



## Meeting Minutes - Draft

### Utility Advisory Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Gary Franks  
360.753.8164

---

**Thursday, November 6, 2025**

**5:30 PM**

**City Hall, Room 207**

---

#### **1.A. CALL TO ORDER**

Chair Lamson called the meeting to order and read the Tribal Acknowledgment.

#### **1.B. ROLL CALL**

**Present:** 7 - Chair Kristin Lamson, Vice Chair Melissa Kover, Committee member Dennis Bloom, Committee member Ben Gossett, Committee member Scott Hancock, Committee member Donald Krug and Committee member Kathryn Walton-Elliott

**Absent:** 1 - Committee member Dani Clark

#### **1.C. STAFF PRESENT**

Interim Water Resources Director and Interim UAC Staff Liaison Gary Franks  
Associate Planner Susan McCleary  
Environmental Habitat Planner Kym Foley  
Engineering and Planning Manager Susan Clark  
Senior Stormwater Specialist Kane Osstifin  
Administrative Specialist Lindsay Walker

#### **2. APPROVAL OF AGENDA**

**The agenda was approved.**

#### **3. APPROVAL OF MINUTES**

[25-0926](#) Approval of October 2, 2025 UAC Meeting Minutes

**The minutes were approved.**

#### **4. PUBLIC COMMENT - No public comment**

#### **5. ANNOUNCEMENTS FROM UAC AND STAFF**

Interim Water Resources Director provided the following updates:

The City launched the advisory committee recruitment. Applications are due Friday, December 12th at 5pm. The UAC has one vacancy.

Staff attended the October 20th Finance Committee and the November 3rd City Council Public Hearing to present the 2026 Utility budget, rates, general facilities charges and the 2026 - 2031 Capital Facilities Plan. The UAC letter of support was included in the staff report. Council had no questions or concerns. The budgets will continue to move forward for review and approval, with final approval expected mid-December.

Distributed the 2026 Water Resources Stewardship Through Art calendar. Local middle school students submitted are that is featured in the calendar.

3rd Quarter 2025 utility financials were provided via email to UAC members within their packets. No questions from UAC members.

UAC members received a scheduling poll via email for the Pioneer Recycling Facility Tour. Responses needed by Monday November 10th. Staff will follow up with the date and tour details soon. Staff will notice the tour as a potential quorum if needed.

Staff are monitoring king tides and other conditions to help minimize downtown flooding. The first set of king tides started this week. More king tide dates are expected this winter.

## 6. BUSINESS ITEMS

### [25-0928](#) Annual Stormwater Management Program Plan Review

Associate Planner McCleary and Environmental Habitat Planner Foley provided the briefing. UAC members asked some clarifying questions and thanked staff for the briefing.

**Discussion only. No action requested.**

### [25-0937](#) Elect UAC Officers for 2026

**Committee member Hancock moved, seconded by Committee member Walton-Elliott to elect Vice Chair Kover to be UAC Chair. Committee member Walton-Elliott moved, seconded by Committee member Bloom to elect Ben Gossett to be Vice Chair. The motions carried unanimously.**

## 7. ADJOURNMENT

Chair Lamson adjourned the meeting at 7:22 p.m.