



# Meeting Minutes

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Monday, November 10, 2025**

**6:00 PM**

**Council Chambers, Online and Via  
Phone**

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### Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_RhDWyNa4RT-myivTFil4gw](https://us02web.zoom.us/webinar/register/WN_RhDWyNa4RT-myivTFil4gw)

#### 1. ROLL CALL

**Present:** 6 - Mayor Dontae Payne, Mayor Pro Tem YẾN Huỳnh, Councilmember Jim Cooper, Councilmember Clark Gilman, Councilmember Kelly Green and Councilmember Robert Vanderpool

**Excused:** 1 - Councilmember Dani Madrone

#### 1.A ANNOUNCEMENTS

Mayor Payne spoke about the recent Federal ICE Agent activity in Olympia and asked Interim Police Chief Parker to provide additional comments.

#### 1.B APPROVAL OF AGENDA

Agenda item 5B - Public Hearing and Approval of an Ordinance setting 2026 Regular Ad Valorem Tax - First and Final Reading and item 5C - Public Hearing and Approval of an Ordinance setting 2026 Excess Ad Valorem Tax - First and Final Reading will be a Public Hearing only, with action to follow at a future meeting.

**The agenda was approved as amended.**

#### 2. SPECIAL RECOGNITION - None

#### 3. PUBLIC COMMENT

The following people spoke: Karen Chenette, Richard Burgess, Carol Goss, Golden Neal, and Judy Bardin.

#### COUNCIL RESPONSE TO PUBLIC COMMENT (Optional)

#### 4. CONSENT CALENDAR

**4.A** [25-0967](#) Approval of November 3, 2025 Olympia City Council Meeting Minutes

**The minutes were adopted.**

**4.B** [25-0964](#) Approval of a Resolution Setting a Public Hearing Date to Consider a

Vacation Petition for an Alley Right-of-Way South of Legion Way, between Adams and Jefferson Street

**The resolution was adopted.**

- 4.C [25-0965](#) Approval of a Resolution Setting a Public Hearing Date to Consider a Vacation Petition for a Right-of-Way along Garfield Avenue Abutting West Bay Drive

**The resolution was approved.**

**Approval of the Consent Agenda**

**Mayor Pro Tem Huỳnh moved, seconded by Councilmember Vanderpool, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

**4. SECOND READINGS (Ordinances) - None**

**4. FIRST READINGS (Ordinances)**

**PULLED FOR SEPARATE ACTION**

- 4.D [25-0939](#) Approval of an Ordinance Imposing the Councilmanic Public Safety Sales and Use Tax authorized by HB-2015 of One-Tenth of One Percent (0.1%)

**Councilmember Cooper, seconded by Councilmember Gilman moved to approve on first reading, and forward to second reading, an ordinance imposing the Councilmanic Public Safety Sales and Use Tax authorized by HB-2015 of One-Tenth of One Percent (0.1%).**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

- 4.E [25-0961](#) Approval of an Ordinance Amending Chapters 5.04 and 5.05 of the Olympia Municipal Code and the City's B&O Tax Program

**Councilmember Cooper, seconded by Mayor Payne moved to approve on first reading, and forward to second reading, an Ordinance amending Chapters 5.04 and 5.05 of the Olympia Municipal Code and the City's B&O tax program.**

**Aye:** 6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:** 1 - Councilmember Madrone

## 5. PUBLIC HEARING

### 5.A [25-0931](#) Public Hearing on Community Development Block Grant Program Year 2024 Consolidated Annual Performance and Evaluation Report

Senior Program Specialist Anastasia Everett presented the Community Development Grant Program 2024 consolidated annual performance and evaluation report.

The Mayor opened the public hearing at 6:50 p.m.

No one spoke.

The public hearing remains open through the close of business on Friday, November 14.

**The public hearing was held and left open.**

### 5.B [25-0943](#) Public Hearing and Approval of an Ordinance setting 2026 Regular Ad Valorem Tax - First and Final Reading

Senior Budget and Finance manager Joan Lutz presented information on the 2026 regular Ad Valorem tax.

The Mayor opened the public hearing at 6:56 p.m.

No one spoke.

The public hearing closed at 6:57 p.m.

**The public hearing was held and closed.**

### 5.C [25-0944](#) Public Hearing and Approval of an Ordinance setting 2026 Excess Ad Valorem Tax - First and Final Reading

Senior Budget and Finance manager Joan Lutz presented information on the 2026 excess Ad Valorem tax.

The Mayor opened the public hearing at 6:57 p.m.

No one spoke.

The public hearing closed at 6:57 p.m.

**The public hearing was held and closed.**

**6. OTHER BUSINESS**

**6.A**     [25-0946](#)           City of Olympia Equity Strategic Plan Briefing

Cultural Access Senior Program Specialist and Belonigng and Equity Action Team member Amelia Layton provided a briefing on the City of Olympia Equity Strategic Plan.

Councilmembers discussed and asked clarifying questions.

**The discussion was completed.**

**6.B**     [25-0936](#)           Approval of a Resolution Accepting the Olympia 2045 Land Use & Urban Design Chapter of the Comprehensive Plan

Senior Planner David Ginther presented the Olympia 2045 Land Use & Urban Design Chapter of the comprehensive plan.

Councilmembers discussed and asked clarifying questions.

**Councilmember Cooper, seconded by Councilmember Vanderpool moved to approve a Resolution accepting the updated Land Use and Urban Design Chapter of the Olympia 2045 Comprehensive Plan. The motion passed by the following vote:**

**Aye:**           6 - Mayor Payne, Mayor Pro Tem Huỳnh, Councilmember Cooper, Councilmember Gilman, Councilmember Green and Councilmember Vanderpool

**Excused:**    1 - Councilmember Madrone

**6.C**     [25-0968](#)           2026 Preliminary Operating Budget Update

Finance Director Michael Githens and Cultural Access Senior Program Specialist and Belonigng and Lodging Tax Advisory Committee liaison Amelia Layton provided an update on the 2026 preliminary operating budget.

Councilmembers discussed and asked clarifying questions.

**The discussion was completed.**

**7. CONTINUED PUBLIC COMMENT - None**

**8. COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmembers reported on meetings and events attended, and discussed upcoming referrals.

**9. CITY MANAGER'S REPORT AND REFERRALS**

Assistant City Manager Ray had no reports.

**10. ADJOURNMENT**

The meeting adjourned at 9:08 p.m.