



# City of Olympia

## Future City Council Meeting Agendas

### As of May 1, 2014

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information:360-753-8447

\*\*\*\*\*

## UPCOMING AGENDA ITEMS

\*\*\*\*\*

### ITEMS TO BE SCHEDULED

#### Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **OTHER BUSINESS** - 2014 Work Plan Update (*Jay Burney, Exec.*)
- C. **STUDY SESSION** - Update on Needle Exchange Program (*Ronnie Roberts*) Rqstd 4/15/14
- D. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- E. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. City Parking Lots and Management of the Lots
- B. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies

#### General Government Committee - 3<sup>rd</sup> Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

- A. ORAL REPORT - Update on Downtown Ambassador Program (*Brian Wilson, CP&D*)
- B. Discussion about "Telling Our Story" (*Cathie Butler, Exec.*)
- C. Report from Capital Area Regional Public Facilities District Representative (After June) Rqstd 4/15/14

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

A.

May 13 - 5:30 pm

#### **SPECIAL STUDY SESSION**

- A. Storm and Surface Water Update (*Andy Haub, Public Works*) File #14-0419

May 13 - 7:00 pm

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Washington State Department of Health Presentation of Ongoing Excellence Award to Public Works Employee Steve Coke (*Rich Hoey, Public Works*) File #14-0429
- B. **SPECIAL RECOGNITION** - Recognition of National Public Works Week (*Rich Hoey, Public Works*) File #14-0430
- C. **OTHER BUSINESS** - Approval of 2014 Neighborhood Matching Grants (*Michelle Sadlier, CP&D*)
- D. **CONSENT** - Approval of Bid Award for Olympia Woodland Trail/Woodard Creek Culvert Improvements (*Brett Bures, Public Works*) File # 14-0248

May 14 - 5:00 pm

#### **FINANCE COMMITTEE** (Room 207)

- A. Approval of April 9, 2014 Finance Committee Minutes
- B. Discussion on the Issuance of Debt (*Jane Kirkemo, Admin. Svcs.*)
- C. 2015 Budget and Public Engagement Plan (*Jane Kirkemo, Admin. Svcs.*)
- D. Continue Discussions of Long Term Revenue Strategies (*Jane Kirkemo, Admin. Svcs.*)
- E. Annual Transfer of Transportation Funds to Sidewalk Improvements (*Mark Russell, Public Works*)
- F. ORAL REPORT - Discussion of Regionalization/Partnerships in the Delivery of Services (*Steve Hall, Exec.*)

**The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Secretary at 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.**

May 15 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Room 112)

- A. Approval of April 16, 2014 CERC Meeting Minutes
- B. Approval of April 21, 2014 CERC Meeting Minutes
- C. Review Urban Design Scenarios and Feasibility Analysis (*Keith Stahley, CP&D*)
- D. Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)

May 15 - 6:30 pm

**JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Council Chambers)

- A. Review Urban Design Scenarios and Feasibility Analysis (*Keith Stahley, CP&D*)
- B. Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)

May 20 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE** (Room 207)

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication (*Spencer Orman, Public Works*) File #14-0421
- C. Recap of 2014 Legislative Session (*Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks*)
- D. "Music Out Loud" Proposal from Olympia Arts Commission (*Stephanie Johnson, Parks*)
- E. Report from Olympia Arts Commission on Economic Impact of Arts in Olympia (*Stephanie Johnson, Parks*)

May 20 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Recognition of Corrections Officer Week (*Laura Wohl, Police*)
- B. **SPECIAL RECOGNITION** - Recognition of Law Enforcement Officer Week (*Laura Wohl, Police*)
- C. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)
- D. **OTHER BUSINESS** - Final Edits to Draft Comprehensive Plan and Set Date for Public Hearing (*Leonard Bauer, CP&D*)
- E. **OTHER BUSINESS** - Approval of CDBG Action Plan for Program Year 2014 and Set Date for Public Hearing (*General Government Committee/ Leonard Bauer, CP&D*)
- F. **CONSENT** - Approval of Justice Assistance Grant (*Laura Wohl, Police*)

