



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Casey Schaufler  
360.753.8254

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**Thursday, September 11, 2025**

**4:00 PM**

**Online Only**

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### OPC Finance Subcommittee

#### Register to attend:

[https://us02web.zoom.us/webinar/register/WN\\_2kRYZzY-QZW9-1jVcVMXew](https://us02web.zoom.us/webinar/register/WN_2kRYZzY-QZW9-1jVcVMXew)

## 1. CALL TO ORDER

Vice Chair D. Garcia called the meeting to order at 4:00 p.m.

### 1.A ROLL CALL

**Present:** 3 - Vice Chair Daniel Garcia, Commissioner Shawna Mershon and Commissioner Jason Taellious

### 1.B OTHERS PRESENT

Greg Quetin, Olympia Planning Commission Chair  
Susan Clark, Engineering & Planning Supervisor  
Joey Jones, Senior Engineer  
Laura Keehan, Parks Planning & Design Manager  
Tammy LeDoux, Finance & Policy Coordinator  
Frances Love, Project Engineer  
Matt Morris, Fire Chief  
Paul Muppidi, Project Engineer  
James Patton, Senior Stormwater Engineer  
Casey Schaufler, Associate Planner  
Michelle Swanson, Senior Planner  
Jacinda Steltjes, Housing Program Manager  
Owen Thompson, Finance Analyst

## 2. APPROVAL OF AGENDA

The agenda was approved.

## 3. APPROVAL OF MINUTES

**3.A** [25-0765](#) Approval of the August 20, 2025, Olympia Planning Commission Finance Subcommittee Meeting Minutes

The minutes were approved.

## 4. PUBLIC COMMENT - None

**5. BUSINESS ITEMS**

**5.A**     [25-0764](#)     Capital Facilities Plan 2026-2031 Financial Plan Discussion &  
Questions with Chapter Contributors

A discussion was held.

**The discussion was completed.**

**6. ADJOURNMENT**

The meeting adjourned at 5:57 p.m.