



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

## Meeting Minutes City Council

Information: 360-753-8447

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Tuesday, October 16, 2012

7:00 PM

Council Chambers

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### 1. ROLL CALL

**Present:** 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Karen Rogers

#### 1.A ANNOUNCEMENTS

*Mayor Buxbaum stated the General Government Committee met earlier this evening.*

#### 1.B APPROVAL OF AGENDA

**Mayor Pro Tem Jones moved, seconded by Councilmember Cooper, to approve the agenda. The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

### 2. SPECIAL RECOGNITION

#### 2.A [12-0660](#) Recognition of the Downtown Ambassadors and the Ambassador Program

*Downtown Liaison Brian Wilson provided background on the program. Mr. Rob Richards introduced four ambassadors and shared highlights of the work being done by the ambassadors.*

*Councilmembers shared accolades they have heard about the ambassadors and this program.*

**The recognition was received.**

### 3. PUBLIC COMMUNICATION

*Mr. Richard Ramsey, 409 Rogers St. NW, Olympia Area Rowing Association, voiced concern about the effects of the proposed plan on their boathouse on East Bay and asked that water uses be allowed in BUD 5C.*

*Mr. TJ Johnson thanked the Council for the Mayoral proclamation recognizing Local Food Day. He also thanked them for their leadership by including food safety in the Comprehensive Plan, and for updating the urban agricultural ordinance.*

*Ms. Loretta Seppanen, 2919 SE Orange St. spoke of the Local Food Day celebration*

which will take place on Wednesday, October 24.

Ms. Janet Jordan, 6702 Garrett Ct. SE., thanked the Council for adopting a resolution against corporate personhood.

## COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)

Councilmembers thanked all those who spoke.

Mayor Pro Tem Jones recognized the work of Mr. Mike Harbour, Executive Director of Intercity Transit, who will be leaving later this month to become the Deputy CEO for Sound Transit.

### 4. CONSENT CALENDAR

Councilmember Langer moved, seconded by Councilmember Hankins, to adopt the Consent Calendar. The motion carried by the following vote:

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Rogers

4.A [12-0664](#) Approval of Minutes of the October 2, 2012 Study Session

**Attachments:** [1. Minutes](#)

The minutes were adopted.

4.B [12-0661](#) Approval of Minutes of the October 9, 2012 City Council Meeting

**Attachments:** [1. Minutes](#)

The minutes were adopted.

4.C [12-0576](#) Approval of Interlocal Agreement Between the City of Olympia and Port of Olympia for Sharing Geospatial Data

**Attachments:** [1. Interlocal Agreement](#)

The contract was adopted.

4.D [12-0597](#) Approve Interlocal Agreement between the State of Washington Department of Enterprise Services (DES) and the City of Olympia to allow the City to use Learning Management Software (LMS).

**Attachments:** [1. Interlocal Agreement](#)

The contract was adopted.

4.E [12-0634](#) Approval of Purchase and Sale Agreement for Acquisition of a Conservation Easement

**Attachments:** [1. Proposed Purchase & Sale Agreement](#)

The contract was adopted.

- 4.F [12-0645](#) Approval to Submit Stormwater Grant/Loan Application to Washington Department of Ecology

The decision was adopted.

## SECOND READINGS - None

## FIRST READINGS - None

### 5. PUBLIC HEARING - None

### 6. OTHER BUSINESS

- 6.A [12-0652](#) Oral Report - Presentation of the 2013 City of Olympia Preliminary Operating Budget

*City Manager Steve Hall reviewed the 2013 Preliminary Operating Budget. He read an email he sent to all employees regarding the budget and potential reductions. He then reviewed efficiencies taken and cuts considered to balance the budget. He said the budget assumes a property tax increase of 1%, which is the maximum amount allowed. It does not include revenue from the sales tax levy which will be voted on this November.*

*Administrative Services Director Jane Kirkemo stated the Operating Budget totals \$111 million. She reviewed the revenues, debt capacity, proposed utility rate changes, and impact fees. She also stated there are unknown impacts to the budget, including the outcome of the sales tax levy, the health care reform act, public defender costs, possible loss of repayment by the Federal Government on the Build America Bonds, and the marijuana initiative.*

*Ms. Kirkemo also reviewed changes and cuts passed on to employees. These include:*

- increase the percentage of health insurance premium paid by the employee (except fire and police)*
- reduction in benefits for new employees*
- elimination of the commute trip incentive*
- elimination of longevity pay for independent employees*
- tying pay increases to revenue increases*
- evaluating the cost of non-park maintenance*

*Mr. Hall said staff relied on the key financial principles listed in the Long Term Financial Strategy to prepare the budget. He summarized the elements of the budget and reviewed the future budget calendar.*

The report was received.

