sales and Earnings](#)

6.B [18-0394](#) Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Attachments: [CDBG Program Annual Cycle](#)
[Draft PY 2018 CDBG Allocations & Activities](#)

6.C [18-0416](#) Priority Strategies for Community Development Block Grant (CDBG) Five-Year Consolidated Plan

Attachments: [Olympia CDBG Program Annual Cycle](#)
[Olympia CDBG Consolidated Plan - Alignment with other Plans](#)
[Draft Five-Year CDBG Consolidated Plan Strategies 2018 - 2022](#)

6.D [18-0414](#) Preparation for Council's Mid-Year Retreat on June 9, 2018

6.E [18-0413](#) Debrief the General Government Committee Meeting with Advisory Committee Chairs

7. REPORTS AND UPDATES**8. ADJOURNMENT**

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council Committee meeting, please contact the Council's Executive Assistant at 360.753.8244 at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.



City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

General Government Committee
**Approval of March 28, 2018 General
Government Committee Meeting Minutes**

Agenda Date: 4/25/2018
Agenda Item Number: 5.A
File Number: 18-0417

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of March 28, 2018 General Government Committee Meeting Minutes



Meeting Minutes - Draft

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, March 28, 2018

5:00 PM

Council Chambers

1. CALL TO ORDER

Chair Bateman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Jessica Bateman, Committee member Renata Rollins and Committee member Cheryl Selby

3. COMMITTEE BUSINESS

3.A [18-0302](#) Meeting with Advisory Committee/Commission Chairs

Chair Bateman welcomed everyone to the meeting.

In addition to staff, Chairs or representatives were present from the following committees: Arts Commission, Bicycle and Pedestrian Advisory Committee, Design Review Board, Heritage Commission, Parks and Recreation Advisory Committee, Parking & Business Improvement Area Board, Planning Commission, and Utility Advisory Committee.

Each Commission/Committee representative gave a brief overview of their work plan. General Government Committee members asked clarifying questions, but had no changes to the plans. The plans will be forwarded to a future City Council consent calendar for adoption.

The group discussed how the Commissions/Committees work with Council Liaisons. There was agreement to amend the Council Liaison Role Guideline 4.5 to reflect that Council Liaisons are expected to attend a meeting of their appointed Commission/Committee at least twice per year and to meet with the Chair at least once per year. This would not apply to the Design Review Board.

The group touched base regarding Commission/Committee membership recruitment. Current members who want to reapply will continue to be asked to commit to reapplying by October 31. Continuing members will still be asked to fill out the application form for a next term. Chair Bateman suggested a change in the screening of applicants - the Chair and Vice Chair would discuss with their commission/committee members what they are looking for in new members and screen the applications based on that feedback. The Chair and Vice Chair would then forward the names of applicants to the General Government Committee as recommended for an interview.

Several items were suggested to be considered as additions to the Commission/Committee application:

*Language stating appointees will be issued a City email address and are expected to check it regularly.

*Language stating three absences in a year may result in removal from an advisory board.

*Language stating the City values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

The topic of term limits was discussed with the group. Term limits of three full terms, nine years in total was suggested. It was noted partial terms would not count towards this. Members would be free to apply to other committees after reaching the term limit on a particular committee. The Commission/Committee Chairs did not express significant objections to this. The Chairs were asked to forward any concerns regarding term limits to the staff liaisons.

The Commission/Committee Chairs were advised of an upcoming Open Government Training set for June 20. They also discussed training regarding Roberts Rules of Order, there was mixed interest in this as Chairs seemed more interested in effective meeting management versus parliamentary procedure training.

The discussion was completed.

4. ADJOURNMENT

The meeting adjourned at 6:30 p.m.



General Government Committee

Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Agenda Date: 4/25/2018
Agenda Item Number: 6.B
File Number: 18-0394

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Recommended Action

Committee Recommendation:

The General Government Committee made recommendations on CDBG allocations and activities in 2017.

City Manager Recommendation:

Recommend allocations and activities for Program Year 2018 (9/1/18 - 8/31/19) of the Community Development Block Grant (CDBG) Program and forward to full Council.

Report

Issue:

Whether to recommend allocations and activities for Program Year (PY) 2018 of the Community Development Block Grant Program (9/1/18 - 8/31/19).

