



City of Olympia

CITIZEN'S SUMMARY

Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report

Program Year 2013, September 1, 2014 – August 31, 2015
Second Year of a Five-Year Consolidated Plan

Report prepared for the
U.S. Department of Housing and Community Development (HUD)

City of Olympia, Washington

DRAFT October 2015



The Grow Olympia Fund provided a \$325,000 small business loan to Olympia Coffee Roasters to expand and create the first four of an estimated 10 new jobs. This loan program is supported with Program Year **2014 CDBG Funding: \$50,096.**

For Information Contact:

Leonard Bauer
M. Anna Schlecht

360-753-8206
360-753-8183

lbauer@ci.olympia.wa.us
aschlech@ci.olympia.wa.us

City of Olympia

Consolidated Annual Performance and Evaluation Report

September 1, 2014 - August 31, 2015

Introduction

The **Consolidated Annual Performance and Evaluation Report** (CAPER) is the City of Olympia's annual report on the **Community Development Block Grant** (CDBG) Program. This report provides information on the activities funded by the City for the Program Year 2014 (herein PY 2014) Action Plan (9/1/14 – 8/31/15), the second of a five year Consolidated Plan.

Report Format

The CDBG annual report known as the CAPER is now submitted online in a digital format that may be difficult for citizens to understand. A copy of the full CAPER is either attached or available upon request. In the spirit of our Citizen Participation Plan, we offer this **"Citizen's Summary"** to provide key information in a user-friendly format to ensure that our community understands how these federal funds are used.

Availability

This draft of this CAPER will be available for public comment as follows:

- Two-week public comment period October 5th - 5 PM on October 19, 2015
- Public Hearing on Tuesday evening October 13, 2015
- All public comments and corrections will be included in the final CAPER
- CAPER will be submitted to HUD by November 15, 2015.
- Final CAPER will be available on the City's website located at www.olympiawa.gov
- Paper copies will be available at City Hall (601 4th Avenue East) and the Olympia Timberland Library (313 8th Avenue SE) or by calling City of Olympia staff at 360-753-8183.

CDBG Strategic Goals

The City identified five goals to pursue with CDBG funding during the current five-year "CDBG Consolidated Plan" period as follows:

- **Economic Development** (*Highest priority*)
- **Housing Rehabilitation**
- **Land Acquisition**
- **Public Services**
- **Public Facilities**

While economic development was identified as the highest priority in the current Five-Year Consolidated Plan, activities in the other four identified strategy areas are also eligible. Additionally, the Council could add other CDBG-eligible strategic goals based on current conditions not anticipated at the time of the Five-Year Consolidated Plan development.



The Capital Recovery Center's Downtown Ambassador Program provides assistance to homeless and mentally ill people.
PY2014 CDBG Funding: \$51,270

Program Year 2014 Action Plan

The City planned the following activities during the program year (9/1/14 – 8/31/15). Be advised that most activities were completed during the program year while others are multi-year projects:

Recipient	Project/ Activity	Outcomes	Strategic Goal(s) Met	HUD CDBG Objective(s) Met	2013 Amount
CDBG Annual Grant Funded Projects					
National Development Council	Grow Olympia Fund™ Small business loans	Creation of 8 or more new jobs for low/ mod income people	Economic Development	Low- and moderate-income job creation (LMJ)	\$250,000
City of Olympia	Isthmus Park/Building Demolition	Demolition of two derelict buildings	Public facilities and Infrastructure	Elimination of Slum/Blight, Spot Basis (SBS)	\$152,105*
City of Olympia	Debt Service – Section 108 Downtown Improvement Project	Partial Repayment of Section 108 loan (Alley lighting & ADA sidewalk projects)	Public Facilities	15% - Low/Mod Area (LMA) 85% - Low/Mod Limited Clientele (LMC)	\$64,000
Assorted Downtown Property owners	Safety & Façade Improvement Pilot Project (CPTED*)	Economic Development	Economic development	Safety improvements for publicly or privately owned property in predominantly low/moderate income area	\$25,000
Capital Recovery Center	Ambassador Program	Expand staff to allow up to 150 citizen contacts	Social Services/ Homeless Continuum of Care	Benefit to low- and moderate-income persons Limited Clientele (LMC)	\$51,270
City of Olympia	General Administration	N/A	N/A	N/A	\$100,000
Olympia CDBG Sub-Total:					\$ 642,375
Section 108 Loan Projects					
City of Olympia	Downtown Safety Improvements	Installation of alleyway lighting; ADA access and sidewalk improvements	Public facilities and infrastructure	Benefit to low- and moderate-income persons (LMA)	\$325,000
Olympia Section 108 Loan Subtotal:					\$325,000

*Funds for the Isthmus Park project were added to prior year funding in the amount of \$100,000

Program Year 2014 Accomplishments

The chart below presents an overview of funded activities and what got completed this program year:

