



# City of Olympia

## Future City Council Meeting Agendas

### As of May 31, 2018

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501  
Information: 360-753-8447

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

**Items Scheduled are  
Subject to Change**

## UPCOMING AGENDA ITEMS

### ITEMS TO BE SCHEDULED

#### Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. STUDY
- C. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- D. OTHER BUSINESS - Department of Enterprise Service Capital Lake EIS Process
- E. STUDY SESSION - Briefing on Community Care Center

#### Finance Committee - 3<sup>rd</sup> Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Study of college education funding

#### General Government Committee - 4<sup>th</sup> Wednesday, 5:00 pm (Jessica Bateman - Chair, Cheryl Selby, Renata Rollins)

#### Land Use and Environment Committee - 3<sup>rd</sup> Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

- A. Multi-Family Tax Exemption Areas (Leonard Bauer, CPD)

#### June 12 - 7:00 pm

#### **COUNCIL MEETING**

- A. **CONSENT** - Approval of Amendment to Ordinance 7118 (Operating Budget) (Bill Sampson, Admin Svcs)
- B. **CONSENT** - Approval of Amendment to Ordinance 7119 (Capital Budget) (Bill Sampson, Admin Svcs)
- C. **CONSENT** - Approval of Amendment to Ordinance 7120 (Special Funds Budget) (Bill Sampson, Admin Svcs)
- D. **CONSENT** - Approval of a Resolution Authorizing an Interlocal Agreement with the Washington State Department of Enterprise Services for Fire Protection (Greg Wright, OFD)
- E. **PUBLIC HEARING** - CDBG Program Year 2018 Annual Action Plan (Anna Schlecht, CPD)
- F. **PUBLIC HEARING** - Five Year Consolidated 2018 - 2022 Plan (Anna Schlecht, CPD)

#### June 19 - 5:30 pm

#### **EXECUTIVE SESSION**

Executive Session Pursuant to RCW 42.30.110(1)(g) - Personnel Matter (City Manager's Performance Evaluation)

#### June 19 - 7:00 pm

#### **COUNCIL MEETING**

#### June 20 - 5:30 pm

#### **FINANCE COMMITTEE**

- A. Budget Snapshot: Operating Fund Reserves (Dean Walz, Admin Svcs)
- B. Discuss Banking Services ((Dean Walz, Admin Svcs)
- C. Multi-year Operating Budget Projections (Dean Walz, Admin Svcs)
- D. Criteria and Process for 2019 budget (Debbie Sullivan, Admin Svcs)
- E. Discuss Future Projects Impacting General Fund (Debbie Sullivan, Admin Svcs)
- F. Urban forestry and Funding Options (Leonard Bauer, CPD)

#### June 21 - 5:30 pm

#### **LAND USE AND ENVIRONMENT COMMITTEE**

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Executive Assistant 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.

- A. Consider vulnerable renter protections (*Keith Stahley, CPD*)
- B. Parks and Open Space Zoning (*Joyce Phillips, CPD*)
- C. Engineering Design and Development Standards Update (*Steve Sperr, PW*) (file # 18-0267)
- D. Regional Climate Action Plan (*Rich Hoey, PW*) (file # 18-0266)
- E. Status Reports and Updates

June 26 - 5:30 pm

**STUDY SESSION**

- A. Multi-Family Tax Exemption - Residential Target Area Boundaries
- B. Impact Fee Abatement Briefing

June 26 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation Recognizing Dean Walz's Retirement (*Debbie Sullivan, Admin Svcs*)
- B. **CONSENT** - CDBG Program Year 2018 Annual Action Plan (*Anna Schlecht, CPD*)
- C. **CONSENT** - Five Year Consolidated 2018 - 2022 Plan (*Anna Schlecht, CPD*)
- D. **CONSENT** - Approval of the Washington Center for the Performing Arts Operating Agreement (*Meliss Maxfield, PW*) (file # 18-0524)
- E. **CONSENT** - Approval of Bid Award for 2018 Chip Seal Project (Jeff Johnstone, PW) (File # 18-0516)
- F. **OTHER BUSINESS** - Banking RFP (*Dean Walz, Admin Svcs*)