Staff Contact:

Anna Schlecht, Community Service Programs Manager, Community Planning and Development Department (360-753-8183).

Presenter(s):

Anna Schlecht, Community Service Programs Manager.
Keith Stahley, Community Planning and Development Director

Background and Analysis:

The goal for tonight's meeting is to consider continuing 2017 General Government Committee recommendations and/or to develop new recommendations for the Community Development Block Grant (CDBG) allocations and activities, and the selection process for the Program Year (PY) 2018 Annual Action Plan (9/1/18 - 8/31/19). The CDBG Citizen Participation Process is summarized below:

April 25	General Government Committee recommendations
May 22	Council action to launch the CDBG Citizen Participation Process
May 23 - June 23	30 Day CDBG Citizen Participation Process
June 12	Public Hearing - PY 2018 CDBG Annual Action Plan
June 26	Council review and approval of draft PY 2018 Annual Action Plan
July 13	Submission of PY 2018 Annual Action Plan to HUD

The coming PY 2018 will be the first year of the next Five-Year (2018 - 2022) CDBG Consolidated Plan, also referred to as the CDBG Five-Year Strategic Plan. Please note that the process above will run concurrent to the Citizen Participation Process for the CDBG Consolidated Plan as shown in the attached "CDBG Program Annual Cycle".

Prior Discussions: This item was discussed at General Government Committee meetings held on April 26, August 23, October 6 and November 17. Separate from this agenda item, the Committee also discussed options for a potential second amendment to PY 2017 (September 1, 2017 - August 31, 2018) on October 31, 2017.

Draft Recommendations for CDBG-funded Activities - The attached "Draft PY2018 Community Development Block Grant Allocations & Activities" presents the recommendations developed by the General Government Committee in 2017 with more specific recommendations prepared by staff. These activities are drawn from recommended CDBG Five-Year Consolidated Plan strategies.

Activity Selection Methods: In addition to developing recommendations for PY 2018 CDBG activities, the Council will also need to identify the method(s) for the public process to be used for project selection. Process options include:

- **"Direct Select"** - Council-chosen activities and providers, or
- **"Request for Proposals (RFP)"** process to procure specific projects or programs through a competitive process.

Neighborhood/Community Interests (if known):

All neighborhoods and community stakeholders have an interest in how federal CDBG funds are invested in community development programs and projects.

Options:

- 1) Recommend priority strategies for Program Year 2018 (9/1/18 - 8/31/19) of the Community Development Block Grant Program (CDBG).
- 2) Do not recommend allocations and activities for Program Year 2018 (9/1/18 - 8/31/19) Community Development Block Grant Program (CDBG). This will delay the process and could risk non-compliance.

Financial Impact:

The PY 2018 (September 1, 2018 - August 31, 2019) Annual Action Plan will guide the investment of

Type: recommendation **Version:** 1 **Status:** In Committee

an estimated **\$1,000,000**. This includes \$355,000 in new CDBG funds, \$145,000 in CDBG Program Income (Estimates have increased since 2017). This also includes the reallocation of approximately \$500,000 of unspent prior year funding.

Attachments:

DRAFT PY 2018 CDBG Allocations & Activities
CDBG Program Annual Cycle

OLYMPIA CDBG PROGRAM – ANNUAL CYCLE

PROGRAM YEAR ENDS

PROGRAM YEAR STARTS



Options for PY 2018 Community Development Block Grant Activities and Funding

2017 General Government Committee Recommendations for Program Year 2018 (September 1, 2018 – August 31, 2019)

Priority	Strategic Priority (From Draft CDBG Consolidated Plan)	CDBG-Eligible Activity	DRAFT Staff Recommended Specific Activities	5-Year Consolidated Plan Priority Level (2018 – 2022)	DRAFT PY 2018 Annual Action Allocations
1	Housing Rehabilitation	Housing rehabilitation or conversion of existing building	Family Support Center's Westside Housing Project	PRIORITY	\$500,000*
2	Land Acquisition	Housing purchase (existing or new construction)	Land to support the Family Support Center Project	PRIORITY	(Included in amount above)*
3	Economic Development	Micro-Enterprise Assistance (Small start-up businesses with fewer than 4 employees)	1)Enterprise for Equity Training Program	Priority	\$20,000
		Business Assistance & Training (Assistance for larger established small businesses with more than 4 employees)	3) Joint TEDC - Tune-up Training Program & ODA DO-BIS Training		\$30,000
4	Economic Development	Special Economic Development Activities	1)ODA - Downtown Safety Projects	Priority	\$50,000
5	Public Facilities	Community Center: Purchase / Tenant Improvements / 15 + Year Lease	New Day Center	Priority	\$200,000
6	Public Services	Social Services	Ambassador Program	Priority	\$55,000
		Social Services	Day Center Staffing	Priority	\$45,000
7	General Administration	Planning & Administrative Activity: Minimum staff levels to run compliant program	N/A	Required	\$100,000
			TOTAL RECOMMENDED PY 2018	FUNDING ALLOCATIONS	\$1,000,000**