May 27 - 5:30 pm

**EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(b) - Real Estate Matter

May 27- 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation for National Historic Preservation Month and Presentation of Preservation Awards (*Michelle Sadlier, CP&D*)
- B. **OTHER BUSINESS** - Approval of 2014 Neighborhood Matching Grant (*Michelle Sadlier, Cp&D*)
- C. **OTHER BUSINESS** - 2014 Construction Projects (*Fran Eide, Public Works*) File # 14-0277
- D. **OTHER BUSINESS** - Presentation on Thurston County Hazardous Plan (*Rich Hoey, Public Works*)
- E. **CONSENT** - Approval of Interlocal Agreement with City of Snohomish for Natural Yard Care Public Outreach and Evaluation Form (*Patricia Pyle, Public Works*) File #14-0396
- F. **CONSENT** - Approval of Property Right Acquisitions as Part of the West Bay Sidewalk Project (*Ladd Cluff, Public Works*) File #14-0420

Wednesday

May 28 - 6:00 pm

**JOINT CITY COUNCIL MEETING WITH THE OLYMPIA DOWNTOWN ASSN.**

May 29- 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE** (Room 112)

- A. Approval of April 21, 2014 CERC Minutes
- B. Approval of May 1 CERC Minutes
- C. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
- D. Continue to Consider Developer Roundtable - Review Proposed Scope (*Keith Stahley, CP&D*)
- E. Review Staff Recommended Revisions to the CFP Element of the Comprehensive Plan (*Keith Stahley, CP&D*)

June 3 - 7:00 pm

**COUNCIL MEETING**

- A.

June 4 - 6:30 pm

**SPECIAL COUNCIL MEETING** (The Washington Center)

- A. Open Government Training

June 5 - 5:30 pm

**SPECIAL LAND USE AND ENVIRONMENT COMMITTEE** (Council Chambers)

- A. Approval of April 17, 2014 Land Use and Environment Committee Minutes
- B. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- D. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)

June 10 - 7:00 pm

**COUNCIL MEETING**

- A. PUBLIC HEARING - Program Year 2014 CDBG Annual Action Plan (*Anna Schlecht, CP&D*)

June 11 - 5:00 pm

**FINANCE COMMITTEE** (Council Chambers)

- A. Meeting with Representatives of LBA Woods Park (*Jane Kirkemo, Admin. Svcs.*)

June 12 - 6:30 pm

**JOINT MEETING OF THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE and the PLANNING COMMISSION'S FINANCE SUB-COMMITTEE** (Room 112)

- A. Approval of May 29, 2014 CERC Minutes
- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (*Keith Stahley, CP&D*)
- C. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- D. Consider Economic Development and Comp Plan (*Keith Stahley, CP&D*)

June 17 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE** (Room 207)

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (*Cathie Butler, Exec.*)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact
- D. Safe and Secure Parks Initiative (*Paul Simmons, Parks*)

June 17 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Approval of Six-year Transportation Improvement Program and Adoption of Resolution (*Dave Smith, Public Works*) File # 14-0389

June 19 - 5:30 pm

**SPECIAL LAND USE AND ENVIRONMENT COMMITTEE** (Council Chambers)

- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (*Andy Haub, Public Works*)
- C. Storm and Surface Water Land Acquisition and Stewardship Strategy (*Andy Haub, Public Works*)
- D. Planned Action Status Report (*Keith Stahley, CP&D*)
- E. Shoreline Master Program Restoration Plan (*Stacey Ray, CP&D*)

