



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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**Thursday, April 24, 2025**

**4:00 PM**

**Online and Room 112**

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**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 4:00 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

**2.A OTHERS PRESENT**

City Manager Jay Burney  
CPED Director Susan McLaughlin  
CPED Deputy Director Tim Smith

Public Works Director Mark Russell  
Public Works Transportation Director Sophie Stimson  
Public Works Associate Planner Max DeJarnatt  
Public Works Assistant City Engineer Steve Sperr  
CPED Principal Planner Joyce Phillips  
CPED Senior Planner David Ginther  
CPED Associate Planner Casey Schaufler

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

The following person spoke: Patrick Nagle.

**5. APPROVAL OF MINUTES**

**5.A** [25-0369](#) Approval of March 27, 2025 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

**6.A**     [25-0354](#)            Briefing on Sidewalk Condition Assessment Results

Associate Planner, Public Works Transportation Max DeJarnatt presented an overview of the scope of the Sidewalk Condition Assessment, the findings and potential avenues that the City could explore. Committee members gave feedback on the options they would like to hear more about.

**The information was received.**

**6.B**     [25-0350](#)            Acceptance of the Proposed List of 2025 Engineering Design and Development Standards Updates

Assistant City Engineer, Public Works Engineering Stephen Sperr P.E. provided an overview of the proposed updates to the Engineering Design and Development Standards or EDDS, with topics including pervious concrete sidewalks, street trees and water service connections.

**Committee member Cooper moved, seconded by Committee member Vanderpool, to approve the proposed List of 2025 Engineering Design and Development Standards Updates.**

**Aye:**            3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

**6.C**     [25-0357](#)            Briefing on the Olympia 2045 - Neighborhood Centers and the Land Use and Urban Design Chapter of the Comprehensive Plan Update

Senior Planner, Community Planning & Economic Development David Ginther provided an update on the Neighborhood Centers and Land Use and Urban Design chapter of the Comprehensive Plan.

**The discussion was completed.**

**7.        REPORTS AND UPDATES**

Community Planning & Development Deputy Director Tim Smith provided an overview of the agenda for the next Committee meeting.

Committee Member Cooper requested context around the Regional Transportation Plan.

**8.        ADJOURNMENT**

The meeting adjourned at 6:19 p.m.