*A minimum of \$300,000 must be spent on Housing activities (purchase, rehabilitation or land acquisition)

**Total available funds include both \$500,000 in new monies and \$500,000 in un-spent prior year monies



General Government Committee

Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Agenda Date: 4/25/2018
Agenda Item Number: 6.B
File Number: 18-0394

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Recommended Action

Committee Recommendation:

The General Government Committee made recommendations on CDBG allocations and activities in 2017.

City Manager Recommendation:

Recommend allocations and activities for Program Year 2018 (9/1/18 - 8/31/19) of the Community Development Block Grant (CDBG) Program and forward to full Council.

Report

Issue:

Whether to recommend allocations and activities for Program Year (PY) 2018 of the Community Development Block Grant Program (9/1/18 - 8/31/19).

Staff Contact:

Anna Schlecht, Community Service Programs Manager, Community Planning and Development Department (360-753-8183).

Presenter(s):

Anna Schlecht, Community Service Programs Manager.
Keith Stahley, Community Planning and Development Director

Background and Analysis:

The goal for tonight's meeting is to consider continuing 2017 General Government Committee recommendations and/or to develop new recommendations for the Community Development Block Grant (CDBG) allocations and activities, and the selection process for the Program Year (PY) 2018 Annual Action Plan (9/1/18 - 8/31/19). The CDBG Citizen Participation Process is summarized below:

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The coming PY 2018 will be the first year of the next Five-Year (2018 - 2022) CDBG Consolidated Plan, also referred to as the CDBG Five-Year Strategic Plan. Please note that the process above will run concurrent to the Citizen Participation Process for the CDBG Consolidated Plan as shown in the attached "CDBG Program Annual Cycle".

Prior Discussions: This item was discussed at General Government Committee meetings held on April 26, August 23, October 6 and November 17. Separate from this agenda item, the Committee also discussed options for a potential second amendment to PY 2017 (September 1, 2017 - August 31, 2018) on October 31, 2017.

Draft Recommendations for CDBG-funded Activities - The attached "Draft PY2018 Community Development Block Grant Allocations & Activities" presents the recommendations developed by the General Government Committee in 2017 with more specific recommendations prepared by staff. These activities are drawn from recommended CDBG Five-Year Consolidated Plan strategies.

Activity Selection Methods: In addition to developing recommendations for PY 2018 CDBG activities, the Council will also need to identify the method(s) for the public process to be used for project selection. Process options include:

- **"Direct Select"** - Council-chosen activities and providers, or
- **"Request for Proposals (RFP)"** process to procure specific projects or programs through a competitive process.

Neighborhood/Community Interests (if known):

All neighborhoods and community stakeholders have an interest in how federal CDBG funds are invested in community development programs and projects.

Options:

- 1) Recommend priority strategies for Program Year 2018 (9/1/18 - 8/31/19) of the Community Development Block Grant Program (CDBG).
- 2) Do not recommend allocations and activities for Program Year 2018 (9/1/18 - 8/31/19) Community Development Block Grant Program (CDBG). This will delay the process and could risk non-compliance.

Financial Impact:

The PY 2018 (September 1, 2018 - August 31, 2019) Annual Action Plan will guide the investment of

Type: recommendation **Version:** 1 **Status:** In Committee

an estimated **\$1,000,000**. This includes \$355,000 in new CDBG funds, \$145,000 in CDBG Program Income (Estimates have increased since 2017). This also includes the reallocation of approximately \$500,000 of unspent prior year funding.