June 24

**NO COUNCIL MEETING**

July 1

**NO COUNCIL MEETING**

July 8 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Final Council Approval of CDBG Annual Action Plan (*Anna Schlecht, CP&D*)
- B. **CONSENT** - 1<sup>ST</sup> Reading - Amendment to Ordinance 6888 (Operating Budget) (*Dean Walz, Admin. Svcs.*)
- C. **CONSENT** - 1<sup>ST</sup> Reading - Amendment to Ordinance 6884 (Special Funds) (*Dean Walz, Admin. Svcs.*)
- D. **CONSENT** - 1<sup>ST</sup> Reading - Amendment to Ordinance 6887 (Capital Budget) (*Dean Walz, Admin. Svcs.*)

July 9 - 5:00 pm

**FINANCE COMMITTEE** (Room 207)

- A. Approval of May 14, 2014 Finance Committee Minutes
- B. Approval of June 11, 2014 Finance Committee Minutes
- C. Preliminary 2015-2020 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- D. Five-Year Budget Projections (*Jane Kirkemo, Admin. Svcs.*)
- E. Justice Center Facility Costs and Options (*Debbie Sullivan*)
- F. Funding Indigent Defense and Meeting New Standards (*Jane Kirkemo, Admin. Svcs.*)
- G. ORAL REPORT - Updates

July 15 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE** (Room 207)

- A. Approval of June 17, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan (*Keith Stahley, CP&D*)
- C. Update on Status of HOME Consortium and Health and Human Services Council (*Steve Hall, Exec.*)

July 15- 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Review Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- B. **PUBLIC HEARING** - Comprehensive Plan (*Leonard Bauer, CP&D*)

July 21 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of June 12, 2014 CERC Minutes
- B. Subarea/Focus Area Planning (*Keith Stahley, CP&D*)
- C. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)

D. Proactive Approach to Community Development (*Keith Stahley, CP&D*)

July 22- 7:00 pm

**COUNCIL MEETING**

A.

July 24 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of June 19, 2014 Land Use and Environment Committee Minutes
- B. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)

July 29

Monday

August 4 - 7:00 pm

**NO COUNCIL MEETING**

**COUNCIL MEETING**

A.

August 7 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of July 21, 2014 CERC Minutes
- B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)

August 12 - 7:00 pm

**COUNCIL MEETING**

A.

August 13 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of July 9, 2014 Finance Committee Minutes
- B. Performance Measures
- C. Discussion of Deferral of Impact Fees as Incentive for Economic Development
- D. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- E. Sick and Safe Leave Policy for Olympia
- F. Minimum Wage for City Contractors
- G. ORAL REPORT - Updates

August 19 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of July 15, 2014 General Government Committee Minutes
- B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)
- C. Status of Criminal Justice (*Scott Ahlf, Courts*)

August 19 - 7:00 pm

**COUNCIL MEETING**

- A. SPECIAL RECOGNITION - Salmon Stewards Program Volunteers (*Patricia Pyle, Public Works*) File 14-0324

August 26

**NO COUNCIL MEETING**

August 28 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of July 24, 2014 Land Use and Environment Committee Minutes
- B. Code Enforcement Status Report (*Tom Hill, CP&D*)

September 2

**NO COUNCIL MEETING**

- September 4 - 6:00 pm      **JOINT MEETING OF THE CITIZEN ADVISORY COMMITTEE AND THE COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Developers Roundtable (*Keith Stahley, CP&D*)
- September 9 - 7:00 pm      **COUNCIL MEETING**  
A.
- September 10 - 5:00 pm      **FINANCE COMMITTEE**  
A. Approval of August 13, 2014 Finance Committee Minutes  
B. Review Proposed Utility Rates  
C. Next Steps in Implementation of Best Practices Report on the Farmers Market (*Steve Hall, Exec.*)  
D. City Services "At Risk"  
E. ORAL REPORT - Updates
- September 16 - 4:30 pm      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of August 19, 2014 General Government Committee Minutes  
B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)
- September 16 - 7:00 pm      **COUNCIL MEETING**  
A.
- September 23 - 6:00 pm      **TRANSPORTATION BENEFIT DISTRICT BOARD**  
A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes
- September 23 - 7:00 pm      **COUNCIL MEETING**  
A.
- September 25 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of August 28, 2014 Land Use and Environment Committee Minutes  
B. Downtown Project Part III (*Brian Wilson, CP&D*)  
C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)  
D. Annual Annexation Report (*Todd Stamm, CP&D*)  
E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- September 30      **NO COUNCIL MEETING**
- October 2 - 4:30 pm      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Approval of August 7 CERC Minutes  
B. Approval of September 4, 2014 CERC Minutes  
C. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)  
D. Annual Opportunity Site Review (*Keith Stahley, CP&D*)  
E. Annexation Report (*Todd Stamm, CP&D*)  
F. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- October 7 - 7:00 pm      **COUNCIL MEETING**  
A.
- October 8 - 5:00 pm      **FINANCE COMMITTEE**  
A. Approval of September 10, 2014 Finance Committee Minutes

