



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Joyce Phillips  
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**Monday, October 2, 2017**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Chair Mark called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

**Present:** 6 - Chair Brian Mark, Vice Chair Mike Auderer, Commissioner Tammy Adams, Commissioner Travis Burns, Commissioner Darrell Hoppe and Commissioner Carole Richmond

**Excused:** 1 - Commissioner Paula Ehlers

**Absent:** 1 - Commissioner Rad Cunningham

**OTHERS PRESENT**

Community Planning and Development staff:

Deputy Director Leonard Bauer

Senior Planner Joyce Phillips

Minutes Recorder Stacey Rodell

Public Works staff:

Engineering and Planning Supervisor Eric Christensen

Project Engineer II Diane Utter

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

- 3.A** [17-0995](#) Approval of the September 11, 2017 Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

- 3.B** [17-0994](#) Approval of the September 22, 2017 Finance Subcommittee of the Olympia Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

## 5. STAFF ANNOUNCEMENTS

Ms. Phillips informed the Commission of upcoming meeting dates and provided a brief update on building projects.

## 6. BUSINESS ITEMS

- 6.A [17-0975](#) Revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System Regulations - Deliberations

**Chair Mark moved, seconded by Commissioner Hoppe, to recommend City Council approve proposed revisions to the Septic Tank Effluent Pumping (S.T.E.P.) System regulations. The motion passed unanimously.**

- 6.B [17-0856](#) Critical Areas Ordinance - Habitat and Species Protections for Great Blue Heron

Mr. Bauer provided additional information to the Commission that was requested at a previous meeting.

**Commissioner Richmond moved, seconded by Commissioner Hoppe, to approve the measures to protect the Great Blue Heron as proposed by staff, with the modification of the ten-year protection of nesting sites be changed to six years. The motion carried by the following vote:**

**Aye:** 4 - Chair Mark, Commissioner Burns, Commissioner Hoppe and Commissioner Richmond

**Nay:** 2 - Vice Chair Auderer and Commissioner Adams

**Excused:** 1 - Commissioner Ehlers

**Absent:** 1 - Commissioner Cunningham

- 6.C [17-0991](#) Briefing on Downtown Urban Infill Area State Environmental Policy Act (SEPA) Ordinance

Mr. Bauer presented a briefing on Downtown Urban Infill Area State Environmental Policy Act (SEPA) proposed ordinance via PowerPoint presentation. A copy of the presentation can be found in the meeting details on the City's website.

**The information was received.**

- 6.D [17-0968](#) Recommendation to Council regarding the Preliminary 2018-2023 Capital Facilities Plan

Commissioner Richmond reviewed the draft recommendation letter to Council regarding the Preliminary 2018-2023 Capital Facilities Plan. The letter will be finalized by Commissioner Richmond and Ms. Phillips and will be reviewed by the Commission prior

to being submitted to City Council.

**The discussion was completed.**

**7. REPORTS**

Chair Mark reported the Arts Commission open house on the draft Public Art Master Plan Olympia Crossings: An Art Plan for City Gateways is on Wednesday - October 4, 2017 at 6:30 p.m. at City Hall.

**8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting adjourned at 8:47 p.m.