Attachments:

DRAFT PY 2018 CDBG Allocations & Activities
CDBG Program Annual Cycle

OLYMPIA CDBG PROGRAM – ANNUAL CYCLE

PROGRAM YEAR ENDS

PROGRAM YEAR STARTS



Options for PY 2018 Community Development Block Grant Activities and Funding

2017 General Government Committee Recommendations for Program Year 2018 (September 1, 2018 – August 31, 2019)

Priority	Strategic Priority (From Draft CDBG Consolidated Plan)	CDBG-Eligible Activity	DRAFT Staff Recommended Specific Activities	5-Year Consolidated Plan Priority Level (2018 – 2022)	DRAFT PY 2018 Annual Action Allocations
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2	Land Acquisition	Housing purchase (existing or new construction)	Land to support the Family Support Center Project	PRIORITY	(Included in amount above)*
3	Economic Development	Micro-Enterprise Assistance (Small start-up businesses with fewer than 4 employees)	1)Enterprise for Equity Training Program	Priority	\$20,000
		Business Assistance & Training (Assistance for larger established small businesses with more than 4 employees)	3) Joint TEDC - Tune-up Training Program & ODA DO-BIS Training		\$30,000
4	Economic Development	Special Economic Development Activities	1)ODA - Downtown Safety Projects	Priority	\$50,000
5	Public Facilities	Community Center: Purchase / Tenant Improvements / 15 + Year Lease	New Day Center	Priority	\$200,000
6	Public Services	Social Services	Ambassador Program	Priority	\$55,000
		Social Services	Day Center Staffing	Priority	\$45,000
7	General Administration	Planning & Administrative Activity: Minimum staff levels to run compliant program	N/A	Required	\$100,000
			TOTAL RECOMMENDED PY 2018	FUNDING ALLOCATIONS	\$1,000,000**

*A minimum of \$300,000 must be spent on Housing activities (purchase, rehabilitation or land acquisition)

**Total available funds include both \$500,000 in new monies and \$500,000 in un-spent prior year monies



General Government Committee

Priority Strategies for Community Development Block Grant (CDBG) Five-Year Consolidated Plan

Agenda Date: 4/25/2018
Agenda Item Number: 6.C
File Number: 18-0416

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Priority Strategies for Community Development Block Grant (CDBG) Five-Year Consolidated Plan

Recommended Action

Committee Recommendation:

The General Government Committee made recommendations on priority strategies in 2017

City Manager Recommendation:

Recommend priority strategies for the Community Development Block Grant (CDBG) Five-Year Consolidated Plan and forward to full Council.

Report

Issue:

Whether to recommend priority strategies for the Community Development Block Grant Five-Year Consolidated Plan (2018 - 2022).

Staff Contact:

Anna Schlecht, Community Service Programs Manager, Community Planning and Development Department (360-753-8183).

Presenter(s):

Anna Schlecht, Community Service Programs Manager.

Background and Analysis:

The goal for tonight's meeting is to consider continuing the 2017 General Government Committee recommendations and/or to develop new recommendations for priority strategies for the Community Development Block Grant (CDBG) Five-Year Consolidated Plan (2018 - 2022). The attached "Options for Community Development Block Grant Strategies" presents the 2017 Committee recommendations.

Please note that the first year of the Five-Year CDBG Consolidated Plan will be the coming Program Year (PY) 2018 (addressed in a separate agenda item). The Committee's recommendations will go

to Council, who will then launch the CDBG Citizen Participation Process on the following timeline:

April 25	General Government Committee Recommendations
May 22	Council action to launch the CDBG Citizen Participation Process
May 23 - June 23	30 Day CDBG Citizen Participation Process
June 12	Public Hearing - Five-Year CDBG Consolidated Plan
June 26	Council review & approval of draft 5-Year CDBG Consolidated Plan
July 13	Submission of Five-Year CDBG Consolidated Plan to HUD

Prior Discussions: This item was discussed at General Government Committee during four meetings in 2017: April 26, August 23, October 6 and November 17.

Alignment with other Plans: Last year the Committee discussed options to align CDBG strategies with other plans, their respective goals are summarized in the attachment “Olympia CDBG Consolidated Plan - Alignment with Other Plans”. In addition to these plans, the Committee may also want to consider how our CDBG program will align with the Olympia Home Fund.