June 27 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Public Safety/OPD Updates (*Roberts, OPD*)
- B. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
- C. PBIA Update (*Amy Buckler, CP&D*)
- D. Home Fund Schedule/Priorities (*Steve Hall, Exec*)
- E. Constituent Tracking System (*Steve Hall, Exec*)

July 3

**NO COUNCIL MEETING**

July 10

**NO COUNCIL MEETING**

July 17 - 5:30 pm

**STUDY SESSION**ArCH Profile Study - Review of Recommendations (*Jay Burney, Exec*)

July 17 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - Approval of an Ordinance Related to Pavement Restoration Fees (Recommendation from the Land Use Committee) (*Fran Eide, PW*) (file # 18-0301)

July 18 - 5:30 pm

**FINANCE COMMITTEE**

- A. Budget Snapshot: City-owned Buildings and Operating Lease Agreements (*Meliss Maxfield, PW*) (file # 15-0510)
- B. Review the 2019- 2024 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)
- C. Police and Fire Equipment Replacement (*Debbie Sullivan, Admin Svcs*)
- D. Building, Repair, and Replacement (*Meliss Maxfield, PW*) (file # 18-0511)

July 19 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Review Thurston County Joint Plan Update (*Joyce Phillips, CPD*)
- B. Annexation Plan Scope and Schedule (*Tim Smith, CPD*)
- C. Alley and Right of Way Use (*Rich Hoey, PW*) (File # 18-0340)

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D. Status Reports and Updates

**July 24 - 7:00 pm**

**COUNCIL MEETING**

A. **OTHER BUSINESS** - Briefing on the Preliminary 2019-2024 Capital Facilities Plan (CFP)

**July 25 - 5:00 pm**

**GENERAL GOVERNMENT COMMITTEE**

- A. CDBG CAPER Report (*Keith Stahley, CP&D*)
- B. CDBG Action Plan PY2018 (*Keith Stahley, CP&D*)
- C. Economic Development Update (*Mike Reid, CP&D*)
- D. Community Garden Update (*Paul Simmons, Parks*)

**July 31**

**NO COUNCIL MEETING**

**August 7 - 7:00 pm**

**COUNCIL MEETING**

**August 14 - 7:00 pm**

**COUNCIL MEETING**

**August 15 - 5:30 pm**

**FINANCE COMMITTEE**

- A. Budget Snapshot
- B. Briefing on CFP Process and Revenue Sources

**August 16 - 5:30 pm**

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
- B. Status Reports and Updates

**August 21 - 7:00 pm**

**COUNCIL MEETING**

**August 22 - 5:00 pm**

**GENERAL GOVERNMENT COMMITTEE**

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
- B. PBIA Update (*Amy Buckler, CP&D*)

**August 28**

**NO COUNCIL MEETING**

**September 4**

**NO COUNCIL MEETING**

**September 11 - 6:00 pm**

**METROPOLITAN PARKS DISTRICT BOARD**

**September 11 - 7:00 pm**

**COUNCIL MEETING**

A. **CONSENT** - Business License Threshold (*Thomas Donnelly, Admin Svcs*)

**September 18 - 7:00 pm**

**COUNCIL MEETING**

**September 19 - 5:30 pm**

**FINANCE COMMITTEE**

- A. Budget Snapshot
- B. Operating and Capital Budget briefings

**September 20 - 5:30 pm**

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Downtown Zoning Recommendations (*Amy Buckler, CPD*)
- B. Draft of the Eastside Subarea Plan (*Katie Pruit, CPD*)
- C. Neighborhood Centers Implementation (*Leonard Bauer, CPD*)
- D. Status Reports and Updates

**September 25 - 6:00 pm**

**TRANSPORTATION BENEFIT DISTRICT BOARD**

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- September 25 - 7:00 pm**      **COUNCIL MEETING**
- September 26 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**

  - A. Biennial Review of Council Guidelines (Done on even years) (*Kellie Braseth, Comm.*)
  - B. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Comm.*)
  - C. Predictive Work Scheduling
- October 2 - 7:00 pm**      **COUNCIL MEETING**
- October 9**      **NO COUNCIL MEETING**
- October 16 - 7:00 pm**      **COUNCIL MEETING**
- October 17 - 5:30 pm**      **FINANCE COMMITTEE**

