



# City of Olympia

## Future City Council Meeting Agendas

### As of February 21, 2014

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

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## UPCOMING AGENDA ITEMS

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### ITEMS TO BE SCHEDULED

#### Council

- A. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- B. **CONSENT** - Percival Landing Environmental Covenant for Phase I Northern Site (*Kip Summers, Parks*) File 13-0402
- C. **CONSENT** - Approval of Interlocal Agreement with Thurston County Narcotics Task Force (*Laura Wohl, Police*)

#### Finance Committee - 2<sup>nd</sup> Wednesday, 5:00 pm (*Jim Cooper, Chair, Nathaniel Jones, Cheryl Selby*)

- A. Farmers Market Project Scoping (*12/12/13 - Finance Committee*)

#### General Government Committee - 3<sup>rd</sup> Tuesday, 4:30 pm (*Jeannine Roe, Chair, Jim Cooper, Cheryl Selby*)

- A.

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

- A.

March 4 - 5:30 pm

#### **STUDY SESSION - Room 207**

- A. Update on Sea Level Rise (*Eric Christensen, Public Works*)

March 4 - 7:00 pm

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Nomination to the AWC Center for Quality Communities Scholarship (*Cathie Butler, Exec.*)
- B. **OTHER BUSINESS** - Approval of Resolution Regarding Climate Change (*Land Use and Environment Committee/Rich Hoey, Public Works*)
- C. **OTHER BUSINESS** - Approval of Interlocal Agreement with Port of Olympia for West Bay Environmental Restoration Assessment (*Rich Hoey, Public Works, David Hanna, Parks*)
- D. **CONSENT** - Approval of Interlocal Agreement with Thurston County and Fire District 3 Concerning Boulevard Road Annexation (*Gary Cooper, CP&D*)
- E. **CONSENT** - Appropriations Ordinance in the Amount of \$142,200 for the Artesian Commons Fleet Parking (*Jay Burney, Exec.*)

March 6 - 4:30 pm

#### **CITIZENS ADVISORY COMMITTEE/COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of February 12, 2014 CERC Minutes
- B. CRA Process (*Keith Stahley, CP&D*)
- C. Isthmus Charrette Process (*Keith Stahley, CP&D*)
- D. Consider Economic Development and Comprehensive Plan (*Keith Stahley, CP&D*)

March 11 - 5:30 pm

#### **EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110 (1)(g) - Personnel Matter - City Manager's Performance Evaluation

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March 11 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Mission Creek Watershed Restoration Project (*Michelle Stevie, Public Works*)
- B. **OTHER BUSINESS** - Appropriations Ordinance in the Amount of \$200,000 for Police Annex Demolition and Remodel of Former Court Services Building (*Jay Burney, Exec.*)
- C. **CONSENT** - Approval of January 10 & 11, 2014 City Council Annual Retreat Minutes
- D. **CONSENT** - Approval of Process for Selecting Off-Leash Dog Park (*Land Use and Environment Committee, David Hanna, Parks*)
- E. **CONSENT** - Ordinance Adopting Findings of Fact and Conclusions of Law on the Briggs Village Master Plan Amendment (*Tom Morrill, Legal*)
- F. **CONSENT** - Approval of Lease Renewal for DaNang Restaurant (*David Okerlund, Parks*)

March 12 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of February 13, 2014 Finance Committee Minutes
- B. Update on Building Repair Fund and Parks Asset Management
- C. Final Report on 2013 Year End Closing

March 13 - 5:30 pm

**SPECIAL FINANCE COMMITTEE (Room 102 - The Olympia Center)**

- A. Meet with Advisory Boards Regarding Their Comments on the 2014-2015 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

March 17 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE (Room 112)**

- A. Advisory Committee Interviews (*Cathie Butler, Exec.*)

March 18 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of February 11, 2014 General Government Committee Minutes
- B. Continued discussions about CDBG Process for PY-2014 with Focus on Economic Priorities (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Advisory Committee Work Plans - Meet with Chairs to Review (*Cathie Butler, Exec.*)
- D. Continued Discussion about The Washington Center Fundraising Proposal (*Jay Burney, Exec.*)