- 6.B [12-0655](#) Provide Guidance and Initial Approval of the Preliminary 2013 - 2018 Capital Facilities Plan (CFP)

- Attachments:**
- [1. CFP Project Summary Sheets](#)
  - [2. Changes to CFP since Preliminary](#)
  - [3. Planning Commission Finance Subcommittee Long Range Community De](#)
  - [4. Utility Advisory Committee Letter](#)
  - [5. Bicycle and Pedestrian Advisory Committee Letter](#)
  - [6. Link to online City CFP document](#)
  - [7. School District CFP Draft](#)

*City Manager Steve Hall stated there was a public hearing on this item last week. He noted most of the discretionary funds are designated for maintenance, with \$1 Million going to pavement management, building repair and maintenance, and parks maintenance.*

*Ms. Jennifer Priddy, Olympia School District, reviewed the District's capital plan and impact fees. She stated the discount fee on impact fees remains at 15%.*

*Mr. Hall stated a public hearing on the operating and capital budgets, impact fees, and lodging tax will be held on November 13.*

**The report was received.**

**6.C**     [12-0662](#)

Agenda Item:  
REVISED Tuesday AM - Initial Shoreline Master Program (SMP)  
Deliberations (New Attachment #1)

- Attachments:**
- [1. List of Mayor Pro Tem Jones' Questions with Answers](#)
  - [2. City Council and Port SMP Questions for Staff.docx](#)
  - [3. Ecology Checklist / Comments](#)
  - [4. June Draft SMP Document](#)
  - [5. SMP Process / Timeline](#)
  - [6. SMP Shoreline West to East Bay.pdf](#)
  - [7. SMP Handbook Decision Tree.docx](#)
  - [8. Link to online SMP Documents & Information](#)

*Mayor Buxbaum introduced the SMP Update and said the purpose of the meeting is to provide guidance to staff on changes to the Draft Shoreline Master Program with an emphasis on shoreline environment designations, nonconforming uses, heights, and setbacks. Tonight's meeting will start with shoreline environment designations.*

*Community Development and Planning Director Keith Stahley explained the "decision tree" for classifying shoreline environment designations. The City Council discussed shoreline environment designations for all reaches on Budd Inlet and Capitol Lake, touching on related issues such as restoration, vegetation management, permitted uses, overwater structures, nonconformities, and public access.*

*CAP 6 – East side of Capitol Lake*

- *Create "Waterfront Recreation" shoreline environment designation that reflects active recreation uses*
- *Establish setbacks to protect grassy expanses*
- *Allow existing roads and utilities to continue and allow for their expansion compatible with park use*

*BUDD 4 – Percival Landing*

- Place area west of dam in BUDD 3C (which becomes BUDD 3B).
- Assign “Urban Intensity” shoreline designation to BUDD 4.
- Allow existing buildings and covered moorage to continue. Allow expansion of buildings upland, but not over the water. Prohibit new overwater structures.
- Maintain flexibility in next draft for reconstruction of Percival Landing; create opportunities for shoreline restoration and enhancement; provide connections to Capitol Lake.

*BUDD 3A, 3B, and 3C – WEST BAY*

- Assign “Waterfront Recreation” shoreline environment designation to BUDD 3C and portion of BUDD 3B from southerly reach break to just north of Rotary Park where shoreline comes close to the road.
- Ensure that final draft SMP addresses the following elements for future West Bay Park design:
  - Flexibility for trail (meandering near and away from shoreline) and public access locations
  - Creatively blend vegetated areas with trail/public access to waterfront
  - Allow recreation uses where appropriate; focus active uses near Rotary Park
  - Maximize shoreline ecological functions
  - Maximize opportunities for vegetation enhancement
- Address the management of existing vegetation as it relates to view corridors.
- Management policy (Section 4.3.3.C.6, June 2012 Draft SMP) should apply in all designations except “Port Marine Industrial”
- Develop incentives for trail construction and shoreline restoration.

*BUDD 5B – Port Terminal*

- Rename to “Port Marine Industrial”

*BUDD 5C – East Bay*

- Create “Marine Recreation” shoreline environment designation consistent with Port’s future plans. Purpose of this designation is to provide direct connection between marine and environment and recreation.
- Uses should focus on:
  - Marina activities
  - Water-oriented recreation (e.g., Rowing Club)
  - Commercial development related and complementary to water-oriented recreation such as fuel dock, maintenance and repair, restaurants.
- Emphasize ‘natural’ shoreline – avoid armoring, locate parking away from shoreline, soften shoreline, integrate trail into new development, and provide opportunities for physical public access to the water.

*BUDD 6A – East Bay*

- Establish parallel designation – “Urban Conservancy” between road and shoreline and “Urban Intensity” for remainder.
- Area in Urban Conservancy should focus on restoration, trail, and passive recreation.
- Allow existing roads and utilities to continue and allow for their expansion compatible with allowed uses along shoreline

*BUDD 6B and 7*

- Establish parallel designation – “Urban Conservancy” between road and shoreline and “Shoreline Residential” for remainder.
- Area in Urban Conservancy should focus on restoration, trail, and passive recreation.

*BUDD 7 – East Bay Drive*

- *Retain “Shoreline Residential” shoreline environment designation as proposed.*

*BUDD 8A and 8B – Priest Point Park*

- *Retain “Natural” shoreline environment designation as proposed.*

*NONCONFORMING USES*

- *Explore approaches to avoid nonconformities in the updated SMP – existing nonconforming buildings can continue with ability to be replaced if damaged.*
- *Specific to Percival Landing - prohibit new overwater uses/buildings but allow upland expansion of existing buildings. New overwater buildings would be prohibited.*

*SETBACKS*

- *The Council started discussing setbacks but given the late hour, tabled until the next meeting.*

**The discussion was completed for the evening.**

**7. CONTINUED PUBLIC COMMUNICATION**

**8. REPORTS AND REFERRALS**

*Councilmember Roe moved, seconded by Councilmember Hankins, to table the REPORTS this evening. Motion passed unanimously.*

**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

**8.B CITY MANAGER'S REPORT AND REFERRALS**

**9. ADJOURNMENT**

*Meeting adjourned at 11:51 pm.*