

# Design Review Board Retreat Agenda –

Saturday, November 16 :: The Olympia Center, Room 200 :: 10:00-3:00 PM

Time	Item	Type	Focus on....
10:00 AM (10m)	Opening Remarks	Introduction	Housekeeping, Lunch at 12:15 PM, etc. (Catherine McCoy)
10:10 AM (35m)	Rules of Procedure	Presentation/Discussion	Update of the Olympia DRB Rules of Procedure (Catherine McCoy)
10:45 AM (45m)	Design Review Staff Reports	Presentation/Discussion	Developing consistent design review staff reports – key elements for the most value. (Tim Smith)
11:30 AM (45m)	Concept Design Review Meeting Format	Presentation/Discussion	Potential updates to the Olympia concept design review meeting format and structure. (Jami Heinricher)
12:15 PM (60m)	Expanding Incentives for Good Design	Lunch Interactive/Brainstorming	The board will explore ways to better educate applicants, developers, and the community about design review and the objectives of the program. (Jami Heinricher)
1:15 PM (60m)	Open Space Guidelines for Multi-family Housing	Presentation/Discussion	Open space guidelines should provide clear direction, provide access to open space, and help the Board fulfill its mission. (Virginia Sorrels and Bassim Kreem)
2:15 PM (30m)	Design-Related Video	Video(s)	One or two inspiring, informative and educational design-related videos. (Catherine McCoy)