March 18 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Presentation by Garden Raised Bounty (GRuB)
- B. **PUBLIC HEARING** - Boulevard Road/I-5 Annexation (*Gary Cooper, CP&D*)
- C. **OTHER BUSINESS** - Discussion on the Community and Economic Revitalization Committee (*Keith Stahley, CP&D*)
- D. **CONSENT** - Approval of a Utility Easement for Sanitary Sewer Odor and Corrosion Control Facility (*Ladd Cluff, Public Works*) File No. 14-0138
- E. **CONSENT** - Approval of a Right-Of-Way Permit Agreement between the City of Olympia and Vine Street Investors, LLC (*Ladd Cluff, Public Works*) File No. 14-0146
- F. **CONSENT** - Woodard Lane Co-Housing Planned Residential Development (PRD) Amendment (*Catherine McCoy, CP&D*)

March 19 - 5:00 pm

**GENERAL GOVERNMENT COMMITTEE (Room 207)**

- A. Advisory Committee Interviews (*Cathie Butler, Exec.*)

March 20 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of March 6, 2014 CERC Minutes
- B. Finalize CRA Process for City Council Consideration (*Keith Stahley, CP&D*)

- C. Finalize Isthmus Charrette Process (*Keith Stahley, CP&D*)

March 25

**NO COUNCIL MEETING**

March 27 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of January 23, 2014 Land Use and Environment Committee Minutes
- B. Approval of February 20, 2014 Land Use and Environment Committee Minutes
- C. Downtown Project Part III (*Brian Wilson, CP&D*)
- D. Storm and Surface Water Land Acquisition and Stewardship Strategy (*Andy Haub, Public Works*)
- E. Percival Landing Status Report (*Paul Simmons, Parks*)
- F. Comp Plan Update (*Leonard Bauer, CP&D*)
- G. Low Barrier Shelter Text Amendment (*Leonard Bauer, CP&D*)

April 1 - 5:30 pm

**SPECIAL STUDY SESSION (Room 207)**

- A. Meet with Joint Base Lewis McChord

April 1 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Presentation by Thurston County Solid Waste Regarding its Waste Less Food Campaign (*Spencer Orman, Public Works*)
- B. **CONSENT** - Approval of Advisory Committee Work Plans (General Government Committee/Cathie Butler, Exec.)

April 5 - 9:00 am

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE WORKSHOP**

- A. Urban Design Charrette (*Lorelei Juntunen, ECONorthwest*)

April 8 - 5:30 pm

**SPECIAL JOINT CITY COUNCIL/PORT OF OLYMPIA MEETING (Room 207)**

- A. Farmers Market Presentation (*Port of Olympia*)
- B. Port Stormwater Upgrades (*Port of Olympia*)
- C. Planned Action SEPA Review Process (*Mike Reid, Port of Olympia*)

April 8 - 7:00 pm

**COUNCIL MEETING**

- A.

April 9 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. Report from The Washington Center on Operations and Capital
- C. Meet with Economic Development Council to Discuss Business & Occupation Tax

April 15 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of March 18, 2014 General Government Committee Minutes
- B. (*If Needed*) Continued Discussions about CDBG Process for PY-2014 with Focus on Economic Priorities (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Recap of Discussion with County on Drug Use/Needles (*Ronnie Roberts, Police*)
- D. Recap of 2014 Legislative Session (*Cathie Butler, Exec.; Jay Burney, Exec.; Paul Simmons, Parks*)
- E. Briefing on Status of Marijuana Laws (*Tom Morrill, Legal*)

April 15 - 7:00 pm

**COUNCIL MEETING**

A.

April 17 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of March 20, 2014 CERC Minutes
- B. Debrief Urban Design Charrette (*Keith Stahley, CP&D*)
- C. Debrief City Council Meeting (*Keith Stahley, CP&D*)
- D. Martin Way Corridor Study Status Report (*Cari Hornbein, CP&D; Sophie Stimson, Public Works*)
- E. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- F. Consider Next Steps to Implement Opportunity Sites and Properties of Interest (*Keith Stahley, CP&D*)

April 22 - 7:00 pm

**COUNCIL MEETING**

A.

