

# City of Olympia

*City Hall*  
601 4th Avenue E  
Olympia, WA 98501



## Meeting Minutes - Draft

Wednesday, May 1, 2024

6:00 PM

Room 207

**Metropolitan Park District Advisory Committee**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**1.A ROLL CALL**

**Present:** 5 - Chair Daniel Farber, Vice Chair Roger Horn, Committee member Jamie Gerken, Committee member Jamie Milletary and Committee member James Reddick

**OTHERS PRESENT**

Parks, Arts and Recreation Director Paul Simmons  
Parks Finance & Policy Coordinator Tammy LeDoux  
OMPD Treasurer Aaron BeMiller  
Budget & Finance Manager Joan Lutz

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** Approval of October 11, 2023 Olympia Metropolitan Park District Advisory Committee Meeting Minutes

**Attachments:** [Minutes](#)

The minutes were approved.

**4. PUBLIC COMMENT**

Karen Messmer and Bob Jacobs spoke.

**5. BUSINESS ITEMS**

**5.A** Election of Olympia Metropolitan Parks District (OMPD) Advisory Committee Chair and Vice Chair

Daniel Farber was nominated to continue as Chair. He accepted. James Reddick was nominated for Vice-Chair. He accepted.

**Committee member Gerken moved, seconded by Vice Chair Horn, to elect Chair Farber and Vice Chair Reddick. The motion passed unanimously.**

**5.C** Prepare draft annual compliance report letter to Olympia Metropolitan Park District (OMPD) Board and City Council regarding 2023 funding

levels

**Attachments:** [2023 Interlocal Agreement Compliance Report](#)

Ms. Lutz presented the 2023 OMPD Compliance Report. Committee members asked clarifying questions.

**Committee member Milletary moved, seconded by Committee member Gerken, to authorize the Chair to draft a letter regarding the 2023 annual Compliance Report that will be posted online for public comment. The motion passed unanimously.**

- 5.B** Briefing on the Washington State Auditor's Office OMPD Financial & Accountability Audits for 2021-2022

Mr. BeMiller updated the Committee on the recent financial and accountability audit performed on the OMPD financials. There were no audit findings associated with the financial audit. The full audit report can be found on the Office of the Washington State Auditor's website at <https://sao.wa.gov/reports-data/audit-reports>.

**The report was received.**

- 5.D** Receive Open Public Meetings Act (OPMA) Training

**Attachments:** [Training Information Link](#)

Committee members viewed an Open Public Meeting Act training, which is required of members every 3 years.

**The information was received.**

## **6. ADJOURNMENT**

The meeting adjourned at 7:30 p.m.

### **Upcoming**

The next meeting will be held on October 9, 2024.