Joint Consolidated Planning Process with Thurston County: Housing and Urban Development (HUD) requires that the City and the County work together to develop a joint Five-Year Consolidated Plan. The City and the County contract with State Department of Commerce to scope the joint plan, to gather needs data and to assist in the development of priority strategies. Both the County and the City will develop their unique strategies for the Five-Year Consolidated Plan.

CDBG Program Purpose - The CDBG Program was created as a “bundled” federal aid program intended to aid the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Regulations for the CDBG Program are contained in 24 CFR 570.

Neighborhood/Community Interests (if known):

All neighborhoods and community stakeholders have an interest in how federal CDBG funds are invested in community development programs and projects.

Options:

- 1) Identify and recommend priority strategies for the Five-Year Community Development Block Grant Program (CDBG) Consolidated Plan (2018 - 2022) to ensure a timely submission to HUD.
- 2) Do not identify priority strategies for the Five-Year Community Development Block Grant Program (CDBG) Consolidated Plan (2018 - 2022). This will delay the process and could risk non-compliance resulting from a late submission to HUD.

Financial Impact:

The Five-Year CDBG Consolidated Plan (2018 - 2022) will guide the multi-year investment of an estimated total of **\$2,500,000**. This includes projected annual revenues of \$500,000, which includes

Type: recommendation **Version:** 1 **Status:** In Committee

an estimated \$350,000 in new CDBG funds and \$150,000 in CDBG Program Income from prior year loans.

Attachments:

Draft Five-Year CDBG Consolidated Plan Strategies

Olympia CDBG Consolidated Plan - Alignment with Other Plans

CDBG Program Annual Cycle

OLYMPIA CDBG PROGRAM – ANNUAL CYCLE

PROGRAM YEAR ENDS

PROGRAM YEAR STARTS



Olympia CDBG Consolidated Plan – Alignment with Other Plans

The Community Development Block Grant (CDBG) Five Year Consolidated Plan lays out the City's strategies for investing federal funding in a range of community development needs. Last year the General Government Committee discussed options to align CDBG strategies with other plans which are summarized as follows:

- **Downtown Strategy** Calls for more housing, economic opportunities, ADA accessible walk ways, and well managed social services in the urban hub.
- **Community Renewal Area Strategies** Encourages the elimination of urban blight in key areas with housing, economic development opportunities and the creation of jobs for low and moderate income people.
- **Economic Development Strategies;** Encourages a broad range of city-wide economic development which includes job creation for low & moderate income people.
- **County Five-Year Homeless Housing Plan** (*Scheduled for May 2018 release*) Calls for more affordable housing, emergency shelter capacity, day centers, 24/7 accommodations for all homeless populations, supportive services and review of local zoning and development policies to encourage more affordable housing.
- **Regional Fair Housing Plan:** (*Subject to local adoption as per other agenda item*) Encourages better geographic distribution of affordable housing and a review of local zoning and development policies to encourage more affordable housing. **Please note:** Due to Federal action to delay adoption until the year 2020, the strategies from this plan are no longer required for the upcoming CDBG Five-Year Consolidated Plan. As a result, Council will have an opportunity to consider local adoption.

In addition to these plans, the Committee may also want to consider how our CDBG program will align with the Olympia Home Fund which was approved by voters in February of 2018.

DRAFT: Five-Year CDBG Consolidated Plan Strategies

Strategies for Olympia’s Community Development Block Grant: 2018 - 2022

(Prior Year General Government Committee Recommendations for consideration or revision)

Priority Level	Strategic Priority	CDBG-Eligible Activity	Examples	70% Low-Mod Income Benefit	2018 – 2022 5-Year Con Plan
1	Housing Rehabilitation	Housing rehabilitation or purchase (existing or new construction)	Pear Blossom Housing Rehab (conversion from office building)	Yes	HIGH PRIORITY
2	Land Acquisition	Housing purchase (existing or land for new construction)	Land to develop Drexel I (2004) and Devoe II (2017)	Yes	HIGH PRIORITY
3	Economic Development	<p>Micro-Enterprise Assistance (Small start-up businesses with fewer than 4 employees)</p> <p>Business Assistance & Training (Assistance for larger established small businesses with more than 4 employees)</p> <p>Special Economic Development Activities</p>	<p>1)Enterprise for Equity Training Program 2)Avalon Co-working space</p> <p>3) Tune-up Training Program - TEDC 4) DO-BIS Training Program – ODA</p> <p>5) CPTED Downtown Safety Program</p>	Yes LMI Jobs LMI Businesses	Priority
4	Public Facilities	Community Center: Purchase / Tenant Improvements / 15 + Year Lease	Warming Center Community Care Center	Yes	Priority
5	Public Services	Social Services	Ambassador Program	Yes	Priority
		Social Services	Day Center Staffing	Yes	Priority
6	General Administration	Planning & Administrative Activity: Minimum staffing levels to run a compliant CDBG Program	Reporting, data collection, management of public process, managing projects	N/A	Required