CDBG Activity Category	Project / IDIS Activity ID	# Assisted and/or Units	Proposed PY 2013 Award	Amount Expended
Administration/Planning	General Administration (Activity 189) General Administration –	N/A	\$100,000	\$125,930*
Economic Development	Grow Olympia Fund – Small Business Loan – Management (194)	<i>4 jobs created for low and moderate income people</i>	\$250,000	\$50,096**

CDBG Activity Category	Project / IDIS Activity ID	# Assisted and/or Units	Proposed PY 2013 Award	Amount Expended
Public Facilities	Isthmus Park Building Demolition (191)	<i>Building demolition – asbestos removal completed</i>	\$250,000	\$242,360.21***
Debt Service – partial repayment of Section 108 Downtown Improvements	Section 108 Loan Debt Service	N/A	\$64,000	\$0.00
Social Services	Capital Recovery Center Ambassador Program - Citizen contacts/street outreach with homeless and mentally ill people (190)	<i>2,029 people assisted</i>	\$27,494*	\$27,494*
Social Services	Family Support Center – Pear Blossom Place social services in a shelter setting for homeless families with children (From Program Year 2014)	<i>452 Family members assisted (14,627 bed nights)</i>	\$45,847**	\$45,847**
Safety & Façade Improvements Pilot Project	Safety improvements for publicly or privately owned property in predominantly low/moderate income area (Activity 193 – Safeplace & Activity 195 – Temple Beth Hatfiloh)	<i>2 safety lighting projects completed</i>	\$25,000	\$9,810.88
PY 2013 TOTAL PROGRAM EXPENDITURES				\$501,538.04

*Additional funds to run the program were available than anticipated

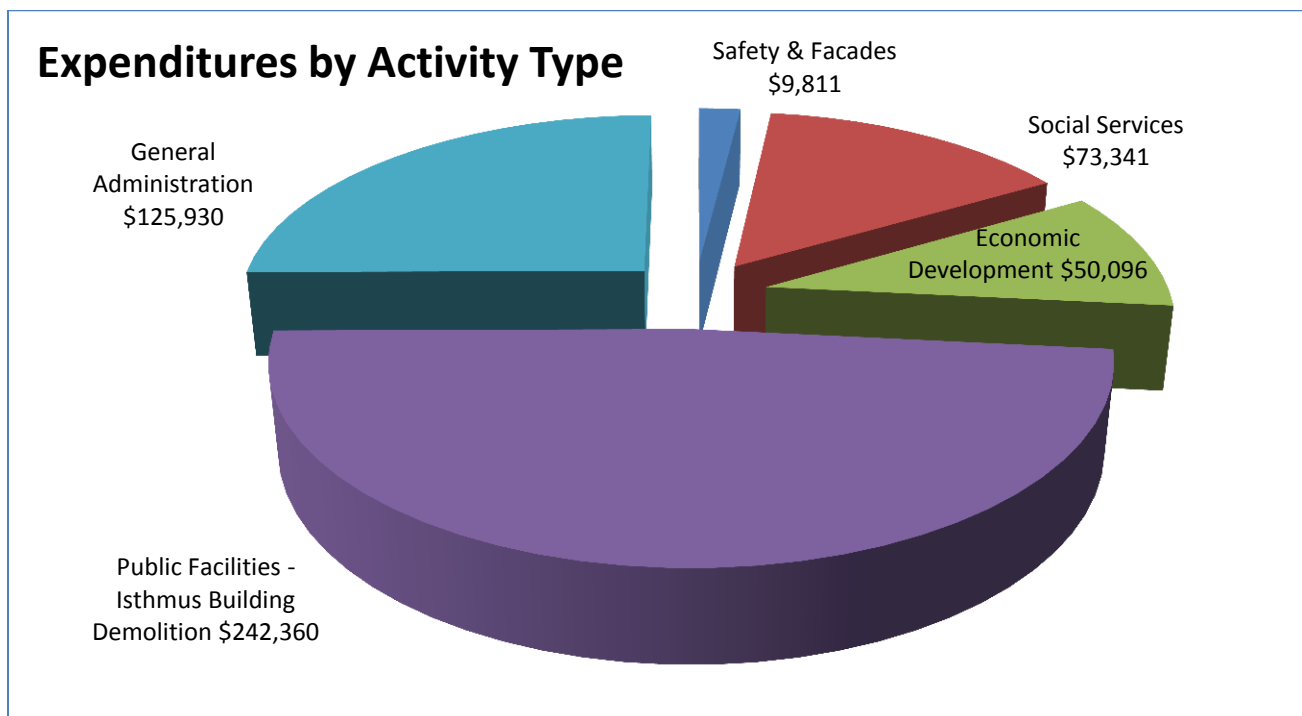
**CDBG funds were utilized to manage the loan program, actual loans were funded by other federal funds.

