



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, August 11, 2022

5:30 PM

Council Chambers, Online and Via
Phone

Special Meeting
Register to Attend:

https://us02web.zoom.us/webinar/register/WN_elvIZDfMRfWO7kw9ImNbQg

1. CALL TO ORDER

Chair Madrone called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Clark Gilman

2.A OTHERS PRESENT

Public Works Director Rich Hoey
Housing Program Manager Darian Lightfoot

Community Planning and Development Staff:
Director Leonard Bauer
Deputy Director Tim Smith

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [22-0752](#) Approval of July 21, 2022 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [22-0740](#) North Thurston School District Impact Fee Program Draft Ordinance Recommendation

Mr. Smith presented the draft North Thurston School District Impact Fee Program Ordinance for consideration.

Committee member Cooper moved, seconded by Committee member Gilman, to forward the draft ordinance to establish an impact fee program for the North Thurston School District, with the intent to accept procedural changes if needed to make it congruent with Olympia School District comments, to City Council for consideration. The motion passed unanimously.

6.B [22-0744](#) Housing Research Study Phase 2

Ms. Lightfoot provided a presentation that reviewed City housing actions to date and ideas for a potential phase 2 housing study. The phase 1 study is expected to be completed in September 2022. Funding would be needed for a phase 2 study and is requested in the City budget process. Committee members shared additional topic ideas for such a study.

The discussion was completed.

6.C [22-0723](#) Downtown Exempt Parking Area Code Amendment Recommendation

Mr. Bauer presented the Downtown Exempt Parking Area Code Amendment recommendation.

Committee member Cooper moved, seconded by Committee member Gilman, to forward the Planning Commission recommendation to amend the Downtown exempt parking area standard to City Council for consideration. The motion passed unanimously.

7. REPORTS AND UPDATES

Chair Madrone provided an update on the urban farmland work group's implementation of the report they provided to the Committee at their last meeting.

Mr. Bauer reviewed scheduled agenda items for the next Committee meeting.

Committee member Cooper identified Regional Fire Authority discussions regarding differences in design requirements for fire prevention.

Chair Madrone raised a question from Committee member Gilman about the Committee meeting starting time. Committee decided to discuss with full Council, potentially at the next retreat.

8. ADJOURNMENT

The meeting adjourned at 7:00 p.m.