



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Stacey Ray  
360.753.8046

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**Monday, November 5, 2018**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

Chair Cunningham called the meeting to order at 6:31 p.m.

**1.A ROLL CALL**

Commissioner Adams arrived at 6:36 p.m.

Commissioner Richmond arrived at 6:40 p.m.

**Present:** 6 - Chair Rad Cunningham, Commissioner Tammy Adams,  
Commissioner Kento Azegami, Commissioner Paula Ehlers,  
Commissioner Candi Millar and Commissioner Carole Richmond

**Excused:** 2 - Commissioner Joel Baxter and Commissioner Travis Burns

**OTHERS PRESENT**

City of Olympia Community Planning and Development Staff:

Senior Planner Stacey Ray

Senior Planner Joyce Phillips

Program and Planning Supervisor Amy Buckler

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

[18-1042](#) Approval of October 15, 2018 Planning Commission Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Ray made announcements and provided a handout regarding 2018 meeting dates, nominations for an officer position and the Commission's work plan for 2019-2020.

## 6. BUSINESS ITEMS

### 6.A [18-1004](#) Sign Code Update - Public Hearing

Prior to the public hearing, Ms. Phillips presented a PowerPoint presentation and provided handouts regarding sign code updates.

The public hearing was opened at 7:01 p.m. The following people spoke: Jim Lazar, Karen Messmer, Bob Jacobs and Denise Pantelis. The public hearing was closed at 7:31 p.m.

**The public hearing was held and closed.**

### 6.B [18-1039](#) Deliberation on an Ordinance for Emergency (Homeless) Housing Facilities Hosted by Faith-Based Organizations, Not-for-Profit Organizations or Units of Government

Ms. Buckler presented emergency (homeless) housing facilities and provided a handout regarding revised Fire Department comments. Ms. Ray documented deliberation recommendation notes, which are available on the City's website.

**The Committee agreed to continue deliberations at the November 19, 2018 Planning Commission Meeting.**

## 7. REPORTS

Commissioners reported on meetings attended.

## 8. OTHER TOPICS - None

## 9. ADJOURNMENT

The meeting was adjourned at 10:01 p.m.

### **Upcoming Meetings**

The next scheduled meeting is for November 19, 2018.