



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
360.753.8048

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**Monday, November 2, 2020**

**6:30 PM**

**Online and via phone**

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**Register to attend:**

[https://us02web.zoom.us/webinar/register/WN\\_XQXqP0FsRFOT1c1\\_oj\\_LSA](https://us02web.zoom.us/webinar/register/WN_XQXqP0FsRFOT1c1_oj_LSA)

### **1. CALL TO ORDER**

Chair Millar called the meeting to order at 6:30 p.m.

#### **1.A ROLL CALL**

**Present:** 7 - Chair Candi Millar, Vice Chair Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Yen Huynh, Commissioner Carole Richmond and Commissioner Aaron Sauerhoff

**Excused:** 1 - Commissioner Kento Azegami

#### **1.B OTHERS PRESENT**

Community Planner & Development Staff:

Senior Planner Cari Hornbein

Senior Planner Joyce Phillips

### **2. APPROVAL OF AGENDA**

**The agenda was approved.**

### **3. APPROVAL OF MINUTES**

**3.A 20-0889** Approval of August 24, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

**The minutes were approved.**

**3.B 20-0890** Approval of October 13, 2020 Planning Commission Retreat Planning Subcommittee Meeting Minutes

**The minutes were approved.**

**3.C 20-0891** Approval of October 19, 2020 Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None****5. STAFF ANNOUNCEMENTS**

Ms. Hornbein made announcements.

**6. BUSINESS ITEMS****6.A 20-0707      Housing Options Code Amendments - Recommendation**

**Commissioner Cunningham moved, seconded by Commissioner Huynh, to approve the recommendation with the following modifications:**

1. Increase the maximum size of accessory dwelling units (ADU's) to 850 square feet.
2. Recommend the City review its use of the term multifamily and make changes, if necessary, to the Unified Development Code (OMC Title 18).
3. Allow triplexes in the R 4-8 zone.
4. Allow fourplexes in the R 4-8 and R 6-12 zones.
5. Allow sixplexes in the R 6-12 zone.

**The motion passed by the following vote:**

**Aye:**        5 - Chair Millar, Commissioner Adams, Commissioner Cunningham, Commissioner Huynh and Commissioner Sauerhoff

**Nay:**        2 - Vice Chair Ehlers and Commissioner Richmond

**Excused:** 1 - Commissioner Azegami

**6.B 20-0872      Housing Options Code Amendments - Draft Recommendation Letter**

**Commissioner Richmond moved, seconded by Commissioner Ehlers, to authorize the Chair and Vice-Chair to sign a recommendation letter to the City Council. The motion passed unanimously.**

**6.C 20-0871      Shoreline Master Program Periodic Review - Briefing**

Ms. Phillips briefed the Commissioners.

**The information was received.**

**7. REPORTS - None****8. OTHER TOPICS - None**

**9. ADJOURNMENT**

The meeting was adjourned at 9:18 p.m.