



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Thursday, October 26, 2023**

**5:30 PM**

**Online and Via Phone**

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**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Clark Gilman

**2.A OTHERS PRESENT**

City Manager Jay Burney  
Assistant City Manager Rich Hoey  
Community Planning & Development Director Leonard Bauer  
Community Planning & Development Deputy Director Tim Smith  
Senior Planner Joyce Phillips  
Senior Planner David Ginther  
Senior Planner Michelle Swanson  
Housing Program Specialist Christa Lenssen  
Housing Program Manager Darian Lightfoot  
Consultant Paul Knox  
Consultant Sam Green

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT - None**

**5. APPROVAL OF MINUTES**

**5.A** [23-0939](#) Approval of September 28, 2023 Land Use and Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

**6.A** [23-0920](#) Capital Mall Triangle Subarea Plan Update

Mr. Ginther provided a status update on the Capital Mall Triangle Subarea Plan and Draft Environmental Impact Statement. He provided an overview of public comments received to date, and existing City plans, programs and work efforts that are interconnected with this Subarea Plan. Committee members discussed plans for addressing area impacts and improvements as well as ideas for a transfer of development rights program. Committee expressed a general preference for presented Alternative 3 with some potential changes, but did not make a specific recommendation to City Council.

**The information was received.**

**6.B**     [23-0916](#)             Zoning Changes to Address Housing Briefing

Ms. Phillips provided an overview of recent actions to amend City codes to provide fewer barriers to housing, as well as new requirements from recent state legislation and other opportunities for code amendments.

**The information was received.**

**6.C**     [23-0924](#)             Affordable Homeownership Study Briefing

Ms. Lenssen introduced Mr. Knox and Mr. Green who highlighted the progress of their study of potential tools for cities to address and promote homeownership. They focused on priority actions that have the most potential.

**The discussion was completed.**

**7.        REPORTS AND UPDATES**

Chair Madrone raised a question regarding drafting a City Council referral on food security. Committee discussed a City Council discussion to provide a full picture of this topic. Mr. Bauer reported on the scheduled agenda for the November 16 meeting.

**8.        ADJOURNMENT**

The meeting adjourned at 8:26 p.m.