



## Meeting Minutes - Draft

### Civil Service Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Nicole Camus  
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**Tuesday, August 15, 2017**

**8:30 AM**

**Room 112**

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#### **1. CALL TO ORDER**

The meeting was called to order at 8:30 a.m.

#### **1.A ROLL CALL**

**Present:** 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and Commissioner Oscar Soule

#### **OTHERS PRESENT**

Greg Wright - Olympia Fire Department  
Mike Buchanan - Olympia Fire Department  
Nicole Camus - Human Resources  
Laura Wohl - Olympia Police Department

#### **2. APPROVAL OF AGENDA**

The agenda was approved.

#### **4. PUBLIC COMMENT - NONE**

#### **5. ANNOUNCEMENTS**

Commissioner Callner announced that Bon Odori will be on August 19 at Water Street Cafe starting at 7 p.m.

#### **6. BUSINESS ITEMS**

##### **6.A 17-0865 Approval of July 18, 2017 Civil Service Commission Meeting Minutes**

The minutes were approved.

**Aye:** 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

##### **6.B 17-0866 Approval of Entry Level Police Officer Register**

Twenty candidates were invited to the phase 1 suitability assessment. Of those twenty, 13 candidates participated in the phase 1 suitability assessment. Eight candidates were

invited to oral boards and four participated and passed. Two candidates were Hispanic, seventeen candidates were White/Caucasian, and one candidate was Other/Two or More Races. Seventeen candidates were male and three were female. The interview panel consisted of OPD Officer Brenda Anderson, OPD Sergeant Paul Frailey, and Tawnya Smith Executive Assistant to Senator King.

Final ranking scores are 84.46% - 91.30%.

**Commissioner Soule moved, seconded by Commissioner Callner to approve the register.**

**Aye:** 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

**7. REPORTS - NONE**

**8. OTHER TOPICS**

Assistant Chief Buchanan announced the retirement of Battalion Chief Doug Hewell effective August 31 and the promotion of Todd Carson from captain to battalion chief effective September 1. This creates a vacancy in the training officer role. Lt. Kelly Fox retired August 8, and chief's interviews are taking place to promote a lieutenant.

Assistant Chief Buchanan distributed information about Camp Blaze, a fire service camp for girls in Thurston County on August 26 and 27.

Administrative Services Manager Laura Wohl announced the Olympia Police Department is holding a week long youth academy the week of August 21-25. Junior high children will get the opportunity to learn about K-9, Crime Scene Investigation, Detective work, SWAT, and other Police work.

**9. ADJOURNMENT**

The meeting was adjourned at 8:55 a.m.

**Upcoming**

**Accommodations**