

**Ad Hoc COMMITTEE on Housing Affordability 2017 DRAFT WORK PLAN  
(Last Updated 0/01/2017)**

1. **Examine Housing Funding Options** - Coordinate and confer with Thurston County, other jurisdictions, local housing providers, service providers and interest groups to examine the need for affordable housing and homeless facilities and services and the potential scope, scale, timing and approach to funding options.
2. **Explore Partnerships Options** - Explore ways to enhance coordination, cooperation and commitment to regional approaches and strategic thinking to addressing the needs and impacts of homelessness and housing affordability.
3. **Consider Public Engagement Options** - Consider measures to inform, consult, educate and involve the community in discussions about the impacts and needs related to homelessness and housing affordability.
4. **Review Tools** - Review the financial and regulatory tools available to the City to influence housing affordability and homelessness. Develop strategic options for their deployment based on the realities of local housing market.

**Committee 2017 Work Plan items:**

1. Partnership/Funding: Meet with Thurston County to understand the Housing Pipeline and the County's response to housing affordability and homelessness. (March 10<sup>th</sup>?)
2. Partnership: Meet with Thurston County to understand the draft 10 Year Plan and how it connects to the Housing Pipeline and Olympia's unique challenges in the region. (March 24<sup>th</sup>)
3. Review Tools/Partnerships: Develop an understanding of the coordinated entry system and the vulnerability index. (April 14<sup>th</sup>)
4. Review Tools/Funding: Develop an understanding of the relationship between public safety needs and housing affordability and homelessness issues.
5. Review Tools: Consider housing affordability and homelessness responses of Bellingham, Vancouver, Everett, Seattle or other communities that have engaged in coordinated efforts to address housing affordability and homelessness. (April 28<sup>th</sup>)
6. Background: Review the Downtown Strategy and City Staff work around homelessness and affordable housing. (April 14<sup>th</sup>)
7. Engagement: Consider options for gathering public input including survey data about various housing affordability and homelessness issues and potential solutions. (April 28<sup>th</sup>)
8. Engagement: Consider options for educating the general public about the housing affordability and homelessness issues. (April 28<sup>th</sup>)
9. Background: Understand the existing and needed capacity for homeless support services in Olympia and our region and identify gaps in that system or our information. (March 24<sup>th</sup>)

10. Review Tools: Understand the full spectrum of housing options, definitions, applications and needs including affordable housing, transitional housing, supportive housing, emergency shelter, and day center and identify gaps in that system or our information. (March 24 <sup>th</sup> )			
11. Review Tools: Consider the Housing Tool Kit and develop options for implementation. (March 10 <sup>th</sup> )			
12. Develop a report on options for housing affordability and homelessness response. (June 23 <sup>rd</sup> , July 14 <sup>th</sup> )			
13. Review Tools: Review CPD’s “Missing Middle” Planning Process for impacts on housing affordability. (March 10 <sup>th</sup> , May 12 <sup>th</sup> )			
Meetings twice per month time and dates to be determined.			
Issue	Staff Responsible	Referred By	Status and Notes
<b>March 10, 2017</b>			
1. Review and Finalize Proposed Work Plan	Keith Stahley	Staff	
2. Meet with Thurston County to review the Housing Pipeline and the regional response to homelessness and housing affordability	Keith Stahley	City Council	Invite Commissioner Blake to the meeting. Status pending.
3. Consider the Housing Tool Kit and develop options for implementation.	Keith Stahley	City Council	Review the tool kit and begin to develop an understanding of how the various tools can be deployed and what steps would be needed to implement them. Begin to consider prioritization.
4. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
<b>March TBD</b>			
1. Meet with Thurston County or HUB to understand the 10 Year Plan and how it connects to the Housing Pipeline and Olympia’s unique challenges in the region.	Keith Stahley	City Council	Invite Commissioner Blake to meeting. Status Pending.
2. Understand the existing and needed capacity for homeless	Keith Stahley	City Council	Review shelter, type capacity and need and determine if there are gaps in

support services in Olympia and our region and identify gaps in that system or our information.			service.
3. Understand the full spectrum of housing options and needs including affordable housing, transitional housing, supportive housing, emergency shelter, and day center and the gaps in this system.	Keith Stahley	City Council	Review housing needs across a range of incomes and determine where gaps exist.
4. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
<b>April TBD</b>			
1. Consider housing affordability and homelessness responses of Bellingham, Vancouver, Everett, Seattle or other communities that have engaged in coordinated efforts to address housing affordability and homelessness.	Keith Stahley	City Council	Hear from one or more of the communities that have recent experience in developing a coordinated response to homelessness and housing affordability.
2. Review the Downtown Strategy and City Staff work around homelessness and affordable housing.	Keith Stahley	City Council	Hear from Amy Buckler, John Owen, Anna Schlecht on their work on housing affordability and homelessness related to the DTS.
3. Review Tools/Partnerships: Develop an understanding of the coordinated entry system and the vulnerability index.			Hear from Sidewalk, CYS, Family Support Center and WA Department of Commerce about coordinated entry
4. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.

<b>April TBD</b>			
1. Consider options for educating the general public about the housing affordability and homelessness issues.	Keith Stahley	City Council	Consider outreach and engagement options for developing a public understanding of the status and need.
2. Consider options for gathering public input including survey data about various housing affordability and homelessness issues and potential solutions.	Keith Stahley	City Council	Consider conducting a pole to determine understanding of homelessness and affordable housing issues in our region and measures to respond including additional funding.
3. Develop an understanding of the relationship between public safety needs and housing affordability and homelessness issues.	Keith Stahley, Ronnie Roberts	City Council	Understand county resources including the mobile outreach and triage center and how they are being used and how Olympia might support, expand or provide similar services.
4. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
<b>May TBD</b>			
5. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
1.			
2.			
3.			
<b>City Council Study Session -- May TBD</b>			
<b>June TBD</b>			
1. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
2.			
<b>June TBD</b>			
1. Consider report on options for	Keith Stahley	City Council	Develop a report on the Committee's

housing affordability and homelessness response.			findings for Council’s consideration.
2. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
<b>City Council Study Session -- June/July</b>			
<b>July TBD</b>			
1. Consider a report on options for housing affordability and homelessness response.	Keith Stahley	City Council	Develop a report on the Committee’s findings for Council’s consideration.
2. Status Reports and Updates	Keith Stahley	City Council	Planning project, CDBG and development project updates.
<b>Future</b>			
1. Consider staffing and resource needs to support ongoing efforts for the City to proactively engage in the full spectrum of affordable housing and homelessness service provision.	Keith Stahley	City Council	
2. Consider the scope for development of a housing strategy.	Keith Stahley	City Council	
3. Consider possible criteria for siting homelessness support services.	Keith Stahley	City Council	
4. Consider how to effectively engage regional partners in the housing affordability and homelessness dialogue.	Keith Stahley	City Council	