



Meeting Minutes - Final

Bicycle and Pedestrian Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Swanson
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Wednesday, May 16, 2018

6:15 PM

Council Chambers

1. CALL TO ORDER (6:15 - 6:17)

Vice Chair Yunker Carlson called the meeting to order at 6:16 p.m.

1.A ROLL CALL

Present: 8 - Chair Scott Morgan, Vice Chair Brittany Yunker Carlson, Committee member Alison Bremner, Committee member Rebecca Brown, Committee member David Copley, Committee member Tim Dagiau, Committee member Kris Fransen and Committee member Jan Vleck

Excused: 1 - Committee member Barb Bumann

OTHERS PRESENT

City Public Works Transportation Staff:
Senior Planner Sophie Stimson
Senior Program Specialist and BPAC Staff Liaison Michelle Swanson

2. APPROVAL OF AGENDA (6:17 - 6:19)

The agenda was approved.

3. APPROVAL OF MINUTES (6:19 - 6:22)

3.A [18-0461](#) Approval of March 21, 2018 Bicycle and Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT (6:22 - 6:30) - None

5. ANNOUNCEMENTS (6:30 - 6:40)

Committee members Copley, Brown, and Ms. Swanson made announcements.

6. BUSINESS ITEMS

6.A. [18-0462](#) Engineering Design and Development Standards (EDDS) briefing

Ms. Swanson briefed the Committee on Engineering Design and Development Standards.

The report was received.

6.B. [18-0463](#) Downtown Streets Projects briefing

Ms. Stimson briefed the Committee on downtown streets projects.

The report was received.

6.C. [18-0464](#) Parliamentary process improvements check-in

Vice Chair Yunker Carlson moved, seconded by Committee member Brown, to add a 4th bullet to the Parliamentary Procedure Quick Guide that reads, "Members may address presenters directly once recognized by the Chair".

The motion carried by the following vote:

Aye: 8 - Chair Morgan, Vice Chair Yunker Carlson, Committee member Bremner, Committee member Brown, Committee member Copley, Committee member Dagiau, Committee member Fransen and Committee member Vleck

Excused: 1 - Committee member Bumann

6.D. [18-0465](#) Bike Network Planning

The Committee discussed bike network planning.

The discussion was completed.

7. HOUSEKEEPING (8:05 - 8:15)

7.A [18-0466](#) Housekeeping: Quick Reference Work Plan

The report was received.

8. ADJOURNMENT (8:15)

Ms. Yunker Carlson adjourned the meeting at 8:20 p.m.