



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Thursday, November 21, 2019**

**5:30 PM**

**Council Chambers**

---

**1. CALL TO ORDER**

Chair Gilman called the meeting to order at 5:35 p.m.

**2. ROLL CALL**

**Present:** 2 - Chair Clark Gilman and Committee member Lisa Parshley

**Excused:** 1 - Committee member Nathaniel Jones

**2.A OTHERS PRESENT**

Interim City Manager Jay Burney  
Interim Assistant City Manager Keith Stahley

City of Olympia Community Planning and Development Staff:  
Interim Director Leonard Bauer  
Planning Manager Tim Smith

Olympia Fire Department  
Fire Chief Mark John  
Assistant Chief Kevin Bossard

City of Olympia Public Works Staff:  
Director Rich Hoey

Interim Chief Fire District #6 Mark Nelson  
Local Planning Solutions (Consultant) Gary Cooper

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT - None**

**5. APPROVAL OF MINUTES**

- 5.A** [19-1090](#) Approval of October 14, 2019 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

**6.A** [19-1055](#) Annexation Feasibility Study

Mr. Smith and Mr. Cooper presented a PowerPoint briefing on a draft feasibility study. The summary included options for fire service transitions from fire districts to the Olympia Fire Department. They discussed an interlocal agreement for fire services.

Committee discussion centered on sewer, water, streets and financial impacts.

Citizen, Mr. Debord, asked questions regarding whether residents would be required to connect to city sewer after the proposed annexation.

**The discussion was completed.**

**7. REPORTS AND UPDATES**

Mr. Bauer reported the next meeting agenda will focus on 2020 work programs for the Committee and Community Planning and Development planning.

**8. ADJOURNMENT**

The meeting adjourned at 6:55 p.m.