



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, December 18, 2025

4:00 PM

Online and Room 112

Special Meeting - Register to Attend:

https://us02web.zoom.us/webinar/register/WN_1S4HNu72RyyTh_D5YR_xww

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

2.A OTHERS PRESENT

Assistant City Manager Stacey Ray
Housing Program Manager Jacinda Steltjes

Community Planning & Economic Development staff:
Director Tim Smith
Senior Planner Jackson Ewing
Planning Manager Nicole Floyd

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people spoke: Meegan Cronk, Karen Caton, Brian Faller, Mike McCormick, Chris Wickham, Andrew Peterson, David Merchant, Jim Lazar and Jason Roberts.

5. APPROVAL OF MINUTES

5.A [25-1059](#) Approval of October 23, 2025 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [25-1058](#) Approval of a Recommendation to Terminate the Briggs Urban Village Development Agreement

Mr. Ewing provided a brief overview of the Briggs Urban Village Development Agreement and the recommendation to terminate said agreement.

Committee Member Cooper moved, seconded by Committee Member Vanderpool, to approve the recommendation to terminate the Briggs Urban Village Development Agreement and forward to the full City Council for consideration.

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

6.B [25-1041](#) Approval of the Proposed Hearing Examiner Request for Qualifications Process

Mr. Smith led discussions regarding the Proposed Hearing Examiner Request for Qualifications process.

Committee Member Cooper moved, seconded by Committee Member Vanderpool, to approve the proposed Hearing Examiner Request for Qualifications process as discussed.

Aye: 3 - Chair Madrone, Committee member Cooper and Committee member Vanderpool

6.C [25-1061](#) Discuss the Community Planning & Economic Development 2026 Work Plan

Mr. Smith and Ms. Steltjes led a discussion and answered questions regarding the 2026 CP&ED 2026 work plan.

The discussion was completed.

6.D [25-1065](#) Discuss the Land Use and Environment Committee 2026 Work Plan

Committee Members and staff discussed the 2026 Land Use and Environment Committee work plan.

The discussion was completed.

7. REPORTS AND UPDATES

Council Member Vanderpool mentioned the Governor's discussion of housing and modernizing zoning codes.

8. ADJOURNMENT

The meeting adjourned at 6:02 p.m.