



Meeting Minutes - Draft

Civil Service Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

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Tuesday, August 15, 2017

8:30 AM

Room 112

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

1.A ROLL CALL

Present: 3 - Chair Linda Villegas Bremer, Commissioner Reiko Callner and
Commissioner Oscar Soule

OTHERS PRESENT

Greg Wright - Olympia Fire Department
Mike Buchanan - Olympia Fire Department
Nicole Camus - Human Resources
Laura Wohl - Olympia Police Department

2. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - NONE

5. ANNOUNCEMENTS

Commissioner Callner announced that Bon Odori will be on August 19 at Water Street Cafe starting at 7 p.m.

6. BUSINESS ITEMS

6.A [17-0865](#) Approval of July 18, 2017 Civil Service Commission Meeting Minutes

The minutes were approved.

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

6.B [17-0866](#) Approval of Entry Level Police Officer Register

Twenty candidates were invited to the phase 1 suitability assessment. Of those twenty, 13 candidates participated in the phase 1 suitability assessment. Eight candidates were

invited to oral boards and four participated and passed. Two candidates were Hispanic, seventeen candidates were White/Caucasian, and one candidate was Other/Two or More Races. Seventeen candidates were male and three were female. The interview panel consisted of OPD Officer Brenda Anderson, OPD Sergeant Paul Frailey, and Tawnya Smith Executive Assistant to Senator King. Final ranking scores are 84.46% - 91.30%.

Commissioner Soule moved, seconded by Commissioner Callner to approve the register.

Aye: 3 - Chair Villegas Bremer, Commissioner Callner and Commissioner Soule

7. REPORTS - NONE

8. OTHER TOPICS

Assistant Chief Buchanan announced the retirement of Battalion Chief Doug Hewell effective August 31 and the promotion of Todd Carson from captain to battalion chief effective September 1. This creates a vacancy in the training officer role. Lt. Kelly Fox retired August 8, and chief's interviews are taking place to promote a lieutenant.

Assistant Chief Buchanan distributed information about Camp Blaze, a fire service camp for girls in Thurston County on August 26 and 27.

Administrative Services Manager Laura Wohl announced the Olympia Police Department is holding a week long youth academy the week of August 21-25. Junior high children will get the opportunity to learn about K-9, Crime Scene Investigation, Detective work, SWAT, and other Police work.

9. ADJOURNMENT

The meeting was adjourned at 8:55 a.m.

Upcoming

Accommodations