

Rating Guide for PY 2013 CDBG Proposals

This rating guide will be utilized by Housing Program staff in screening all CDBG Proposals for funding in the upcoming **CDBG Program Year 2013** (September 1, 2013 – August 31, 2014). This scale attaches a numeric value to the criteria identified by the Olympia City Council.

#1 READINESS (*Project ready to move forward rapidly*) 25 TOTAL POINTS

- 4 pts. Permits / other public authorization secured
- 4 pts. Site control or other project pre-condition in place
- 4 pts. Extends or expands an existing program, service or project
- 5 pts. 100% of revenues secured (points weighted toward higher percentage of secured funds)
- 8 pts. Ability to spend down 75% of Olympia CDBG funds by June 30, 2014

#2 ORGANIZATIONAL CAPACITY (*Ability to successfully manage project*) 25 TOTAL POINTS

#2a) Applicant: 12.5 TOTAL POINTS

- 4.5pts. Direct experience with project of same type and scope
- 4 pts. Indirect experience with similar project
- 4 pts. Strong leadership team and fund development experience

#2b) Community Partner: 12.5 TOTAL POINTS

- 3.5pts. Signed partnership agreement
- 3 pts. Direct successful experience with project of same type and scope
- 3 pts. Multiple successful experiences with project of same type and scope
- 3 pts. Indirect experience with similar project

#3 LEVERAGING (*Ratio of City funding to other funding*) 20 TOTAL POINTS

- 5 pts. Percentage of other funding to City CDBG funding pending (*Higher % = higher pts.*)
- 7 pts. Percentage of other funding to City CDBG funding confirmed (*Higher % = higher pts.*)
- 8 pts. Demonstrable experience in development of diversified funding

#4 DEMONSTRATION OF NEED (*4 aspects of need to be addressed*) 20 TOTAL POINTS

#4a) Level of Hardship (*depth and degree of need*) 5 TOTAL POINTS

(Value based on Maslow's Hierarchy of Needs –proposal rated in terms of what level of need addressed.) Pick all that apply.

- .5 pts. Esteem Needs (Social Recognition)
- .5 pts. Social Needs (Sense of belonging, *also social services*)
- 2 pts. Safety Needs (Security, protection, *also housing*)
- 2 pts. Physiological Needs (water, food, – *also shelter from the elements*)

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#4b) NEED - Pervasiveness of Need (*number or percentage of people served, geographic width of dispersion of need*) **5 TOTAL POINTS**

Proposals rated by the number/percent of beneficiaries as number or % of total population or specific demographic; or by the extent of geographic dispersion:

- 1 pts. Beneficiaries represent significant number/% of specific demographic
- 1 pts. Beneficiaries concentrated in highly visible
- 1 pts. Beneficiaries represent significant number/% of total population
- 2 pts. Beneficiaries dispersed broadly across Olympia

#4c) NEED – Consistency with CDBG Consolidated Plan **5 TOTAL POINTS**

- 5 pts. Yes
- 0 pts. No

#4d) NEED – Consistency with County’s 10 Year Plan to End Homelessness **5 TOTAL POINTS**

- 5 pts. Yes
- 0 pts. No

#5 EXPECTED IMPACT (*Measurable results, extent of impact*) **10 TOTAL POINTS**

- 2.5pts. Individual beneficiaries - Clear benefit to specifically defined beneficiaries
- 2.5pts. Downtown - Confirmed support from neighborhood organization(s)
- 2.5pts. Neighborhood - Confirmed support from neighborhood organization(s)
- 2.5pts. Citywide impact