April 24 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of March 27, 2014 Land Use and Environment Committee Minutes
- B. Downtown Tree Maintenance (*Shelly Bentley, CP&D*)
- C. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- D. EDDS Update (*Fran Eide, Public Works*)
- E. Sustainable Thurston Implementation (*Leonard Bauer, CP&D*)
- F. Parking Improvements - Lot Upgrades and Rebranding (*Karen Kenneson, CP&D*)

April 29

**NO COUNCIL MEETING**

May 6 - 7:00 pm

**COUNCIL MEETING**

A.

May 13 - 7:00 pm

**COUNCIL MEETING**

A.

May 14 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of March 12, 2014 Finance Committee Minutes
- B. 2015 Budget and Public Engagement Plan
- C. Continue Discussions of Long Term Revenue Strategies
- D. Funding Indigent Defense and Meeting New Standards

May 20 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of April 15, 2014 General Government Committee Minutes
- B. Briefing on Plastic Bag Ban Outreach and Communication (*Spencer Orman, Public Works*)
- C. "Music Out Loud" Proposal from Olympia Arts Commission (*Stephanie Johnson, Parks*)
- D. Discussion about "Telling Our Story" (*Cathie Butler, Exec.*)

May 20 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Review Arts Commission's Recommendation for the 2014 Percival Plinth Exhibition (*Stephanie Johnson, Parks*)

May 22 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of April 17, 2014 CERC Minutes
- B. Debrief CAC Meeting and Consider Next Steps in the CRA Process (*Keith Stahley, CP&D*)
- C. Continue to Consider Developer Roundtable (*Keith Stahley, CP&D*)
- D. Proactive Approach to Community Development (*Keith Stahley, CP&D*)

May 27- 7:00 pm

#### COUNCIL MEETING

- A.

June 3 - 7:00 pm

#### COUNCIL MEETING

- A.

June 5 - 5:30 pm

#### SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of April 24, 2014 Land Use and Environment Committee Minutes
- B. Boulevard Road Annexation Report and Recommendation (*Todd Stamm, CP&D*)
- C. Com Plan Implementation (Action Plan) (*Stacey Ray, CP&D*)
- D. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)

June 10 - 7:00 pm

#### COUNCIL MEETING

- A.

June 11 - 5:00 pm

#### FINANCE COMMITTEE

- A. Approval of May 14, 2014 Finance Committee Minutes
- B. Discussion of Short and Long Term Cost of the Affordable Care Act (ACA)
- C. Committee Discussion on the Capital Facilities Plan Comprehensive Plan Goals and Policies

June 12 - 6:30 pm

#### COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (*Room 224*)

- A. Approval of May 22, 2014 CERC Minutes
- B. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting (*Keith Stahley, CP&D*)
- C. Consider Economic Development and Comp Plan (*Keith Stahley, CP&D*)

June 17 - 4:30 pm

#### GENERAL GOVERNMENT COMMITTEE

- A. Approval of May 20, 2014 General Government Committee Minutes
- B. Joint Economic Development Meeting with Economic Development Council, Thurston Chamber, Visitor & Convention Bureau, Olympia Downtown Association, West Olympia Business Association (*Cathie Butler, Exec.*)
- C. Discussion about Minimum Wage I Context of Local, Regional, and Statewide Economic Impact

June 17 - 7:00 pm

#### COUNCIL MEETING

- A.

