

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In this fourth year of the current Five (5) Year Consolidated Plan (2018 – 2022), the City invested in housing rehabilitation and public service activities in response to the Coronavirus pandemic. The City has also focused on energy efficiency improvements for low/moderate income rental and homeowner housing in Olympia.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	CDBG: \$	Rental units constructed	Household Housing Unit	150	0	0.00%			
Affordable Housing	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	10	62	620.00%	12	62	516.67%
Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	8	0	0.00%			

Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	3		6	3	50.00%
Affordable Housing	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0				
Affordable Housing	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0				
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	3	5	166.67%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	20	126	630.00%	6	4	66.67%
General Administration	Administration	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
General Administration	Administration	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
General Administration	Administration	CDBG: \$	Jobs created/retained	Jobs	0	0				

General Administration	Administration	CDBG: \$	Businesses assisted	Businesses Assisted	0	0				
General Administration	Administration	CDBG: \$	Other	Other	1	1	100.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	200	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	4100	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	1000	0	0.00%			
Homeless Continuum of Care	Homeless	CDBG: \$	Housing for Homeless added	Household Housing Unit	75	0	0.00%			
Land Acquisition	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	1	100.00%			
Land Acquisition	Non-Housing Community Development		Other	Other	0	0				

Public Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	0	0.00%			
Public Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	700	5046	720.86%	0	1853	
Public Services	Non-Homeless Special Needs	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		400	0	0.00%
Public Services	Non-Homeless Special Needs	CDBG: \$	Other	Other	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City identified in the Program Year 2021 AAP the highest priority is preservation and bolstering of the City's low-income housing stock. The City completed one public facility improvement, the Drexel House Homeless Shelter improvement which replaced the flooring in the facility's 16-bed emergency homeless shelter. The Drexel House serves both homeless men and women that are first screened through a coordinated entry process. The City also completed rehabilitation for the Drexel House's Permanent Supportive Housing units, which house 32 men and women coming out of homelessness. The City awarded funding to Olympia Community Solar to install solar panels on the 30 tiny homes at Quixote Village which houses formerly homeless individuals. Each tiny house received 4 solar panels and will greatly reduce the energy costs for the nonprofit Quixote Village. The City awarded 2021 funding to Rebuilding Together Thurston County to support the rehabilitation of homeowner occupied homes in Olympia. Rebuilding Together has worked on three rehabilitation projects in PY 2021 with an additional expected 10

completed in PY 2022. The City funded the Downtown Ambassadors to provide support to street dependent individuals experiencing homelessness in the Downtown Core. The Ambassadors reach up to 1000 people annually, as well as provide support and resources to Downtown businesses. The City awarded Northwest Cooperative Development Center \$50,000 to provide small business technical training to four local Olympia businesses. The businesses completed the training and are expected to become cooperatives by the end of 2022. The City awarded Olympia Community Solar funding to install energy efficient solar panels on 7 homes owned by Homes First. This project has not begun but is expected to be complete in the first half of PY 2022. The City also funded \$50,000 to Homes First to administer the City's rental rehabilitation revolving loan fund. The project is expected to serve 4 low-income renters in PY 2022.

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	3,000
Black or African American	28
Asian	2
American Indian or American Native	1
Native Hawaiian or Other Pacific Islander	2
<b>Total</b>	<b>3,033</b>
Hispanic	0
Not Hispanic	3,033

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	391,548	354,311

Table 3 - Resources Made Available

### Narrative

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Downtown Urban Core	40	15	

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City awarded the Downtown Ambassadors \$50,000 to support businesses and street dependent folks in the Downtown Core in PY 2021.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Projects funded with Olympia's CDBG monies also receive funding from other sources, which leverages, or matches, other fund sources to meet the needs in our community. The City leveraged CARES Act and American Rescue Plan Act Funds to support economic development throughout the city. Funds were used to acquire property for low-income housing, stimulate business in the Downtown, support homelessness response, and other economic needs in Olympia due to impacts of the Coronavirus.