  - A. Budget Snapshot
  - B. Review Utility Rates (*Andy Haub, PW*)
  - C. Review Building, Engineering, and Land Use Fee Increases (*Karen Kenneson, CPD*)
- October 18 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**

  - A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
  - B. Regional Climate Action Plan (*Rich Hoey, PW*)
  - C. Review Thurston County Joint Plan Update (*Leonard Bauer, CPD*)
  - D. Status Reports and Updates
- October 23 - 7:00 pm**      **COUNCIL MEETING**

  - A. **PUBLIC HEARING** - Preliminary 2019-2024 Capital Facilities Plan
  - B. **OTHER BUSINESS** - Presentation of the Preliminary 2019 Operating Budget
- October 24 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**

  - A. CDBG PY2018 (*Keith Stahley, CP&D*)
  - B. Downtown Ambassador Update (*Mark Rentfrow, CPD*)
  - C. Economic Development Update (*Mike Reid, CPD*)
  - D. General Government Committee Work Plan for 2019 (*Kellie Braseth, Comm.*)
- October 30**      **NO COUNCIL MEETING**
- November 6 - 6:00 pm**      **METROPOLITAN PARKS DISTRICT BOARD**
- November 6 - 7:00 pm**      **COUNCIL MEETING**
- November 13 - 6:00 pm**      **METROPOLITAN PARKS DISTRICT BOARD**
- November 13 - 7:00 pm**      **COUNCIL MEETING**

  - A. **CONSENT** - Approval of an Ordinance Setting the 2019 Ad Valorem Tax
  - B. **PUBLIC HEARING** - Public Hearing on the 2020-2025 Six-Year Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0151)
  - C. **PUBLIC HEARING** - 2019 Preliminary Operating Budget and 2019-2024 Preliminary CFP
  - D. **PUBLIC HEARING** - Ad Valorem Tax

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- E. **OTHER BUSINESS** - Discussion of 2019 Utility Rates, Impact Fees, Lodging Tax, PBIa Recommendations
- F. **OTHER BUSINESS** - Review and Discuss Preliminary Operating Budget

**November 15 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Annual Annexation Status Report (*Tim Smith, CPD*)  
 B. Transportation Master Plan (*Sophie Stimson, PW*)  
 C. Status Reports and Updates

**November 20**                      **NO COUNCIL MEETING**

**November 21 - 5:30 pm**      **FINANCE COMMITTEE**  
 A. Budget Snapshot  
 B. Review and Discuss the Preliminary Operating & Capital Budgets

**November 27 - 7:00 pm**      **COUNCIL MEETING**  
 A. **OTHER BUSINESS** - Discussion on 2019 Operating Budget and Capital Facilities Plan  
 B. **OTHER BUSINESS** - Budget Balancing - 2019 Operating and Capital Budgets

**November 28 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**  
 A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)  
 B. PBIa Update (*Amy Buckler, CP&D*)

**December 4 - 7:00 pm**        **COUNCIL MEETING**  
 A. **CONSENT**- Approval of an Ordinance Amending Transportation Impact Fees (*Randy Wesselman, PW*) (File # 18-0153)

**December 11 - 7:00 pm**      **COUNCIL MEETING**  
 A. **CONSENT** - Approval of a Resolution Adopting the 2020-2025 Transportation Improvement Program (TIP) (*Randy Wesselman, PW*) (File # 18-0152)  
 B. **CONSENT** - Approval of an Ordinance Adopting the 2019 Operating Budget  
 C. **CONSENT** - Approval of an Ordinance Adopting the 2019-2024 CFP and Appropriating Funds for 2019  
 D. **CONSENT** - Approval of an Ordinance Appropriating 2019 Special Funds

**December 17 - 5:00 pm**      **GENERAL GOVERNMENT COMMITTEE**  
 A. Scoping Advisory Committee Work Plan Process (*Kellie Braseth, Comm.*)

**December 18 - 7:00 pm**      **COUNCIL MEETING (last meeting of the year)**

**December 19 - 5:30 pm**      **FINANCE COMMITTEE**

**December 20 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Annual Code Enforcement Status Report (*Chris Grabowski, PW*)  
 B. Status Reports and Updates

**December 25**                      **NO COUNCIL MEETING**