



# Meeting Agenda

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Casey Schaufler  
360.753.8254

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**Monday, February 24, 2025**

**6:30 PM**

**Online and Room 207**

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_gLd7tT6YS0y2mJWSH1\\_gQA](https://us02web.zoom.us/webinar/register/WN_gLd7tT6YS0y2mJWSH1_gQA)

**1. CALL TO ORDER**

*Estimated time for items 1-5: 20 minutes*

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

[25-0096](#)

Approval of January 27, 2025, Olympia Planning Commission Meeting Minutes

**Attachments:** [OPC 1.27.2025 minutes DRAFT](#)

[25-0130](#)

Approval of February 3, 2025, Olympia Planning Commission Meeting Minutes

**Attachments:** [OPC 2.3.2025 minutes DRAFT](#)

**4. PUBLIC COMMENT**

*During this portion of the meeting, community members may address the Planning Commission regarding items related to City business, including items on the Agenda. In order for the Commission to maintain impartiality and the appearance of fairness and to comply with the Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Commission in these two areas: (1) items for which the Commission held a Public Hearing but has not yet completed its deliberations and issued a recommendation to City Council, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.*

*Comments are limited three (3) minutes or less.*

**REMOTE MEETING PUBLIC COMMENT INSTRUCTIONS:**

*Live public comment will be taken during the meeting, but advance registration is required to attend online or by phone. The link to register is at the top of the agenda. When you register to attend the meeting, you will be asked if you would like to give public comment. After you register you will receive a link by email to log onto or call into Zoom for use at the meeting date and time. If you plan on calling into the meeting, you will need to provide your phone number at registration so you can be recognized during the meeting. Once connected to the meeting you will be auto-muted. At the start of the public comment period, the Chair will call participants by name to speak in the order they signed up. When it is your turn to speak, your microphone will be unmuted.*

## 5. STAFF ANNOUNCEMENTS

*This agenda item is also an opportunity for Commissioners to ask staff about City or Planning Commission business.*

## 6. BUSINESS ITEMS

[25-0155](#) Amendments to the Olympia Municipal Code 18.05 related master planned villages.

**Attachments:** [Attachment 1. Draft amendments \(includes city commentary\)](#)  
[Attachment 2. OMC 18.05 Staff analysis](#)  
[Attachment 3. Applicant Market Study for Briggs Village](#)  
[Attachment 4. Combined public comments](#)

*Estimated Time: 45 minutes*

[25-0163](#) Transportation Chapter of the Comprehensive Plan - Deliberations and Comment Letter

**Attachments:** [OPC Letter - Transportation Chapter DRAFT 18Feb2025](#)  
[Draft chapter – tracked changes](#)  
[List of major changes](#)

*Estimated Time: 45 minutes*

[25-0159](#) Draft 2025-2026 Planning Commission Work Plan

**Attachments:** [2025 OPC work plan - DRAFT v1](#)  
[Topics Submitted by Planning Commissioners](#)

*Estimated Time: 30 minutes*

## 7. REPORTS

## 8. OTHER TOPICS

## 9. ADJOURNMENT

*Estimated Time: 9:00 p.m.*

## Upcoming Meetings

*The next scheduled meeting of the Olympia Planning Commission is Monday, March 3, 2025, beginning at 6:30 p.m.*

## Accommodations

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*