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## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	16
Number of Non-Homeless households to be provided affordable housing units	12	65
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>12</b>	<b>81</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	65
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>12</b>	<b>65</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

**Discuss how these outcomes will impact future annual action plans.**

Future annual action plans will continue to focus on the rehabilitation of homeowner and renter occupied units in Olympia. Olympia plans to continue work with Homes First to provide rental

rehabilitation for homeowners that rent to low-income tenants, as well as Rebuilding Together Thurston County to provide homeowner critical home repair for low/extremely low income residents in Olympia.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	65	0
Low-income	0	0
Moderate-income	0	0
<b>Total</b>	<b>65</b>	<b>0</b>

**Table 7 – Number of Households Served**

### **Narrative Information**

Olympia completed two activities this program year to rehabilitate permanent supportive housing and rental units: The Drexel House Flooring Rehabilitation and Quixote Village solar installation on tiny homes that house formerly homeless residents. Three homeowner occupied units were rehabilitated through Rebuilding Together Thurston County.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City's Downtown Ambassador Program staff, Familiar Faces staff and Homeless Response Coordinator work together to provide resources and support to unsheltered homeless residents and connect them with services including Coordinated Entry and publicly-funded services reporting to HMIS.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Homeless Response Coordinator (funded with Commerce CV-2) oversaw new connections to public systems like Coordinated Entry and HMIS at the City sanctioned homeless camping area (which is not funded by CDBG). Construction also was completed on an additional shelter with InterFaith Works at 3444 Martin Way. The City's Scattered Site program started in August 2021 providing on site services and improved health and safety at the city's largest encampments. The goal of the program is to reduce neighbor conflict and provide coordinated case management. The City opened a new tiny home mitigation site at Quince Street (not funded by CDBG) to house 80 people in tiny homes.

The City also put CDBG funding towards the rehabilitation of the homeless shelter at the Drexel House, a 16 bed emergency shelter for homeless men and women.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

These populations are frequently encountered by Downtown Ambassadors, Familiar Faces outreach worker and Homeless Response Coordinator. Those City social service experts regularly refer individuals to local service providers and coordinate with those organizations to identify service gaps and plan programs and resources designed to fill those gaps. Both roles coordinate with foster care agencies, corrections agencies, and others on a weekly informal or monthly basis at formal meetings.

### **Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

While homelessness is a regional issue, its locus is in Olympia, primarily concentrated in the urban hub. As a result, the City prioritized all of its CDBG funded social services on people who are homeless and have behavioral health challenges including mental illness. Specifically, the City used CDBG funding for street outreach to reach those targeted populations. The City funded the Downtown Ambassador program with entitlement funds as well as the Familiar Faces program with CV funds. The City funded a public facilities activity to rehabilitate the permanent supportive housing section of the Drexel House as well as the homeless shelter portion of their facility.

Other non-federal City funds were used to support homeless shelters for homeless adults. Through the Regional Housing Council partnership, other shelters, affordable housing and social services were funded with a variety of federal, state and local funds.

In 2017 Olympia passed the Home Fund Levy, a sales tax levy for affordable housing construction and homeless and behavioral health services. That program has helped fund four supportive housing projects in the last three years that successfully competed for state Housing Trust Fund awards and 9% Low Income Housing Tax Credits. Those four projects will produce 248 units of supportive housing and 60 beds of single adult shelter.

The City participated the 2021 Point in Time Homeless Census with Thurston County, and provides additional City monies to support this effort. Quality data serves to inform regional homeless policy and investments.

Additionally, the City has: 1) hired a Homeless Response Coordinator; 2) developed and began implementation of our “One Community: Healthy, Safe and Housed” plan that the Coordinator uses as a strategic reference; 3) established a Tiny House Village called Plum Street Village for up to 40 households; 4) established the Mitigation site, a staffed tiny home village on City property that houses 80 homeless individuals; 5) established a storage facility for unhoused people including storage dedicated to homeless households headed to Coronavirus quarantine and isolation ; 6) worked with regional partners on the “Thurston County Homeless Crisis Response Plan, 2019 – 2022”; and 7) enacted municipal code 18.50 allowing emergency housing facilities.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

No actions were taken to assist Public Housing during Program Year 2021 with CDBG funds. Olympia did award \$1.1 million from the Home Fund for homeless families, that project will construct 64 units. CDBG supported the acquisition of that property in a previous program year. This project is currently being constructed and is expected to open next year.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

There were no activities to encourage public housing residents to become more involved in management and participate in homeownership during Program Year 2021.

