



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360-753-8447

## Meeting Minutes - Draft General Government Committee

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Tuesday, February 19, 2013

5:30 PM

Room 207

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### 1. ROLL CALL

**Present:** 3 - Chair Jeannine Roe, Committee Member Jim Cooper and Committee Member Karen Rogers

### 2. CALL TO ORDER

Chair Roe called the meeting to order at 5:38 p.m.

### 3. APPROVAL OF MINUTES

**3.A 13-0091** Approval of January 22, 2013 General Government Committee Meeting Minutes

**Committee Member Rogers moved, seconded by Committee Member Cooper, to approve the minutes. The motion carried by the following vote:**

**Aye:** 3 - Chair Roe, Committee Member Cooper and Committee Member Rogers

### 4. COMMITTEE BUSINESS

**4.A 13-0145** 2013 Advisory Committee / Commission Work Plans

Chair Roe thanked committee chairs and liaisons for attending the meeting and asked everyone to introduce themselves. Representatives were present from the Arts Commission, Bicycle and Pedestrian Advisory Committee, Heritage Commission, Parks and Recreation Advisory Committee, and Utility Advisory Committee.

Cathie Butler, Communications Manager, announced that City Manager Steve Hall plans to schedule a briefing with committee chairs this summer as he begins to work on the 2014 city budget.

Each committee's representative highlighted key aspects of their committee's proposed work plans.

The Arts Commission and Heritage Commission said their groups would

prefer to meet more frequently than 6 times a year. They said it is hard to maintain consistency and knowledge about topics because of the gap between meetings, and the current schedule limits the time they have to accomplish work plans. They offered to meet without staff present to help with budget concerns. Chair Roe said she would discuss the issue with City Manager Hall.

The General Government Committee agreed the work plans for Parks and Recreation Advisory Committee and Utility Advisory Committee should be amended to reflect one joint meeting on the topic of urban forestry, which would include a briefing from staff. Chair Roe mentioned that other committees are welcome to attend, too, and they will be notified of the meeting.

The General Government Committee agreed it would be helpful to provide the downtown ambassadors with information about bicycle and skateboard use rules in the downtown, especially on downtown sidewalks, so they can inform individuals about the regulations.

In response to a question from Chair Roe, committee chairs said the meeting management training offered in January was informative and is something the City should consider offering again for those committee members who may be interested and were unable to attend.

**The General Government Committee unanimously agreed to forward the work plans to the City Council for approval as submitted and discussed at the meeting.**

**4.B 13-0146**

**ORAL REPORT - Review Committee / Commission Applicant List and Set Interview Dates**

Committee members agreed to hold Planning Commission and Utility Advisory Committee recruitment open for another month in the hope they will receive additional applications. They agreed to move forward with interviews for Arts Commission, Bicycle and Pedestrian Advisory Committee, Heritage Commission, and Parks and Recreation Advisory Committee at an available date in March.

**After reviewing applications, the General Government Committee unanimously agreed to recommend reappointment for all of the current members who requested such. Chair Roe asked staff to confirm with each individual their continued interest in reappointment before forwarding the recommendations to Council as a Consent Calendar item.**

**5. ADJOURNMENT**

Chair Roe adjourned the meeting at 6:45 p.m.