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City of Olympia  
Executive Department

September 29, 2015

Cheryl Selby, Councilmember  
Steve Hall, City Manager  
City of Olympia  
PO Box 1967  
Olympia, WA 98507-1967

Dear Cheryl and Steve,

It has been a great year at the Ambassador Program, we have opened the Downtown Welcome Center, and we are poised to grow our scope and breadth of what we are able to achieve for this great city.

We have ambitious goals next year, and while we will be reaching out to the Council and new mayor in the coming weeks to discuss our efforts, we have come upon an immediate need we hope you can fill with your "council goal funds."

**Our ask is \$9000 from this fund, and with it we will be able to retain the services of someone who will focus upon development and grant writing for six months.** This person will create a team with our current VISTA volunteer, adding to our dynamic opportunity to grow the Ambassador program into something that will benefit our community in ways we have not yet seen.

In short, next year we will be hiring 12 at-risk youth, most of who are downtown already, for part time work with our program. We are building on existing and new partnerships with Community Youth Services, Capital Recovery Center (our parent organization), local community colleges, skills centers, and others to ensure they are receiving the job training, social-emotional and peer support they need to gaining full employment and self sufficiency.

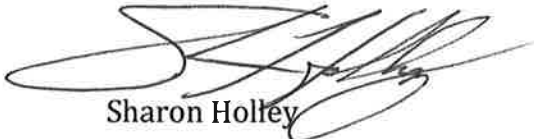
We are working in partnership with Community Youth Services to provide a pipeline and some case management for our team of at-risk youth to help with the Ambassador, Welcome Center and Clean Team work. To do this work we are developing a comprehensive effort to seek grants and create a robust development plan that will give us, for the first time, a private funding stream to compliment the federal, city, and other local tax funds upon which we currently rely.

We are asking individuals, foundations and other granting organizations for support to lift youth out of poverty, help them overcome the struggles of addiction, and put them on the path to permanent employment is our primary social service goal. The investment we make in them continues the investment our program has in providing an invaluable service to the City, the hard working retailers, and other businesses that make up our great downtown community.

As a program of Capital Recovery Center, with these funds, we will also be able to support their work to expand options for grants for both them, as well as the PATH program that connects those in recovery with housing in our community.

Thank you for your consideration, and don't hesitate to reach out to me if you need additional information or need me to speak with members of the Council to discuss this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sharon Holley', with a large, stylized flourish at the end.

Sharon Holley  
Program Manager

Downtown Ambassador Program