### **Actions taken to provide assistance to troubled PHAs**

There were no activities to assist troubled PHA's during Program Year 2020. The City of Olympia works closely with the Housing Authority of Thurston County. Our PHA has contributed project-based vouchers to support permeant supportive housing projects in Olympia in the last three years.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City's Planning Department continues to address zoning and development guidelines to reduce construction costs associated with housing. In 2019 Olympia adopted an affordable housing impact fee abatement program that has already been used to construct 82 units of affordable housing. That housing must serve households at or below 80 percent AMI and remain affordable for 20 years. The City also adopted changes to codes in order to increase residential building capacity and the variety of housing types allowed in Low Density Residential Zoning Districts. These changes went into effect on December 23, 2020. A recent Housing Code amendment has been put in place to address the missing middle housing in the city. City staff continue to review local laws to remove negative effects of public policies that serve as barriers to affordable housing.

In 2022, the City passed an ordinance to protect renters in Olympia. The City is currently completing a fair housing assessment jointly with Thurston County and the Housing Authority to identify barriers to fair housing Citywide and to steer policymaking decisions in coming years to eliminate them.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The City considers all CDBG-funded social services in PY 2021 as actions to meet underserved needs.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City continues to provide Lead Paint Safety information through its website and building permit services. CDBG staff continue to work with subrecipients on safe lead-based paint practices and bolster internal policies to ensure federal funds are compliant with lead-based paint regulations.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City continues to invest in economic development activities to increase the number of low-moderate-income jobs available in the City.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City continues to work with other regional jurisdictions to address zoning, development and other policies that affect the cost and availability of affordable housing. In 2022, the City passed an ordinance to protect renters in Olympia. The City is currently completing a fair housing assessment jointly with Thurston County and the Housing Authority to locate barriers to fair housing Citywide and to steer

polymaking decisions in coming years to eliminate them.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City coordinates public and private housing through participation in the Regional Housing Council, a regional policy body that brings government, social services, non-profit sector, faith sector, private sector and other stakeholders together to develop policy and funding recommendations that enhance coordination. Additionally the City's Land Use Committee reviews housing cost drivers in code to find more ways to slow the growth of housing costs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The City is currently undertaking an exhaustive Assessment of Fair Housing in partnership with Thurston County and the Housing Authority to identify barriers to fair housing and is conducting a comprehensive assessment of current laws and to inform the upcoming Consolidated Plan.

On June 22, 2021, the City Council approved a Housing Action Plan to identify actions it can take to increase the supply, diversity and affordability of housing. The plan outlines how actions address equity and provides a table of actions already taken. A Housing Needs Assessment was conducted to inform the plan.

In 2022, City Council approved an ordinance protecting renters' rights in Olympia.

The City refers all Fair Housing complaints to:

- Fair Housing Center of Washington: 253-274-9523
- Washington State Human Rights Commission: 1-800-233-3247

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City conducted abbreviated desk monitoring for subrecipient files in PY 2021. Due to the Covid-19 emergency and staffing changes in person monitoring visits were not scheduled. In the upcoming program years the City will resume in-person monitoring visits to each sub-recipient to ensure full compliance. The monitoring visits are designed in accordance with the CDBG Sub-Recipient Handbook with an emphasis on confirming that funds go to CDBG-eligible activities, that the beneficiaries are CDBG-eligible and that record keeping and internal controls comply with HUD standards.

The City posts information about its CDBG Program on its website. All communications state the City's non-discrimination policies. Efforts to reach minority businesses are conducted through the two partner business organizations – the Olympia Downtown Alliance and the Center for Business & Improvement.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City's Citizen Participation Plan offered an opportunity for all stakeholders to examine the report for 30 days prior to planned submission on November 20, 2022. Electronic copies of the plan are posted on the City's CDBG website, noticed on the Olympian's webpage and in print, and are furnished online at the City Council-hosted hearing, linked in reports to Council, and access was mentioned at meetings including Regional Housing Council and the county's Housing Advisory Team.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**



**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

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**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

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## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 9 – Qualitative Efforts - Number of Activities by Program**

## Narrative

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