- B. Review of 2015 Projected Revenues
- C. Use of LIDs in Sub Area Plans
- D. ORAL REPORT - Updates

October 14 - 7:00 pm

**COUNCIL MEETING**

- A. PUBLIC HEARING - Preliminary Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

October 21 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of September 16, 2014 General Government Committee Minutes
- B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)
- C. Review of Council Guidelines (*Cathie Butler, Exec.*)

October 21 - 7:00 pm

**COUNCIL MEETING**

- A.

October 23 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of September 25, 2014 Land Use and Environment Committee Minutes
- B. Shoreline Master Program (*Keith Stahley, CP&D*)
- C. Subarea Planning Process (*Leonard Bauer, CP&D*)
- D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)
- E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)

October 28 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Presentation of 2015 Operating Budget (*Steve Hall, Exec.*)

Monday

November 3 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Discussion of 2015 Operating Budget: Utility Rates, Impact Fees, and Lodging Tax (*Jane Kirkemo, Exec.*)

November 6 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**

- A. Approval of October 2, 2014 CERC Minutes
- B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)

November 11

**NO COUNCIL MEETING**

November 12 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of October 8, 2014 Finance Committee Minutes
- B. Review of 2015 Operating Budget
- C. ORAL REPORT - Updates

November 18 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Scoping - 2014 Advisory Committee Work Plan Process
- D. Scoping - 2014 Advisory Committee Application Process

- November 18 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)  
B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance and 1<sup>st</sup> Reading (*Dean Walz, Admin. Svcs.*)
- November 20 - 5:30 pm**      **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of October 23, 2014 Land Use and Environment Committee Minutes  
B. Water System Plan Update
- November 25 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Capital and Operating Budget Balancing (*Jane Kirkemo, Admin. Services*)  
B. **CONSENT** - 2<sup>ND</sup> Reading of the Ad Valorem Tax Ordinance
- December 2 - 7:00 pm**      **COUNCIL MEETING**  
A.
- December 4 - 4:30 pm**      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 112)**  
A. Approval of November 6, 2014 CERC Minutes  
B. Martin Way Planning Process (*Cari Hornbein, CP&D*)  
C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- December 9 - 7:00 pm**      **COUNCIL MEETING**  
A. **CONSENT** - 1<sup>ST</sup> Reading of the Ordinance Adopting the Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)  
B. **CONSENT** - 1<sup>ST</sup> Reading of the Ordinance Adopting the Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- December 10 - 5:00 pm**      **FINANCE COMMITTEE**  
A. Approval of November 12, 2014 Finance Committee Minutes  
B. Budget Balancing Proposal for Budget and Capital Facilities Plan  
C. ORAL REPORT - Updates
- December 11 - 5:30 pm**      **SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of November 20, 2014 Land Use and Environment Committee Minutes  
B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)  
C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)
- December 16 - 4:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of November 18, 2014 General Government Committee Minutes  
B. Year End Recap and Celebration
- December 16 - 7:00 pm**      **COUNCIL MEETING - Last Meeting of the Year**  
A.