



# Meeting Minutes - Draft

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Tuesday, June 17, 2025**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

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### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_edH8hwq2TfC67TTQEUUTaA](https://us02web.zoom.us/webinar/register/WN_edH8hwq2TfC67TTQEUUTaA)

## 1. ROLL CALL

**Present:** 5 - Mayor Dontae Payne, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green and Councilmember Dani Madrone

**Excused:** 2 - Mayor Pro Tem Y  n Hu  nh and Councilmember Robert Vanderpool

### 1.A ANNOUNCEMENTS

City Manager Jay Burney introduced the City's new Finance Director Mike Githens. Councilmembers welcomed Mr. Githens.

Mr. Burney announced that Strategic Communications Director Kellie Purce Braseth is retiring at the end of the month. Councilmembers shared their gratitude for Ms. Purce Braseth's work.

### 1.B APPROVAL OF AGENDA

**The agenda was approved.**

## 2. SPECIAL RECOGNITION

### 2.A [25-0385](#) Special Recognition - Proclamation Recognizing Juneteenth

Councilmembers read a proclamation recognizing Juneteenth in the City of Olympia.

Executive Director and Founder, Women of Color in Leadership Movement Shawna Hawk received the proclamation.

**The recognition was received.**

## 3. PUBLIC COMMENT

The following people spoke: Maria Ruth, David Dickinson, and Patrick Snead.

## 4. CONSENT CALENDAR

- 4.A [25-0550](#) Approval of June 10, 2025 Olympia City Council Meeting Minutes

**The minutes were adopted.**

- 4.B [25-0544](#) Approval of a Resolution Authorizing the Purchase of Real Estate Owned by Ronald Healy Located at 510 5th Avenue SE and 424 Jefferson Street SE

**The resolution was adopted.**

- 4.C [25-0543](#) Approval of a Resolution Authorizing the Purchase of Real Estate Owned by Paul E. Devlin and Lori J. Devlin Located at 518 5th Avenue SE

**The resolution was adopted.**

- 4.D [25-0540](#) Approval of a Resolution Authorizing an Agreement with the Cities of Lacey, Tumwater and Yelm for the Development of Updated Accessory Dwelling Unit Plans

**The resolution was adopted.**

- 4.E [25-0545](#) Approval of a Resolution Authorizing a Lease Agreement with Catholic Community Services for Quince Street Tiny Home Village

**The resolution was adopted.**

- 4.F [25-0546](#) Approval of a Resolution Authorizing a Funding Agreement with Catholic Community Services for Quince Street Tiny Home Village

**The resolution was adopted.**

- 4.G [25-0549](#) Approval of a Resolution Authorizing a Leasing Agreement with Valeo Vocation for the Operations at Franz Anderson Tiny Home Village

**The resolution was adopted.**

- 4.H [25-0548](#) Approval of a Resolution Authorizing a Funding Agreement with Valeo Vocation for the Operations at Franz Anderson Tiny Home Village

**The resolution was adopted.**

- 4.I [25-0537](#) Approval of a Resolution Authorizing an Interlocal Agreement Amendment with LOTT Clean Water Alliance for Maintenance and Repair Mutual Aid Services

**The resolution was adopted.**

#### **4. SECOND READINGS (Ordinances)**

- 4.J [25-0516](#) Approval of an Ordinance Amending Ordinance 7419 (Year-End Budget

Amendment)

**The ordinance was adopted on second reading.**

### **Approval of the Consent Agenda**

**to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman,  
Councilmember Green and Councilmember Madrone

**Excused:** 2 - Mayor Pro Tem Huynh and Councilmember Vanderpool

## **4. FIRST READINGS (Ordinances) - None**

## **5. PUBLIC HEARING**

### **5.A [25-0533](#) Public Hearing on the Program Year 2025 Community Development Block Grant Annual Action Plan**

Senior Housing Program Specialist Anastasia Everett presented the Community Development Block Grant Program Year 2025 Annual Action Plan. The projects recommended for the Action Plan are related to housing, small business training and supporting vulnerable community members.

Mayor Payne opened the hearing at 6:50 p.m.

The following people spoke: Beth Enriquez, Brian Windrop and Vanessa Hurst.

The hearing was closed at 7:03 p.m.

**The public hearing was held and closed.**

## **6. OTHER BUSINESS**

### **6.A [25-0555](#) Consideration of Hands On Children's Museum Funding Strategy Recommendation**

City Manager Burney and Hands on Children's Museum Executive Director Patty Belmonte presented an overview of the funding strategy recommendation and Bond Sale for the expansion of the Hands On Children's Museum. Ms. Belmonte also shared data regarding visitors to the museum.

Councilmembers asked clarifying questions.

**Councilmember Green moved, seconded by Councilmember Cooper, to  
approve the City Manager and Finance Committee Funding Strategy  
Recommendation and Bond Sale for the expansion of the Hands On**

**Children's Museum.. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Madrone

**Excused:** 2 - Mayor Pro Tem Huynh and Councilmember Vanderpool

**6.B**     [25-0469](#)     Acceptance of the Goals and Policies for the Capital Facilities Plan Chapter of the Olympia 2045 Comprehensive Plan

Community Planning & Economic Development Deputy Director Tim Smith presented an overview of the Goals and Policies for the Capital Facilities Plan Chapter of the Olympia 2045 Comprehensive Plan.

Councilmembers asked clarifying questions. Councilmember Gilman shared some updates to the chapter that he would like to address. Councilmember Gilman and Councilmember Madrone will work together to address his concerns.

**Councilmember Madrone moved, seconded by Councilmember Gilman to approve a Resolution accepting the Goals and Policies for the Capital Facilities Plan Chapter of the Olympia 2045 Comprehensive Plan.,. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Madrone

**Excused:** 2 - Mayor Pro Tem Huynh and Councilmember Vanderpool

**6.C**     [25-0538](#)     Acceptance of the Utilities Chapter of the Olympia 2045 Comprehensive Plan

Engineering and Planning Manager Susan Clark and Program and Planning Supervisor Ron Jones, shared an overview of the Utilities Chapter of the Olympia 2045 Comprehensive Plan.

Councilmembers asked clarifying questions. Councilmember Cooper asked to add LeMay Waste Services to the private utility providers list included in the Chapter upon final adoption.

**Councilmember Cooper moved, seconded by Councilmember Madrone, Move to approve a Resolution accepting the Utilities Chapter of the Olympia 2045 Comprehensive Plan. The motion carried by the following vote:**

**Aye:** 5 - Mayor Payne, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Madrone

**Excused:** 2 - Mayor Pro Tem Huynh and Councilmember Vanderpool

**7. CONTINUED PUBLIC COMMENT**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meeting and events attended.

**9. CITY MANAGER'S REPORT AND REFERRALS**

City Manager Burney had no reports.

**10. ADJOURNMENT**

The meeting adjourned at 8:17 p.m.