June 19 - 5:30 pm

#### SPECIAL LAND USE AND ENVIRONMENT COMMITTEE

- A. Approval of June 5 , 2014 Land Use and Environment Committee Minutes
- B. Updated Waste Water Regulations for Onsite Septic (*Andy Haub, Public Works*)
- C. Planned Action Status Report (*Keith Stahley, CP&D*)
- D. Shoreline Master Program Restoration Plan (*Stacey Ray, CP&D*)
- E. Street and Alley Vacation (*Tom Hill, CP&D*)

- June 24 **NO COUNCIL MEETING**
- July 1 **NO COUNCIL MEETING**
- July 8 - 7:00 pm **COUNCIL MEETING**  
A.
- July 9 - 5:00 pm **FINANCE COMMITTEE**  
A. Approval of June 11, 2014 Finance Committee Minutes  
B. Preliminary 2015-2020 Capital Facilities Plan  
C. Five-Year Budget Projections
- July 15 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of June 17, 2014 General Government Committee Minutes  
B. Briefing and Discussion about Citywide Economic Development Impact of the Capital Facilities Plan  
C. Update on Status of HOME Consortium and Health and Human Services Council (*Steve Hall, Exec.*)
- July 15- 7:00 pm **COUNCIL MEETING**  
A.
- July 17 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
A. Approval of June 12, 2014 CERC Minutes  
B. Subarea/Focus Area Planning (*Keith Stahley, CP&D*)  
C. Consider Role of the Opportunity Sites in CFP Process (*Keith Stahley, CP&D*)
- July 22- 7:00 pm **COUNCIL MEETING**  
A.
- July 24 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of June 26, 2014 Land Use and Environment Committee Minutes
- July 29 **NO COUNCIL MEETING**
- Monday  
 August 4- 7:00 pm **COUNCIL MEETING**  
A.
- August 12 - 7:00 pm **COUNCIL MEETING**  
A.
- August 13 - 5:00 pm **FINANCE COMMITTEE**  
A. Approval of July 9, 2014 Finance Committee Minutes  
B. Performance Measures
- August 19 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of July 15, 2014 General Government Committee Minutes  
B. Briefing and Discussion about Public Safety and Olympia Policing Strategy (*Ronnie Roberts, Police*)
- August 19 - 7:00 pm **COUNCIL MEETING**  
A.

- August 21 - 4:30 pm      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
 A. Approval of July 17, 2014 CERC Minutes  
 B. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)  
 C. Clarify Development Tool Kit (*Keith Stahley, CP&D, Abe Farkas, ECONorthwest*)
- August 26      **NO COUNCIL MEETING**
- August 28 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of July 24, 2014 Land Use and Environment Committee Minutes  
 B. Code Enforcement Status Report (*Tom Hill, CP&D*)
- September 2      **NO COUNCIL MEETING**
- September 9 - 7:00 pm      **COUNCIL MEETING**  
 A.
- September 10 - 5:00 pm      **FINANCE COMMITTEE**  
 A. Approval of August 13, 2014 Finance Committee Minutes  
 B. Review Proposed Utility Rates  
 C. City Services "At Risk"
- September 16 - 4:30 pm      **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of August 19, 2014 General Government Committee Minutes  
 B. Briefing and Discussion about Economic Development Aspects of the Updated Comprehensive Plan and Action Plan (*Keith Stahley, CP&D*)
- September 16 - 7:00 pm      **COUNCIL MEETING**  
 A.
- September 18 - 6:00 pm      **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
 A. Approval of August 21, 2014 CERC Minutes  
 B. Developers Roundtable (*Keith Stahley, CP&D*)
- September 23 - 6:00 pm      **TRANSPORTATION BENEFIT DISTRICT BOARD**  
 A. Approval of January 28, 2014 Transportation Benefit District Board Meeting Minutes
- September 23 - 7:00 pm      **COUNCIL MEETING**  
 A.
- September 25 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of August 28, 2014 Land Use and Environment Committee Minutes  
 B. Downtown Project Part III (*Brian Wilson, CP&D*)  
 C. LID and Land Development Regulation Update and Scoping (*Rich Hoey, Public Works/Leonard Bauer, CP&D*)  
 D. Annual Annexation Report (*Todd Stamm, CP&D*)  
 E. Urban Forestry Asset Management Plan (*Shelly Bentley, CP&D*)
- September 30      **NO COUNCIL MEETING**
- October 7 - 7:00 pm      **COUNCIL MEETING**  
 A.