***PY2014 funds were expended along with PY2013 funds allocated for the Isthmus Building Demolition

Expenditures

The following chart shows the percentage of PY 2014 CDBG expenditures by activity:

Expenditures by Activity Type



Resources

Projects funded with Olympia’s CDBG monies also receive funding from other sources. This ensures that federal CDBG funds are “leveraged” or matched with these other fund sources to meet the needs in our community. This chart shows how the City of Olympia leveraged \$501,538 in federal CDBG funds with additional monies as shown. The dollar amount in the far right column shows the leverage or match per CDBG dollar. Overall, for every CDBG dollar, an additional \$3.06 was leveraged as shown below:

Fund Source	Fund Amount	Percentage Total Funds	Leverage per CDBG Dollar
Federal: CDBG and Program Income	\$501,538	25%	N/A
Local: City of Olympia Funds	\$540,000	27%	\$1.08
Local: HHSC Funds	\$221,000	11%	\$.44
Private Funding	\$228,930	11%	\$.46
Other Federal Funds	\$375,000	18%	\$.75
State Funds	\$56,000	3%	\$.11
County Funds	\$113,730	6%	\$.23
TOTAL	\$2,036,190	100%	\$3.06

Leveraging Volunteer Labor & Donated Paint = Doing More with Less

The “*Crime Prevention Through Environmental Design*” program (PY 2014 funding supported two safety lighting projects) had a companion program called “*Volunteers in Paint*” administered by the Olympia Downtown Association. By leveraging volunteer labor, donation for paint costs, and featuring low-cost recycled paint, the VIP program painted 12 alley ways and five buildings during program year 2014.



The **Volunteers in Paint Program (VIP)** of the Olympia Downtown Association (ODA) mobilized over 50 volunteers from the YMCA, Thurston First Bank, Evergreen Christian Center, The State Department of Retirement Services, Touchstone, a private tennis club and Councilmember Cheryl Selby to repaint the downtown YMCA as well as the Sunset Life building at the corner of Legion and Franklin.

New CDBG Fund Source: Section 108 Loan Program

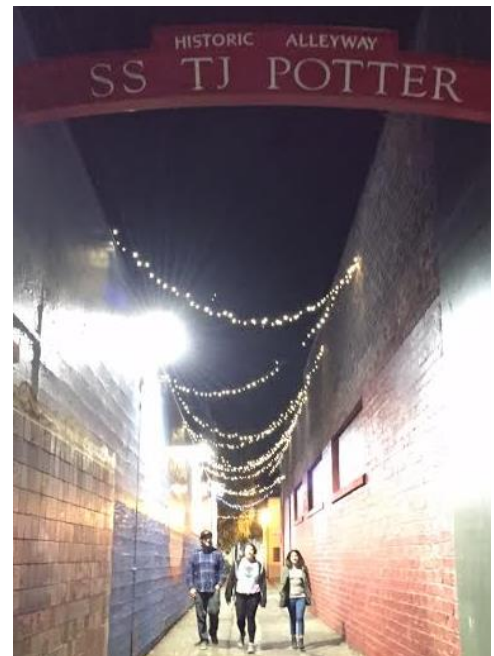
In Program Year 2014, the City used federal CDBG Section 108 Funds in the amount of \$325,000 to support a public safety project in the downtown core. Section 108 loan funds provide communities with a source of financing for economic development, housing rehabilitation, public facilities, and large-scale physical development projects. Section 108 offers a powerful investment tool for local governments. It allows them to transform a small portion of their CDBG funds into federally guaranteed loans large enough to pursue physical and economic revitalization projects that can renew entire neighborhoods. Such public investment is often needed to inspire private economic activity, providing the initial resources or simply the confidence that private firms and individuals may need to invest in distressed areas. Section 108 loans are not risk-free; however; local governments borrowing funds guaranteed by Section 108 must pledge their current and future CDBG allocations to cover the loan amount as security for the loan.

Alley Lighting Project

Part of the Section 108 funding was utilized to install alley lighting to make these public right-of-ways more accessible and safer.

Specific alleys to be lighted were identified by examining crime data, frequency of use, and other data to prioritize funds for the highest need. This project was completed shortly after the conclusion of Program Year 2014.

Alley lighting is part of a **Public Facilities** strategy to create a more suitable environment for economic development.



ADA Sidewalk Improvements

The balance of the Section 108 funds were utilized to make “ADA” or accessibility sidewalk improvements to install curb cuts to key sidewalk areas to improve pedestrian safety and access.

Often termed, “wheelchair accessibility”, curb cuts make our downtown more accessible for a wide variety of pedestrians and improve overall safety. The location of these particular curb cuts are adjacent to the City’s Senior Center, a facility that draws a large number of people who need accessible walkways. These investments make downtown Olympia more welcoming for all.

FOR MORE INFORMATION: Anna Schlecht: (360) 753-7469, aschlech@ci.olympia.wa.us

To read the full CAPER online: olympiawa.gov/city-services/housing-social-service.aspx

Paper copies of this document will be made available at the following locations:

Olympia City Hall 601 4th Avenue East, Olympia

Olympia Timberland Library 313 8th Avenue South East, Olympia