



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, September 26, 2018

5:00 PM

Council Chambers

1. CALL TO ORDER

Chair Bateman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Jessica Bateman, Committee member Renata Rollins and Committee member Cheryl Selby

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

- 5.A** [18-0928](#) Approval of August 22, 2018 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [18-0924](#) Review of Council Guidelines

Strategic Communications Director Kellie Purce Braseth reviewed the proposed changes to the City Council Guidelines. Proposed changes are:
Section 2.6 to reflect Committee Chairs having the authority to add Study Sessions to Council committee work plans. Section 2.8 to clarify/strengthen language around Councilmembers who are non-members of a committee attending committee meetings without notifying the chair. Section 4.5 adds the expectation of Council committee Liaisons attending two advisory committee meetings per year and meeting with the committee Chair.

Committee members asked clarifying questions.

The Committee recommended forwarding the City Council Guidelines update to the full City Council for consideration of approval at the October 23, 2018 Council meeting under File 18-1018.

6.B [18-0923](#) Update on Advisory Board Recruitment Process

Ms. Braseth reviewed the current and upcoming vacancies on the Council advisory committees as well as the process for recruitment. She reminded the Committee of the process change in evaluating applications, noting the advisory committees will be reviewing and vetting applications before the General Government Committee interviews candidates.

The Committee discussed concerns from Councilmember Cooper regarding implementing term limits. Chair Bateman will reach out to him to discuss further and clarify his concerns.

Ms. Braseth shared a potential process for establishing a HOME Fund Advisory Committee. She will draft a letter to send to potential candidates. The group discussed the functionality of the committee and it was determined when the HOME Fund manager is hired, they will help with that process.

Committee members asked clarifying questions.

The information was provided.

7. REPORTS AND UPDATES

Ms. Braseth noted the referral Committee member Rollins made to the General Government Committee regarding the pedestrian interference ordinance will be discussed at the November 28 meeting.

8. ADJOURNMENT

The meeting adjourned at 6:00 p.m.