

City of Olympia
DRAFT UAC 2024-2025 Work Plan

Month	Request/Description	Staff	Time Needed	UAC Action
April 2024 (2nd week of April - 04/11/24)	Budd Inlet and Deschutes and Tributaries TMDLs	Water Resources Director - Jesse Barham	30 minutes	Review and provide feedback to staff
	Catch Basin Cleaning Analysis	Senior Stormwater Specialist - Kane Ostifin	30 minutes	Review and provide feedback to staff
May 2024	Comprehensive Plan (Utility and Natural Environment Chapters)	Susan Clark, Kym Foley, Ron Jones	60 minutes	Review and provide feedback to Council
	State of LOTT	LOTT Executive Director - Matt Kennelly	20 minutes	Review and provide feedback to staff
June 2024	City-Wide Budget Drivers for 2025	Olympia Finance Director - Aaron BeMiller	30 minutes	Review and provide feedback to staff
	Municipal Stormwater Permit Reissuance Process	Water Resources Director or Water Quality Planner	20 minutes	Review and provide feedback to staff
No Meetings July and August				
September 2024	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	45 minutes	Review and provide feedback to staff
	Semi-Annual Financial Update	Utility Directors	5 minutes	Review and provide feedback to staff
October 2024	LOTT Rates, Capacity Development Charges and Cost of Service	LOTT Executive Director - Matt Kennelly	20 minutes	Review and provide feedback to Council in budget/rate letter
	2025 Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges	Utility Directors	60 minutes	Review and provide feedback to Council
November 2024	Waste ReSources - Carpenter Road Facility Update	Waste ReSources Director - Gary Franks	45 minutes	Review and provide feedback to staff
	Comprehensive Plan (CFP Goals and Policies)	Planning Staff	30 minutes	Review and provide feedback to staff
	UAC Officer Elections	UAC Liason - Jesse Barham	15 minutes	Motion to elect officers
No Meetings December and January				
February 2025	Review Draft UAC Work Plan 2025-2026	UAC Liason - Jesse Barham	45 minutes	Review and provide feedback to staff
	Comprehenisve Plan - Climate Chapter	Climate Program Director or Staff	30 min	Review and provide feedback to staff
March 2025	NPDES Annual Report	Water Quality Planner	30 minutes	Review and provide feedback to staff
	Finalize UAC 2025-2026 Work Plan	UAC Liason - Jesse Barham	30 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee
	Utilities - 2024 Year End Financial Update	Utility Directors	5 minutes	Review and provide feedback to staff

Highlighted items will require a quorum to provide feedback/recommendation to City Council.

Staff will monitor WA State Utilities and Transportation Commission (UTC) actions. As needed, the UAC may provide the UTC with feedback.