General Government Committee

Preparation for Council's Mid-Year Retreat on June 9, 2018

Agenda Date: 4/25/2018
Agenda Item Number: 6.D
File Number: 18-0414

Type: recommendation **Version:** 1 **Status:** In Committee

Title

Preparation for Council's Mid-Year Retreat on June 9, 2018

Recommended Action

Committee Recommendation:

Not referred to a committee.

City Manager Recommendation:

Move to forward recommendations to the full Council for the upcoming Mid-Year Retreat, including the location, agenda, and facilitator.

Report

Issue:

Determine options and recommendations for the agenda, location, and facilitator for the mid-year retreat.

Staff Contact:

Steve Hall, City Manager, 360.753.8447
Jay Burney, Assistant City Manager, 360.753.8740

Presenter(s):

Steve Hall, City Manager

Background and Analysis:

The Council holds a mid-year retreat to review its progress and/or focus on other items of interest. At the January 2018 retreat, Council set Saturday, June 9, as the date for the mid-year retreat. Based on indications from Council at the January retreat, staff assumes Nancy Campbell will facilitate.

The mid-year retreat is normally four to five hours, usually Saturday morning. Sometimes the City Council uses a facilitator. The cost of a facilitator is generally \$3,000 - \$7,000 for the retreat, depending on prep work and follow-up.

A possible agenda for the 2018 Mid-Year Retreat might include the following items:

1. Welcome - Retreat Goals, Agenda Review

Type: recommendation **Version:** 1 **Status:** In Committee

2. Community Conversations Update
3. 2019 Budget Conversation
4. 2019 Legislative Agenda
5. Park Acquisition Recap
6. Public Work Action Plan Work
7. Tour of Downtown Development (lunch break)

Neighborhood/Community Interests (if known):

N/A

Options:

1. Consider agenda items, locations, and facilitator for Council's mid-year retreat.
2. Do not consider agenda items, locations, and facilitator for Council's mid-year retreat.

Financial Impact:

Funding to cover the costs depends on the use of a facilitator.

Attachments:

None



General Government Committee

Debrief the General Government Committee Meeting with Advisory Committee Chairs

Agenda Date: 4/25/2018
Agenda Item Number: 6.E
File Number: 18-0413

Type: discussion **Version:** 1 **Status:** In Committee

Title

Debrief the General Government Committee Meeting with Advisory Committee Chairs

Recommended Action

Committee Recommendation:

Not referred by a committee.

City Manager Recommendation:

Have a follow up discussion regarding the ideas and issues that came forward at the March 28, 2018, General Government Committee meeting with the Advisory Committee/Commission Chairs.

Report

Issue:

Discussion of the ideas and issues that came forward at the March 28, 2018 General Government Committee meeting with the Advisory Committee/Commission Chairs.

Staff Contact:

Steve Hall, City Manager, 360-753-8447

Presenter(s):

Steve Hall

Background and Analysis:

On March 28, 2018, the General Government Committee had their annual meeting with Advisory Committee/Commission Chairs. During the discussion, the group touched upon several issues related to the Committees. Some of the issues may need more discussion and others could possibly move forward. The topics that may need further discussion are:

- Checking City email
- Meeting attendance
- Diversity of representation
- Recruitment
- Term limits

Type: discussion **Version:** 1 **Status:** In Committee

- Council Liaison Role Guideline 4.5
- Training

Neighborhood/Community Interests (if known):

None

Options:

1. Discuss items for follow up
2. Do not discuss items for follow up
3. Move the topic to another meeting date

Financial Impact:

N/A

Attachments:

None