- October 8 - 5:00 pm **FINANCE COMMITTEE**  
 A. Approval of September 10, 2014 Finance Committee Minutes  
 B. Review of 2015 Projected Revenues  
 C. Use of LIDs in Sub Area Plans
- October 14 - 7:00 pm **COUNCIL MEETING**  
 A.
- October 16 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**  
 A. Approval of September 18, 2014 CERC Minutes  
 B. Debrief Developers Roundtable (*Keith Stahley, CP&D, Michael Cade, Thurston EDC*)  
 C. Annual Opportunity Site Review (*Keith Stahley, CP&D*)  
 D. Annexation Report (*Todd Stamm, CP&D*)  
 E. Consider Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- October 21 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of September 16, 2014 General Government Committee Minutes  
 B. Annual Meeting with Advisory Committee Chairs (*Cathie Butler, Exec.*)  
 C. Review of Council Guidelines (*Cathie Butler, Exec.*)
- October 21 - 7:00 pm **COUNCIL MEETING**  
 A.
- October 23 - 5:30 pm **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of September 25, 2014 Land Use and Environment Committee Minutes  
 B. Shoreline Master Program (*Keith Stahley, CP&D*)  
 C. Subarea Planning Process (*Leonard Bauer, CP&D*)  
 D. West Olympia Access Study Phase II Scope and IJR Status Report (*Mark Russell, Public Works*)  
 E. Waste ReSources Zero Waste Plan Update (*Ron Jones, Public Works*)
- October 28 - 7:00 pm **COUNCIL MEETING**  
 A.
- Monday  
 November 3 - 7:00 pm **COUNCIL MEETING**  
 A.
- November 11 **NO COUNCIL MEETING**
- November 12 - 5:00 pm **FINANCE COMMITTEE**  
 A. Approval of October 8, 2014 Finance Committee Minutes  
 B. Review of 2015 Operating Budget
- November 13 - 4:30 pm **COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE (Room 224)**  
 A. Approval of October 16, 2014 CERC Minutes  
 B. Review Draft of the CRA Plan (*Lorelei Juntunen, ECONorthwest*)
- November 18 - 4:30 pm **GENERAL GOVERNMENT COMMITTEE**

- A. Approval of October 21, 2014 General Government Committee Minutes
- B. Program Year 2015 Community Development Block Grant Process (*Leonard Bauer, CP&D; Anna Schlecht, CP&D*)
- C. Scoping - 2014 Advisory Committee Work Plan Process
- D. Scoping - 2014 Advisory Committee Application Process

November 18 - 7:00 pm

**COUNCIL MEETING**

- A.

November 20 - 5:30 pm

**SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of October 23, 2014 Land Use and Environment Committee Minutes
- B. Water System Plan Update

November 25 - 7:00 pm

**COUNCIL MEETING**

- A.

December 2 - 7:00 pm

**COUNCIL MEETING**

- A.

December 4 - 4:30 pm

**COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE**

- A. Approval of November 13, 2014 CERC Minutes
- B. Martin Way Planning Process (*Cari Hornbein, CP&D*)
- C. Finalize Draft CRA Plan (*Lorelei Juntunen, ECONorthwest*)

December 9 - 7:00 pm

**COUNCIL MEETING**

- A.

December 10 - 5:00 pm

**FINANCE COMMITTEE**

- A. Approval of November 12, 2014 Finance Committee Minutes
- B. Budget Balancing Proposal for Budget and Capital Facilities Plan

December 11 - 5:30 pm

**SPECIAL LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of November 20, 2014 Land Use and Environment Committee Minutes
- B. Downtown Plan Scoping (*Leonard Bauer, CP&D*)
- C. Martin Way Planning Process (*Sophie Stimson, Public Works/Cari Hornbein, CP&D*)

December 16 - 4:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of November 18, 2014 General Government Committee Minutes
- B. Year End Recap and Celebration

December 16 - 7:00 pm

**COUNCIL MEETING - Last Meeting of the Year**

- A.